

Mayoral Advisory Committee 22 March 2011

2011 Civic Dinner for the Outgoing Mayor and Mayoress: Councillor Ian Houlder and Mayoress

Date & Time:	Thursday 19 May 2011 at 7.00 pm for 7.30 pm	
Venue:	Athenaeum	
Seating:	Round Tables	
Style:	Formal Civic Dinner	
Dress:	Dinner jacket or dark lounge suit, uniform and decorations	
VIP Guest List:	As attached	
Caterer:	2010: West Suffolk College	2011:
Bar:	Occasional licence until midnight. Pay bar. Wines by St Edmundsbury Halls	
Reception:	Chief Executive, Mayor and Mayoress	
Table Arrangements:	Mayor's Secretary	
Table Flowers:	2010: Rosemary Roe and Stowmarket Flower Arranging Club	2011:
Grace:	New Mayor's Chaplain	
PA:	2010: John Roe	2011:
Ticket Price:	2010: Up to £27	2011:

Toasts:

To propose: 'The Queen' by The Mayor
To propose: 'The Guests' by (2010: Cllr Spicer 2011:)
To respond: 2010: Ann Williams 2011:

National Anthem (One verse – accompanied)

Vote of Thanks (2010: Cllr Mrs Alexander)
(2011:)

Music: (2010: 2011:
King Edward VI Upper School
Music Department

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