

Enquiries regarding this Agenda:  
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## ***Haverhill Area Working Party***

***Thursday 26 January 2012 at 4.15 pm  
in the Conference Room, Samuel Ward Academy,  
Chalkstone Way, Haverhill***

**\*\* PLEASE NOTE THE VENUE \*\***

**CONSTITUTION:**     *Chairman:            Councillor Mrs K D Richardson*  
                                 *Vice Chairman:    Councillor A Whittaker*

<u><i>Conservative</i></u> <u><i>Members (8)</i></u>	<u><i>Labour</i></u> <u><i>Member (1)</i></u>	<u><i>Independent Group</i></u> <u><i>Member (1)</i></u>
<i>Ager</i> <i>French</i> <i>Mrs Gower</i> <i>Marks</i> <i>McManus</i> <i>Mrs Richardson</i> <i>Mrs Rushbrook</i> <i>A Whittaker</i>	<i>Ms Byrne</i>	<i>Redhead</i>

**SUBSTITUTES:**

<u><i>Conservative</i></u> <u><i>Members (3)</i></u>	<u><i>Labour</i></u> <u><i>Member (1)</i></u>	<u><i>Independent Group</i></u> <u><i>Member (1)</i></u>
<i>Clifton-Brown</i> <i>Farthing</i> <i>Vacancy</i>	<i>Vacancy</i>	<i>Vacancy</i>

**QUORUM:**             *Four Members*

**BY INVITATION:**     *Mr W Austin (Clerk to Haverhill Town Council)*  
                                 *Councillor Pat Hanlon (Haverhill Town Council)*

***Please switch off mobile communication devices  
during the meeting, unless exceptional  
circumstances require otherwise.***

### **FIRE SAFETY**

**Please note that in the event of a fire during this meeting, the Fire Warden responsible for the evacuation of the Meeting Room is Ivan Sams, Head of Property and Engineering Services.**

# *Agenda*

## **1. Substitutes**

Any Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

## **2. Apologies for absence**

## **3. Minutes**

To confirm the record of the meeting held on 27 October 2011 (copy attached).

## **4. Declaration of interests**

Members are reminded of their responsibility to declare any personal or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, when appropriate, to leave the meeting prior to discussion and voting on the item.

## **Part 1 – Public**

## **5. Haverhill Community Football Project**

The Working Party will receive a presentation from the Chairman of the Haverhill Community Sports Association and Pete Betts, Football Development Officer for Haverhill.

The Working Party is requested to **NOTE** the contents of this presentation.

## **6. Public Art in the Town Centre of Haverhill (PATCH): Update**

The Working Party will receive a presentation from the PATCH Task and Finish Group regarding progress on developing a piece of artwork for the High Street Improvement Scheme.

The Working Party is requested to **CONSIDER** the design and size of the piece of artwork.

## **7. Draft Haverhill Vision 2031 Document**

Report **C307 TO FOLLOW**

## **8. Haverhill Shopper Project: Update**

Report **C308** attached.

## **9. BT/Openreach Installation of Superfast Broadband in Haverhill**

Report **C309** attached.

**10. High Street Improvement Scheme, Haverhill: Update**

The Working Party will receive an oral update in respect of this item. In addition, a Project Status Report is attached as Report **C310** for information.

The Working Party is requested to **NOTE** the contents of Report C310.

**11. Naming of the Public Plaza**

Report **C311** attached.

**12. Welcome Signs for Haverhill**

On 27 October 2011, the Working Party received a presentation about designs for new Welcome Signs. Members agreed that new signs should be placed at the three main entrances to Haverhill and asked that ONE Haverhill be consulted about the design of the signs. Accordingly, officers made a presentation to the meeting of ONE Haverhill on 14 December 2011 in which they showed them several possible designs for the Welcome Signs. After a very positive and enthusiastic discussion, ONE Haverhill agreed that they preferred the simplicity of the original design which showed the 'CB9' logo with the words 'Welcome to Haverhill'. There was a general feeling that black lettering on a white background would be clearest, although some members liked the idea of the logo being in a different colour. Officers will circulate copies of the proposed design at this meeting.

It is **RECOMMENDED** that new Welcome Signs with the proposed design tabled at this meeting, be erected at the three main entrances to Haverhill and financed from within the budget limit of £5,000 allocated from the overall existing Haverhill Masterplan Feasibility budget.

**13. Terms of Reference**

On 9 June 2011, the Working Party resolved:-

*'That the Terms of Reference of the Haverhill Area Working Party be placed on the agenda for review at its meeting on 15 December 2011'.*

This was because the Working Party wished to monitor how the functions of the Working Party related to the newly established ONE Haverhill Board, and that following this transition period it was considered appropriate that the Terms of Reference for the Haverhill Area Working Party should be reviewed again.

The meeting on 15 December 2011 was cancelled, therefore the Working Party is asked to review the Terms of Reference at this meeting. The current Terms of Reference are:-

*'To maintain an overview of issues relating to the well-being and future development of Haverhill and make recommendations to Cabinet about actions required to promote the success of the town and its community'.*

The Working Party is required to **REVIEW** the above Terms of Reference and recommend any changes to the Cabinet for consideration.

#### **14. Dates of Future Meetings**

The Working Party has already determined that the next meeting will be held on 15 March 2012 at Castle Manor Business and Enterprise College at 4.15 pm.

Members are requested to confirm the following dates for future meetings in 2012:-

10 May;  
12 July;  
6 September; and  
15 November.

All dates are Thursdays and the meetings will commence at 4.15 pm. Venues are to be confirmed.

### **Part 2 – Private**

**NONE**