



St Edmundsbury
BOROUGH COUNCIL

E326

Grant Working Party 20 March 2014

Amendments to the Rural Initiatives Grant Scheme Application Form

T:\SEBC Democratic Services\Democratic WP Services\Committee\Reports\Grant Working Party\2014\14.03.20\E326
Amendments to the Rural Initiatives Grant Scheme Application Form Front Page.docx

Part A
General details

Name of organisation:

Name of contact person for this application:

Position within the organisation (for example secretary, chairman, treasurer):

What type of organisation is it:

- Registered charity (please state number) _____
- Formally constituted club/association/trust
- Company limited by guarantee (not for profit)
- Amateur sports club
- Town/parish council
- Other (please specify) _____

Please briefly describe your organisations' aims, activities and objectives:

Part B Project details

Please explain what you need the grant for (continue on a separate sheet if necessary), **listing some specific SMART outcomes** - SMART outcomes are:

- **Specific** – tightly defined, relating directly to the issue being addressed;
- **Measurable** – provide information that records the situation at the start of the period and at the end;
- **Achievable** – can be achieved within the timescale;
- **Relevant** – have a strong connection to priorities and activities; and
- **Time-bound** – set specific time periods.

We need to understand the benefits of the project, how many people will it help and who (for example young people, elderly people and families):

What is the total cost of the project (**excluding and including VAT**)

£ (excluding VAT) £ (including VAT)

Is your organisation able to reclaim VAT: yes / no VAT Registered Number

How much funding are you requesting form the Council?

£

When is the grant required by and when is the anticipated completion date?

Grant required:

Completion date:

What support do you have from your local Parish Council ?

Do they support the project in principle?

Yes / no

If not give a brief indication why not

Please show other sources of funding for the project and whether these have been confirmed:

Source:	Amount:	State whether it is confirmed or currently being applied for (with approximate decision date if known):
Match funding from your organisation's own funds:		
Fundraising activities:		
Donations/sponsorship:		
Grants from other organisations. Please list below:		
Total:		

If the total amount of funding available does not meet the costs of the project, please explain how the additional funding will be raised:

What community consultation has been carried out to identify the need for this project (for example questionnaires, public meetings):

Office Use only – Insert summary of Ward Councillor support form

St Edmundsbury Borough Council priorities

Applicants: your project must fit in with at least one of the following priorities from the Corporate Plan in order to be eligible. Please tick next to those that apply and explain **briefly** how your project helps us to meet this priority.

Corporate Plan

To be amended when new Strategic Plan adopted

Our priorities are:

1. Working together for strong, healthy and diverse communities

Our project helps towards this priority by:

2. Working together for prosperous and environmentally-responsible communities

Our project helps towards this priority by:

3. Working together for an efficient council

Our project helps towards this priority by:

Grants Scoring Matrix – Appendix X

Applicant:
Date:
Summary of project:
Amount requested:
Amount recommended:
Total project cost:

Criteria	Available points	Score
Matched Funding Sources	1 point = up to 50% external funding 3 points= 50% external funding and over Plus out of the matched funding element the local contribution: 2 points = if over 10% but under 20% 3 points = over 20%	1 – 6 X (out of 6)
Council's priorities	Priorities that apply from Corporate Plan - 1 point per priority	1 – 3 X (out of 3)
Community Impact	Low (1 point), Medium (3 points) or High (5 points) - high priority will generate increased usage, increased social inclusion and benefit others.	1 – 5 X (out of 5)
Detail basis of officer judgement		
Number of beneficiaries	1 point = exclusive group 2 points = groups open to all 3 points = village groups and Parish Councils	1 – 3 X (out of 3)

Total Score (maximum score = 17 points):

T:\SEBC Democratic Services\Democratic WP Services\Committee\Reports\Grant Working Party\2014\14.03.20\E326 RIGS Grant Scoring Matrix.doc

