

Enquiries regarding this Agenda:
Adriana Stapleton (01284) 757613

Performance and Audit Scrutiny Committee

***Monday 29 April 2013 at 4.30 pm
in Room GFR-14*, West Suffolk House,
Western Way, Bury St Edmunds***

****Please note venue***

CONSTITUTION Chairman: Councillor J R Hale
Vice-Chairman: Councillor C J E Spicer

MEMBERS

<u>Conservative</u> <u>Members (7)</u>	<u>Independent</u> <u>Group Member (1)</u>	<u>Labour</u> <u>Member (1)</u>	<u>Independent</u> <u>Member (1)</u>
Mrs Broughton Farmer Hale Mrs R V Hopfensperger Mrs Richardson Simner Spicer	Redhead	Mrs Hind	Cox

SUBSTITUTE MEMBERS

<u>Conservative</u> <u>Members (3)</u>	<u>Independent</u> <u>Group Member (1)</u>	<u>Labour</u> <u>Member (1)</u>
Farthing Pugh A Whittaker	Nettleton	Cockle

QUORUM: Four Members

<p><i>Please switch off all mobile communication devices during the meeting, unless exceptional circumstances require otherwise.</i></p>

Agenda

Procedural Matters

1. Apologies for Absence

2. Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

3. Minutes

To confirm the minutes of the meeting held 28 January 2013 (attached).

4. Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

Audit Responsibilities

5. Internal Audit Annual Report 2012/2013 and Outline Internal Audit Plan 2013/2014

Report **D346** attached.

6. West Suffolk Internal Audit Charter

Report **D347** attached.

7. Ernst & Young – External Audit Plan 2012/2013

Report **D348** attached.

8. Ernst & Young – Annual Certification Report 2011/2012

Report **D349** attached.

Performance Management

9. Key Performance Indicators – Fourth Quarter 2012/2013

Report **D350** attached.

10. Biannual Corporate Complaints and Compliments Digest

Report **D351** attached.

Budget and Risk Management

11. Corporate Risk Register: Quarterly Monitoring Report

Report **D352** attached.

12. Capital Programme Audited Accounts

Report **D353** attached.

13. Annual Procurement Report 2012-2013

Report **D354** attached.

Part 2 – Private

NONE