



Enquiries regarding this Agenda:  
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## **Grant Working Party**

**Thursday 20 March 2014 at 5.00 pm in Room GFR13,  
West Suffolk House, Western Way, Bury St Edmunds**

CONSTITUTION: Chairman: Mrs A D Rushen  
Vice-Chairman: J Thorndyke

Conservative Independent  
Members (6) Member (1)

Mrs Broughton Redhead  
Clifton-Brown  
French  
Houlder  
Mrs Rushen  
Thorndyke

SUBSTITUTES:

Conservative Independent  
Members (2) Member (1)

Mrs Mildmay-White Nettleton  
Spicer

QUORUM: Three Members

**Please switch off mobile phones during the  
meeting, unless exceptional circumstances  
require otherwise**

### **FIRE SAFETY**

**In the event of a fire during this meeting the Fire Warden responsible for the evacuation of the Meeting Room is the Democratic Services Representative who is normally the person indicated above.**

# ***Agenda***

## **1. Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

## **2. Apologies for Absence**

## **3. Minutes**

To confirm the minutes of the meeting held on 5 February 2014 (copy attached) (***Page 1***)

## **4. Declarations of Interest**

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the Agenda ***no later than when the item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

## **Part 1 – Public**

## **5. Substance Misuse Funding**

Report **E324** attached. (***Page 5***)

## **6. Creating a Suffolk Community Foundation Sport Fund**

Report **E325** attached. (***Page 11***)

## **7. Amendments to the Rural Initiatives Grant Scheme Application Form**

Following discussions with the Chairman of the Grant Working Party officers produced draft revised application forms for Rural Initiatives Grant Scheme (RIGS) funding. Copies were provided to Members in paper form at the last meeting on 5 February 2014 and subsequently e-mailed out for comment. A further copy is attached as Report **E326** (***Page 17***). The revisions were made as Grant Working Party Members had indicated that they wished to receive a greater level of detail now that all RIGS applications are considered via the e-mail system. The aim of the revised paperwork is to group together all the information the Working Party wish to see so that officers can simply attach the relevant paperwork, rather than have to prepare a separate report.

This meeting of the Working Party provides an opportunity for comments from Councillors prior to the introduction of the revised paperwork. The bulk of changes are presentational, the only change to the content is that applicants are now asked to state whether they are

receiving financial support for their Parish Council, and to give a reason if not.

It is **RECOMMENDED** that subject to any further amendments proposed by the Grant Working Party, the revised application form and grant scoring matrix for Rural Initiatives Grant Scheme funding, as contained in Report E326, be approved.

**8. Date of Future Meeting**

The Working Party has already determined that its next meeting will be held on Wednesday 3 December 2014 at 5.00 pm to consider the 2015/2016 Core Funding Applications (prior to budget setting).

Additional meetings may be arranged during 2014 on an ad-hoc basis, as required.

**Part 2 – Private**

**NONE**