



Independent Remuneration Panel 3 November 2010

Members' Allowances: General Considerations

1. Background

- 1.1 Attached as Appendix A is the current Borough Council's Members' Allowance Scheme.

2. Consultation

- 2.1 On 8 October 2010 an item was entered into the Members' Bulletin that asked for any representations to the Panel concerning the Members' Allowance Scheme should be forwarded no later than Wednesday 20 October 2010. At the time of writing this report one representation has been received and this will be sent separately to the Panel, and the Panel is requested to consider the representations made.

3. Members' Attendance Statistics: 2009/2010

- 3.1 It is custom and practice that the Panel receives the annual statistics on Members' Attendance at meetings. Attached as Appendix B to this report are the details of the Members' attendance for the period 1 April 2009 to 31 March 2010.

4. Indexation

- 4.1 The Council has endorsed previous recommendations from the Independent Remuneration Panel (IRP) that the basic and, therefore, the Special Responsibility Allowances are index linked to the staff pay award percentage increase. No pay award has been made to staff in 2010/2011. It is also highly unlikely that the employees will receive any pay award in 2011/2012. The IRP is asked to endorse the continuation of this basic principle.

- 4.2 The reimbursement of subsistence and travel expenses is also linked to the rates paid to staff, and again the IRP is asked to endorse this principle.

5. Special Responsibility Allowances

5.1 Scrutiny Committees

- (a) A review is currently being undertaken to the structure of the Borough Council's scrutiny function with the intention that a report be presented to full Council on 14 December 2010. Therefore, it is proposed that no further work be undertaken on the allowances in connection with Chairmen and Vice-Chairmen of Overview

and Scrutiny, Policy Development and Performance and Audit Scrutiny Committees.

5.2 **Chairman of Sustainable Development Working Party**

- (a) Although the Planning Inspector has approved the Core Strategy element of the Local Development Framework there are still other significant pieces of work that need to be undertaken by the Working Party in respect of:-
- (1) Development Management Policy;
 - (2) Rural Site Allocations; and
 - (3) Masterplans in respect of Bury St Edmunds, Haverhill and the rural areas.
- (b) In addition, there are the annual monitoring reports to consider. There will also be development briefs, masterplans and concept statements for major development sites.
- (c) It is considered appropriate that the Special Responsibility Allowance paid to the Chairman of the Sustainable Development Working Party continue.

6. **Encouraging Members of the Public to become Candidates at Elections**

- 6.1 The Borough Council elections are scheduled for May 2011. 'As usual' the Panel is asked to consider encouraging people to become candidates at the Borough Council elections.
- 6.2 It is considered that the current Members' Allowance Scheme could be considered to support people to become candidates for the Borough Council's elections. In addition:-
- (a) the Borough Council offers Childcare and Dependent Carers Allowances;
 - (b) the Exceptional Responsibility Allowance outlined in Section 4 of Appendix A (the Current Scheme) is intended that the Head of Legal and Democratic Services may convene a meeting of the IRP to consider whether additional payments can be made to a Member to assist them in meeting their responsibilities as a Councillor, including purchasing specialist equipment; and
 - (c) the Council has determined that Members are eligible to join the Local Government Pension Scheme.
- 6.3 The Panel is requested to consider whether any further issues need to be addressed.

7. Future Allowance Schemes

- 7.1 The IRP is asked to consider that a detailed review be undertaken after the May 2011 elections and that the Allowance Scheme is then determined for the remaining term of the Council (May 2015), rather than an annual review.

For further information, please contact Steven Lincoln, Committee Services Manager, telephone: (01284) 757108 or e-mail steven.lincoln@stedsbc.gov.uk

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St Edmundsbury
BOROUGH COUNCIL

Independent Remuneration Panel

3 November 2010

Members' Allowances: Current Scheme

Set out below are details of the amounts of Members' Allowances payable under the Scheme with effect from the 1 April 2010.

	Allowance	Amount £
(1)	Basic Allowance	
	All Councillors	5,184
(2)	Special Responsibility Allowances: Additional to the Basic Allowance	
	Leader of the Council	10,368
	Deputy Leader	6,222
	Deputy Leaders	5,964
	Other Cabinet Members	5,706
	Chairman of Overview and Scrutiny Committee	3,114
	Vice-Chairman of Overview and Scrutiny Committee	1,557
	Chairman of Policy Development Committee	3,114
	Vice-Chairman of Policy Development Committee	1,557
	Chairman of Performance and Audit Scrutiny Committee	2,076
	Vice-Chairman of Performance and Audit Scrutiny Committee	1,041
	Chairman of Development Control Committee	4,149
	Vice-Chairmen of Development Control Committee	1,557
	Chairman of Standards Committee	1,035
	Chairman of Sustainable Development Panel	2,073
	Group Leaders	
	(a) Groups with 10 or more Members	3,114
	(b) Groups of between 5 to 9 Members	1,557

The Allowances listed above relate to a *full year*

(3) Co-optees Allowance

Member of Standards Committee £204

(4) Exceptional Responsibility Allowance

A special meeting of the Independent Remuneration Panel be convened by the Head of Legal and Democratic Services to consider the payment of an exceptional responsibility allowance if considered necessary.

