



Enquiries regarding this Agenda:

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Performance and Audit Scrutiny Committee

**Wednesday 21 May 2014 at 4.30 pm
in Conference Chamber West (F1R09), West Suffolk House,
Western Way, Bury St Edmunds**

CONSTITUTION Chairman: To be elected at Annual Council
 Vice-Chairman: To be elected at Annual Council

MEMBERS

<u>Conservative Members (7)</u>	<u>Independent Group Member (1)</u>	<u>Labour Member (1)</u>	<u>UKIP Member (1)</u>
Mrs Broughton Farmer Mrs R V Hopfensperger Mrs Richardson Simner Mrs P Wade Mrs P Warby	Redhead	Cockle	Cox

SUBSTITUTE MEMBERS

<u>Conservative Members (3)</u>	<u>Independent Group Member (1)</u>	<u>Labour Member (1)</u>
Farthing Mrs Rushbrook A Whittaker	Nettleton	Hind

QUORUM: Four Members

**Please switch off all mobile communication
devices during the meeting, unless exceptional
circumstances require otherwise.**

FIRE SAFETY

In the event of a fire during this meeting the Fire Warden responsible for the evacuation of the Meeting Room is the Democratic Services Representative who is normally the person indicated above.

Agenda

Procedural Matters

1. Apologies for Absence

2. Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

3. Minutes

To confirm the minutes of the meeting held on 29 January 2014 (attached).

4. Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the Agenda ***no later than when that item is reached*** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

Audit Responsibilities

5. Ernst and Young – Annual Certification Report (2012-2013)

Report **F10** attached.

6. Ernst and Young – External Audit Plan and Fees 2013-2014 and 2014-2015 Indicative Fees

Report **F11** attached.

7. Ernst and Young – Verbal Presentation on Protecting the Public Purse – Fraud Briefing 2013

8. Internal Audit Annual Report 2013-2014 and Outline Internal Audit Plan 2014-2015

Report **F12** attached.

9. Annual Governance Statement Action Plan for 2012-2013 - Update

Report **F13** attached.

10. West Suffolk Anti-Fraud and Anti-Corruption Policy

Report **F14** attached.

Performance Management

11. Key Performance Indicators and Quarter Four Performance Report (2013-2014)

Report **F15** attached.

12. Biannual Corporate Complaints and Compliments Digest

Report **F16** attached.

Budget and Risk Management

13. Corporate Risk Register Quarterly Monitoring Report – March 2014

Report **F17** attached.

14. Adoption of a Joint Procurement Strategy

Report **F18** attached.

Committee

15. Work Programme Update

Report **F19** attached

Part 2 – Private

NONE