



Democratic Renewal Working Party

**Monday 2 December 2013 at 5.00 pm in Room GFR12,
West Suffolk House, Western Way, Bury St Edmunds**

CONSTITUTION: Chairman: Councillor Mrs P A Warby
Vice-Chairman: Councillor J Thorndyke

Conservative Independent Group
Members (6) Member (1)

Chung
Clifton-Brown
Farmer
Mrs Levack
Thorndyke
Mrs P A Warby

Redhead

SUBSTITUTES:

Conservative Independent Group
Members (2) Member (1)

Stevens
Vacancy

Beckwith

QUORUM: 3 Members

**Please switch off communication devices
during the meeting, unless exceptional
circumstances require otherwise.**

Agenda

Procedural Matters

1. Substitutes

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

To confirm the minutes of the meeting held on 2 May 2013 (copy attached - **Page 1**).

4. Declaration of Interests

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the agenda no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

5. Amendment to Terms of Reference of the Democratic Renewal Working Party

Report **D180** attached. (**Page 7**)

6. Constitutional amendments – (1) Filming of meetings and (2) Sealing Documents

Report **D181** attached. (**Page 15**)

7. Dates of Future Meetings

The Working Party has previously agreed the following meeting dates:-

Thursday 13 February 2014; and
Thursday 8 May 2014.

All meetings to commence at 5.00 pm.

Part 2 – Private

NONE