

BRIEFING DOCUMENT FOR THE MAYORAL ADVISORY COMMITTEE
Monday 23 March 2009

2009 CIVIC DINNER FOR THE OUTGOING MAYOR AND CONSORT
COUNCILLOR ROBERT COCKLE AND CONSORT

Date & Time: Thursday 14 May 2009 at 7.00 pm for 7.30 pm

Venue: Athenaeum

Seating: Round Tables

Style: Formal Civic Dinner

Dress: Dinner jacket or dark lounge suit, uniform and decorations

VIP Guest List: As attached

Caterer: 2008: West Suffolk College **2009: West Suffolk College**

Bar: Occasional licence until midnight.
Pay bar. Wines by St Edmundsbury Halls

Reception: Chief Executive, Mayor and Consort

Table Arrangements: Mayor's Secretary

Table Flowers: 2008: Rosemary Roe and a member of Stowmarket Flower Arranging Club
2009: Rosemary Roe and a member of Stowmarket Flower Arranging

Club

Grace: New Mayor's Chaplain

PA: 2008: John Roe 2009: **John Roe**

Ticket Price: 2008: £26
2009: **£27 (upper limit)**

Toasts:

To propose: 'The Queen' by The Mayor
To propose: 'The Guests' by (2008: Cllr Stevens. 2009: **Cllr Oliver**)
To respond: 2008: Dean of St Edmundsbury 2009: **Father Peter**

National Anthem (One verse – accompanied)

Vote of Thanks (2008: Cllr Mark Ereira-Guyer)
(2009: **Cllr Rout**)

Music: (2008: King Edward VI Upper School 2009: King Edward VI Upper School)