

Mayoral Advisory Committee 17 March 2014

2014 Civic Dinner for the Outgoing Mayor and Mayoress: Councillor Tim Marks and Mayoress

	Arrangements 2013	Arrangements 2014
Date and Time	Thursday 16 May 2013 at: (tba)	
Venue	The Athenaeum	
Seating	Round Tables	
Style	Formal Civic Dinner	
Dress	Dinner jacket or dark lounge suit, uniform and decorations	
VIP Guest List	Appendix A attached	
Caterer	West Suffolk College	
Bar	Sodexo	
Reception	Chief Executive, Mayor and Mayoress	
Table Arrangements	Mayor's Secretary	
Table Flowers	Rosemary Roe and Stowmarket Flower Arranging Club	
Grace	New Mayor's Chaplain	
PA	John Roe	
Ticket Price	£30	
Toasts:		
To propose: 'The Queen'	The Mayor	
To propose: 'The Guests'	Councillor Houlder	
To respond:	Group Captain Andy Hall, Honington	
National Anthem	One verse - accompanied	
Vote of Thanks	Youngest Councillor, Cllr Mrs Stamp	
Music	Samuel Ward Academy, Haverhill	

Appendix A

CIVIC DINNER FOR THE OUTGOING MAYOR AND MAYORESS, COUNCILLOR TERRY BUCKLE AND MAYORESS THURSDAY 15 MAY 2014

PROPOSED VIP GUEST LIST (non-paying)

HIGH SHERIFF OF SUFFOLK AND GUEST	2
NEW MAYOR AND MAYORESS	2
OUTGOING MAYOR AND MAYORESS	2
DEAN OF ST EDMUNDSBURY AND GUEST	2
VICAR OF ST MARY'S CHURCH AND GUEST	2
NEW MAYOR'S CHAPLAIN AND GUEST	2
COMMANDING OFFICER, RAF MILDENHALL AND GUEST	2
COMMANDING OFFICER, RAF LAKENHEATH AND GUEST	2
COMMANDING OFFICER, RAF HONINGTON AND GUEST	2
COMMANDING OFFICER, ROYAL ANGLIAN REGIMENT	2
Total	<u>20</u>
Community Business Representatives	8
To be decided by outgoing Mayor, Chairman of Mayoral Advisory Committee, and Mayor's Secretary	
Total	<u>28</u>