



Democratic Renewal Working Party 2 May 2013

Members' Attendance Statistics: 2012/2013

1. Background

- 1.1 Full Council has approved the format and publication requirements associated with Members' Attendance Statistics.
- 1.2 The publication of the statistics is accompanied by a list of the activities undertaken by the Councillors as recorded in the statistics and also those activities undertaken by Councillors carrying out their roles but which are not included in the statistics (Appendix A attached).
- 1.3 An annual report is presented to the relevant meeting of the Democratic Renewal Working Party and covers the period 1 April to 31 March each year. The statistics are listed in alphabetical order of the name of the Councillor.

2. Attendance Statistics

- 2.1 The Attendance Statistics 2013/2013 do not include information relating to the two Councillors, Hordern and Rout, who resigned during the course of the year. Councillor Ms J Wakelam was elected in November 2013 and therefore information relating to her attendance only dates to part of the year. At the time of this report there is a vacant seat.
- 2.2 Attached as Appendix A are the details of the basis for the compilation of the statistics, which includes details of all the activities that Councillors undertake to perform their duties that are not recorded in the statistics.
- 2.3 Attached as Appendix B are the statistics for 2012/2013 in the format approved by Council. The 'Addit Attend' column records when a Councillor has attended a formal meeting either as a substitute or by invitation or has attended Licensing and Standards Sub-Committee meetings. Councillors' names have been listed in the Appendix in alphabetical order as approved by Council on 30 March 2010 (minute 113(B)(3) refers). A distinction has been made between attendances at full Council meetings and those at 'other meetings' at the request of the Democratic Renewal Working Party last year.

3. Recommendation

- 3.1 It is **RECOMMENDED** that the Members' Attendance Statistics for 2012/2013, attached as Appendix B to this report, be noted.

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St Edmundsbury Borough Council Members' Attendance Statistics: 2012/2013

1. Members' Attendance Statistics are usually recorded for period 1 April to the following 31 March each year.
2. The attached attendance statistics record where a Councillor has attended formal meetings of the Council, Cabinet, Committees, Working Parties, Panels etc to which he or she has been specifically appointed as **a full Member** of that forum. The Council operates a substitute system whereby when a full member of the Committee cannot attend a meeting they arrange for a designated substitute member to attend in their place, thereby helping to ensure full representation at that meeting. In addition, Members may attend a meeting by "invitation" in which they have a special interest or make representations in respect of their Ward. The occasions when a Member has attended as a substitute or by "invitation" are recorded in the "Addit.Attend" column.
3. The statistics do **not** record the following activities undertaken by Councillors in carrying out their roles: -
 - (1) attending workshops on specific topics and internal meetings where there is no formal publication of the agendas, papers and minutes;
 - (2) representing the interest of the Ward for which the Councillor was elected and dealing with constituents' enquiries and representations;
 - (3) representing the Council on outside bodies, such as on a board, trust or multi-agency groups;
 - (4) assisting in the civic life of the Borough;
 - (5) representing the authority to the community and the community to the authority, through the various forums available, including liaison with Parish and Town Councils and Residents' Associations; and
 - (6) participating in Councillor training and development programmes, including those relating to statutory requirements.

APPENDIX B

ST EDMUNDSBURY BOROUGH COUNCIL						
MEMBERS' ATTENDANCE: 2012/2013						
OVERVIEW: ALPHABETICAL ORDER BY COUNCILLOR'S NAME	FULL COUNCIL		OTHER FORMAL MEETINGS			
	Possible Attend	Actual attend	Possible attend	Actual attend	Overall %	Addit. Attend
CLLR AGER	6	4	8	4	57	-
CLLR BECKWITH	6	5	23	16	72	4
CLLR MRS BROUGHTON	6	3	20	17	77	-
CLLR BUCKLE	6	4	15	13	81	6
CLLR MS BYRNE	6	5	28	18	68	-
CLLR CHUNG	6	6	3	3	100	14
CLLR CLEMENTS	6	5	15	14	90	6
CLLR CLIFTON-BROWN	6	4	28	24	82	-
CLLR COCKLE	6	4	17	13	74	2
CLLR COX	6	6	3	3	100	33
CLLR EVERITT	6	6	30	26	89	8
CLLR FARMER	6	4	20	18	85	6
CLLR FARTHING	6	5	11	4	53	-
CLLR FRENCH	6	4	30	22	72	1
CLLR MRS GOWER	6	5	35	30	85	6
CLLR GRIFFITHS	6	6	9	7	87	8
CLLR HALE	6	4	15	11	71	7
CLLR MRS HIND	6	5	11	10	88	-
CLLR P HOPFENSBERGER	6	4	8	7	79	-
CLLR MRS R HOPFENSBERGER	6	5	11	4	53	-
CLLR HOULDER	6	6	28	25	91	7
CLLR MRS LEVACK	6	3	36	31	81	-
CLLR MARKS (MAYOR)	6	6	28	20	76	-
CLLR McMANUS	6	6	4	2	80	-
CLLR MRS MILD MAY-WHITE	6	5	12	9	78	10
CLLR NETTLETON	6	5	17	17	96	15
CLLR OLIVER	6	6	28	24	88	-
CLLR PUGH	6	6	27	23	88	7
CLLR RAY	6	6	18	18	100	20
CLLR REDHEAD	6	5	32	30	92	5
CLLR MRS RICHARDSON	6	4	13	10	74	-
CLLR MRS RUSHBROOK	6	4	14	11	75	-
CLLR MRS RUSHEN	6	6	26	24	94	7
CLLR SIMNER	6	4	9	8	80	1
CLLR SPICER (DEPUTY MAYOR)	6	6	7	6	92	7
CLLR SPRINGETT	6	5	23	15	69	-
CLLR MRS STAMP	6	6	14	11	85	3
CLLR STEVENS	6	6	38	26	73	1
CLLR THORNDYKE	6	6	47	44	94	1
CLLR MS WAKELAM*	2	2	2	2	100	1
CLLR F J WARBY	6	5	18	17	92	12
CLLR MRS P A WARBY	6	6	35	30	88	8
CLLR A WHITTAKER	6	4	4	2	60	1
CLLR MRS D WHITTAKER	6	6	26	17	72	-
AVERAGE	5.9	4.95	19.2	15.6	81.6	4.7

*Councillor Ms Wakelam's attendances excluded from calculation of averages.