Allowance	Amount £
(5) Childcare and Dependant Carers' Allowance	
(a) Childcare Allowance	up to £5.82 an hour
(b) Dependant Carers' Allowance	up to £12.10 an hour

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St Edmundsbury
BOROUGH COUNCIL

B35

Democratic Renewal Panel 7 June 2010

Members' Attendance Statistics: 2009/2010

1. Background

- 1.1 Full Council has approved the format and publication requirements associated with Members' Attendance Statistics.
- 1.2 The publication of the statistics is accompanied by a list of the activities undertaken by the Councillors as recorded in the statistics and also those activities undertaken by Councillors carrying out their roles but which are not included in the statistics (Appendix A attached).
- 1.3 An annual report is presented to the relevant meeting of the Democratic Renewal Panel and covers the period 1 April to 31 March each year. The statistics are listed in alphabetical order of the name of the Councillor.

2. Attendance Statistics

- 2.1 Attached as Appendix A are the details of the basis for the compilation of the statistics, which includes details of all the activities that Councillors undertake to perform their duties that are not recorded in the statistics.
- 2.2 Attached as Appendix B are the statistics for 2009/2010 in the format approved by Council. The 'Addit Attend' column records when a Councillor has attended a formal meeting either as a substitute or by invitation or has attended Licensing Sub-Committee meetings. Councillors' names have been listed in the Appendix in alphabetical order as approved by Council on 30 March 2010 (minute 113(B)(3) refers).

3. Recommendation

- 3.1 It is **RECOMMENDED** that the Members' Attendance Statistics for 2009/2010, attached as Appendix B to Report B35 be noted.

For further information, please contact:-
Steven Lincoln, Committee Services Manager
Telephone: (01284) 757108, or email: steven.lincoln@stedsbc.gov.uk

St Edmundsbury Borough Council Members' Attendance Statistics: 2009/2010

1. Members' Attendance Statistics are usually recorded for period 1 April to the following 31 March each year.
2. The attached attendance statistics record where a Councillor has attended formal meetings of the Council, Cabinet, Committees, Working Parties, Panels etc to which he or she has been specifically appointed as **a full Member** of that forum. The Council operates a Substitute System whereby when a full member of the Committee cannot attend a meeting they arrange for a designated substitute member to attend in their place, thereby, helping to ensure full representation at that meeting. In addition, Members may attend a meeting by "invitation" in which they have a special interest or make representations in respect of their Ward. The occasions when a Member has attended as a substitute or by "invitation" are recorded in the "Addit.Attend" column.
3. The statistics do **not** record the following activities undertaken by Councillors in carrying out their roles:-
 - (1) attending workshops on specific topics and internal meetings where there is no formal publication of the agendas, papers and minutes;
 - (2) representing the interest of the Ward for which the Councillor was elected and dealing with constituents' enquiries and representations;
 - (3) representing the Council on outside bodies, such as on a board, trust or multi-agency groups;
 - (4) assisting in the civic life of the Borough;
 - (5) representing the authority to the community and the community to the authority, through the various forums available, including liaison with Parish and Town Councils and Residents' Associations; and
 - (6) participating in Councillor training and development programmes, including those relating to statutory requirements.

ST EDMUNDSBURY BOROUGH COUNCIL				
MEMBERS' ATTENDANCE: 2009/2010				
OVERVIEW: ALPHABETICAL ORDER BY COUNCILLOR'S NAME				
	POSSIBLE ATTEND	ACTUAL ATTEND	%	ADDIT. ATTEND
CLLR AGER	29	20	69	1
CLLR AITKENS	41	33	80	7
CLLR MRS ALEXANDER	34	31	91	4
CLLR ANDERSON	9	7	78	2
CLLR BECKWITH	39	28	72	2
CLLR MRS BONE	35	32	91	8
CLLR BRADBURY	35	34	97	13
CLLR MRS BROUGHTON	21	18	86	5
CLLR BUCKLE	38	37	97	5
CLLR CHAPPELL	25	24	96	-
CLLR MRS CHARLESWORTH	40	32	80	2
CLLR CLEMENTS	27	27	100	5
CLLR CLIFTON-BROWN	38	30	79	1
CLLR COCKLE (DEPUTY MAYOR)	18	15	83	1
CLLR COX	35	30	86	4
CLLR EREIRA-GUYER	24	19	79	3
CLLR EVERITT	54	41	76	12
CLLR FARMER	44	41	93	14
CLLR FARTHING	17	11	65	1
CLLR MRS GOWER	47	38	81	5
CLLR GRIFFITHS	20	18	90	7
CLLR HALE	32	24	75	3
CLLR HOULDER	37	31	84	6
CLLR JONES	23	21	91	3
CLLR MRS LEVACK	50	46	92	2
CLLR LOCKWOOD	50	45	90	7
CLLR MARKS	26	23	88	9
CLLR MCMANUS	22	17	77	-
CLLR MILD MAY-WHITE	38	35	92	8
CLLR NETTLETON	19	19	100	16
CLLR OLIVER	46	41	89	10
CLLR PRICE	14	10	71	1
CLLR RAY	28	26	93	20
CLLR REDHEAD	53	51	96	4
CLLR MRS RICHARDSON	37	29	78	2
CLLR ROUT	50	35	70	4
CLLR MRS RUSHBROOK	23	22	96	3
CLLR SPICER	38	29	76	7
CLLR STEVENS	49	36	73	1
CLLR THORNDYKE	51	46	90	7
CLLR TURNER	32	20	63	-
CLLR WARBY F J	36	26	72	5
CLLR MRS P A WARBY (MAYOR)	33	29	88	5
CLLR A WHITTAKER	16	12	75	-
CLLR MRS D A WHITTAKER	33	22	67	1
AVERAGE	33	28	85	5