

Mayoral Advisory Committee

17 March 2014

2014 Civic Dinner for the Outgoing Mayor and Mayoress, Councillor Terry Buckle and Mayoress Thursday 15 May 2014

	Arrangements 2013	Arrangements 2014
Date and Time	Thursday 16 May 2013 at	Thursday 15 th May 2014
Venue	The Athenaeum	The Athenaeum
Seating	Round Tables of 8 or 10	Round Tables of 8 or 10
Style	Formal Civic Dinner	Formal Civic Dinner
Dress	Dinner jacket or dark lounge suit, uniform and decorations	Dinner jacket or dark lounge suit, uniform and decorations
VIP Guest List	Appendix A attached	Appendix A attached
Caterer	West Suffolk College	West Suffolk College
Bar	Sodexo	Sodexo
Reception	Chief Executive, Mayor and Mayoress	Chief Executive, Mayor and Mayoress
Table Arrangements	Mayor's Secretary	Mayor's Secretary
Table Flowers	Rosemary Roe and Stowmarket Flower Arranging Club	Mayor's Secretary
Grace	New Mayor's Chaplain	New Mayor's Chaplain
PA	John Roe	John Roe
Ticket Price	£35	£?
Toasts:		
To propose: 'The Queen'	The Mayor	The Mayor
To propose: 'The Guests'	Councillor David Ray	
To respond:	Group Captain Scott Miller, Honington	
National Anthem	One verse - accompanied	
Vote of Thanks	Newest Councillor – Julia Wakelam	
Music	County Upper School	

INFORMAL MEETING

Appendix A

**CIVIC DINNER FOR THE OUTGOING MAYOR AND MAYORESS,
COUNCILLOR TERRY BUCKLE AND MAYORESS
THURSDAY 15 MAY 2014**

**PROPOSED VIP GUEST LIST
(non-paying)**

HIGH SHERIFF OF SUFFOLK AND GUEST	2
NEW MAYOR AND MAYORESS	2
OUTGOING MAYOR AND MAYORESS	2
DEAN OF ST EDMUNDSBURY AND GUEST	2
VICAR OF ST MARY'S CHURCH AND GUEST	2
NEW MAYOR'S CHAPLAIN AND GUEST	2
COMMANDING OFFICER, RAF MILDENHALL AND GUEST	2
COMMANDING OFFICER, RAF LAKENHEATH AND GUEST	2
COMMANDING OFFICER, RAF HONINGTON AND GUEST	2
COMMANDING OFFICER, ROYAL ANGLIAN REGIMENT	2
COMMANDING OFFICER, 3AAC	2
Total	<u>22</u>
Community Business Representatives	8
To be decided by outgoing Mayor, Chairman of Mayoral Advisory Committee, and Mayor's Secretary	
Total	<u>30</u>

Plus 9 working staff