

District Offices
College Heath Road
Mildenhall
Suffolk
IP28 7EY

For further information
on any of the Part 1
items listed below,
please contact
Sharon Turner
(01638) 719237

West Suffolk House
Western Way
Bury St Edmunds
Suffolk
IP33 3YU

WEST SUFFOLK JOINT STAFF CONSULTATIVE PANEL

Forest Heath District
Council

(Employers' Side)

Councillor G Jaggard
(Vice Chairman)
Councillor S J Edwards
Councillor T Simmons

Substitute Members:

Councillor W Hirst
Councillor N Williams

St Edmundsbury Borough
Council

(Employers' Side)

Councillor B Cockle
Councillor Mrs A Rushen
Councillor C Springett

Councillor Mrs R Hopfensperger
Councillor Mrs P Warby

Staff Representatives

(Employees' Side)

Howard Cook (Chairman)
Vikki Austin
Lizzi Cocker
Mark Johnson
Jane Orton
Craig Young

Dawn Goss
Julie Roberts

DATE: Monday 13 May 2013

TIME: 3.00 pm

**PLACE: Forest Heath District Council, Council Chamber, District Offices,
College Heath Road, Mildenhall**

**This meeting will be preceded at 2.30 pm by the usual pre-briefings for the
Employers Side (Council Chamber) and the Employees' Side (Training Centre)**

Interests - Declaration and Restriction on Participation

Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.

WHILST THESE AGENDA PAPERS ARE NOT COVERED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985, IN RESPECT OF THOSE ITEMS WHICH ARE LISTED ON THE AGENDA AS CONTAINING EXEMPT/CONFIDENTIAL INFORMATION, MEMBERS OF THE PANEL ARE REQUESTED TO TREAT THEM AS SUCH

PART 1 AGENDA

1. Apologies
2. Substitutes
3. To receive the schedule of recommendations from the meeting held on 30 January 2013 (attached)
- VERBAL 4. New Pay and Reward Strategy – Update on Roll Out
- VERBAL 5. Year End Indicators – Turnover and Sickness
- JSP13/003 6. Evaluation of the Learning and Development (L&D) Programme 2012/2013
7. Any Other Business
8. Date of Next Meeting
*(Extract from the Panel's Terms of Reference:
"5.1 Meetings shall normally be held quarterly but, exceptionally, the Chairman may decide, after consultation with a Senior Human Resources Officer to convene an extraordinary meeting at any time or to cancel a scheduled meeting due to lack of business to transact. Meetings to alternate between a venue in SEBC and FHDC or as agreed by the Panel.")*

IAN GALLIN
Chief Executive
2 May 2013

If you require this information in another format or language, telephone Committee Section on 01638 719237 or email committees@forest-heath.gov.uk to discuss your needs.

W przypadku, gdyby niniejsza ulotka potrzebna była w innym formacie lub w innym języku prosimy o kontakt telefoniczny z Committee Section pod numerem 01638 719237 lub o kontakt przy pomocy poczty elektronicznej committees@forest-heath.gov.uk w celu omówienia swoich potrzeb.

Se desejar obter este folheto com formato diferente ou noutra língua, ligue para: Committee Section, tel: 01638 719237, ou envie um *e-mail* para: committees@forest-heath.gov.uk, a fim de discutir as suas necessidades.
