Enquiries regarding this Agenda:
Christine Brain (01638) 719729

Performance and Audit Scrutiny Committee

Wednesday 27 November 2013 at 4.30 pm in Conference Chamber West (F1R09), West Suffolk House, Western Way, Bury St Edmunds

CONSTITUTION   Chairman: Councillor Mrs Broughton
                 Vice-Chairman: To be elected by full Council

MEMBERS

Conservative Members (7)	*Independent Group Member (1)*	*Labour Member (1)*	*Independent Member (UKIP) (1)*
Mrs Broughton	Redhead	Cockle	Mr Cox
Farmer			
Mrs R V Hopfensperger			
Mrs Richardson			
Simner			
Mrs P Wade			
Mrs P A Warby			

SUBSTITUTE MEMBERS

Conservative Members (3)	*Independent Group Member (1)*	*Labour Member (1)*
Farthing	Nettleton	Hind
Mrs Rushbrook		
A Whittaker		

QUORUM: Four Members

Please switch off all mobile communication devices during the meeting, unless exceptional circumstances require otherwise.

FIRE SAFETY
In the event of a fire during this meeting the Fire Warden responsible for the evacuation of the Meeting Room is the Democratic Services Representative who is normally the person indicated above.

Agenda

Procedural Matters

1.   Apologies for Absence

2.   Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

3.   Minutes

To confirm the minutes of the meeting held on 26 September 2013 (attached).

4.   Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the Agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

Audit Responsibilities

5.   Ernst and Young – Presentation of Annual Audit Letter 2012-13

Report **E172** attached.

6.   Mid-Year Internal Audit Progress Report 2013-2014

Report **E173** attached.

Performance Management

7.   Key Performance Indicators and Quarter 2 Performance Report 2013-2014

Report **E174** attached.

8.   Biannual Corporate Complaints and Compliments Digest

Report **E175** attached.

Budget and Risk Management

9.   Budget Monitoring Report 1 April to 30 September 2013

Report **E176** attached.

10.   Delivering a Sustainable Budget 2014-2015

Report **E177** attached.

11. **Corporate Risk Register Quarterly Monitoring Report – September 2013**

   Report **E178** attached.

Committee Work Programme

12. **Work Programme Update**

   Report **E179** attached

Treasury Management

13. **Investment Activity 1 April to September 2013**

   Report **E164** attached will be considered by the Treasury Management Sub-Committee on 18 November 2013. The Chairman/Head of Resources and Performance will update the Committee verbally on any issues or recommendations arising from consideration of this report.

14. **Review of the Council's Treasury Management Strategy**

   Report **E163** attached will be considered by the Treasury Management Sub-Committee on 18 November 2013. The Chairman/Head of Resources and Performance will update the Committee verbally on any issues or recommendations arising from consideration of this report.

Part 2 – Private

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EXEMPT INFORMATION – EXCLUSION OF PUBLIC
TERMS OF FORMAL RESOLUTION

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of the Act.

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15. **Review of the Council's Treasury Management Strategy**

   Exempt Appendix 2 to Report **E163** attached.