

ST EDMUNDSBURY BOROUGH COUNCIL

MAYORAL ADVISORY COMMITTEE

**Notes of a meeting held on Wednesday 31 March 2010 at 5.00 pm
in Room GFR14, West Suffolk House, Western Way, Bury St Edmunds**

PRESENT: Councillor J H M Griffiths (Chairman),
Councillors Aitkens, Mrs Bone, Farmer, Hale and Nettleton

BY INVITATION: Councillor Mrs P A Warby (Mayor) and Councillor Houlder (Mayor Elect)

(The Committee Services Manager informed the Committee that Councillor Nettleton had replaced Councillor Ereira-Guyer on the Mayoral Advisory Committee and that the agenda that had been sent had been incorrect.)

1. Apologies for Absence

An apology for absence was received from Councillor Price.

2. Annual Meeting of the Council and Mayor Making: 20 May 2010

The following tasks were allocated to the following Councillors as indicated:-

- (1) Election of Mayor
 - (a) To move: Councillor Mrs Charlesworth; and
 - (b) To second: Councillor Stevens.
- (2) Vote of thanks to the Retiring Mayor and Consort and election of Deputy Mayor
 - (a) To move: Councillor Mrs Bone; and
 - (b) To second: Councillor Bradbury.
- (3) Vote of thanks to the Retiring Deputy Mayor and Consort
 - (a) To move: Councillor Mrs Gower; and
 - (b) To second: Councillor Mrs Richardson.

The following statements/decisions were made:-

- (1) Mayor's Communications
 - (a) Appointment of Mayor's Chaplain: To be advised.
 - (b) Civic Service: Sunday 11 August 2010 at Barrow Church.

(2) Procedural Business

- (a) Procedural business to be held in the Athenaeum following a refreshment break of approximately one hour.
- (b) Councillors will assemble in the Corn Exchange and process to the Athenaeum.

(3) Commentary

To be provided by Nick Wells.

(4) Floral Decorations in the Athenaeum

To be provided by Rosemary Roe and Stowmarket Flower Club.

3. 2010 Civic Dinner to the Outgoing Mayor and Consort

The following decisions were made:-

(1) Ticket Price: up to a maximum of £27.00.

(2) Toasts:

- (a) the guests to be proposed by Councillor Spicer; and
- (b) response by the Ann Williams, Principal of West Suffolk College (subject to confirmation).

(3) Vote of Thanks: Councillor Mrs Alexander.

(4) Music:

- (a) Music to be provided by King Edward VI Upper School Music Department.

(5) Caterer:

West Suffolk College.

(6) Flower Arrangements:

Rosemary Roe and a member of Stowmarket Flower Arranging Club.

(7) PA: John Roe

(8) Guest List

A detailed discussion was held regarding the proposed non-paying VIP Guest List. The Committee determined that invitations as non paying guests should not be extended to the Chairman and guest of Bury St Edmunds Town Council, Town Mayor and Mayoress of Haverhill, Chairman of Suffolk County Council and guest and the two Members of Parliament. In addition the Committee determined that as this reduced the total number of non paying guests by eight, invitations should be extended to up to eight representatives of the business and community sectors that had close associations with the work of the Borough Council. It was further decided that any suggestions should be forwarded to the Mayor's Secretary and that the outgoing Mayor, Mayor's Secretary and Chairman of the Mayoral Advisory Committee would determine who

should receive an invitation. However, it was concluded that Ann Williams, Principal of West Suffolk College, should be one of the invitees under this category.

4. Date of next Meeting

It was agreed that there was no a need for a further meeting of the Advisory Sub Committee.

The meeting concluded at 5.28 pm.