

**Forest Heath District Council
St Edmundsbury Borough Council**

**WEST SUFFOLK WASTE
AND STREET SCENE
SERVICES JOINT
COMMITTEE**

14 JANUARY 2011

JWC11/035

**Report of the Strategic Director (Services) (FHDC)
and the Corporate Director (Economy & Environment)
(SEBC)**

PROGRESS ON DELIVERING THE 2010/11 JOINT WASTE SERVICE PLAN

Synopsis:

This paper updates the Joint Committee on progress made against the key tasks in the 2010/11 Joint Service Plan and the related key performance indicators since the last update on the 22 October 2010 (paper JWC10/028).

Background

- 1 At the meeting of the West Suffolk Waste and Street Scene Services Joint Committee on 26 March 2010, Members approved the Joint Service Plan for 2010/11 (paper JWC10/A593). The Joint Service Plan is intended to aid the integration of service delivery and enable the Joint Committee to manage the delivery of services in accordance with the Partnering Agreement.
- 2 As part of the approval, both councils agreed to adopt the following vision and purpose:

“....to work in partnership and with others to deliver high quality sustainable waste and street scene services that maintains and improves the local environment for the benefit of the community.

Through:

 - working together
 - providing value for money
 - delivering highly efficient, responsive & accessible services
 - striving for continuous improvement”
- 3 Underpinning this is a range of projects with associated milestones and a suite of national and local performance indicators.
- 4 Members reviewed the 2010/11 Quarter 1 and 2 performance of both councils at the meeting on 22 October 2010 (paper JWC10/028 refers). This report is intended to update Members of the following:

- a. Progress against the service plan actions during Quarter 3. (Appendix 1 details cumulative progress);
- b. Cumulative progress against the national indicator dataset; and
- c. The results of our 2009/10 performance in the context of the performance of councils nationally.

Progress to date

- 5 Performance of the Joint Waste Partnership is monitored and measured in relation to the following:
 - a. The Service Plan actions and milestones; and
 - b. Performance against the national performance indicators and agreed targets.

The Service Plan actions and milestones

- 6 Table 1 below provides a summary of the interim progress (up to November 2010) against the nine service plan actions adopted for 2010/2011.

Table 1 – Summary of progress against the 2010/11 Service Plan

	ACTION	TARGET	PROGRESS
1	Further progression of the joint partnership including work towards developing a more unified management structure and integrated ways of working.	January 2011	Ongoing
2	Review of collection rounds to identify and implement the changes required to meet the new SCC contract for the disposal of residual waste.	June 2010	Completed
3	Investigate opportunities for efficiency savings across all waste and street scene service areas.	March 2011	Ongoing
4	Review of procurement activities and implementation of a joint process for the procurement and management of bin stocks.	March 2011	Project under trial
5	Review of the delivery of the individual trade waste services and the development of an action plan to maximise income and diversion and ensure Diversion Incentive Fund targets are met.	March 2011	Individually pursuing business development opportunities
6	Review and alignment of bring site contracts to upgrade the facilities and ensure regular site maintenance.	March 2011	Project rescheduled as agreed by the Suffolk Waste Partnership
7	Development of phase two of the No Excuses campaign and the development of	January 2011	No further action anticipated until

	a strategy for the enforcement of litter offences.		2011/12
8	Investigation of opportunities to introduce food waste collections.	June 2011	No further progress
9	Composting and recycling of street sweepings	March 2011	Completed

- 7 Appendix A includes the detailed progress against the individual project milestones. Where the original timescale has not been achieved or additional work is required, this has been highlighted.
- 8 The key areas of progress to note since the last update on the 22 October 2010 include;
- a. The diversion of street sweepings from landfill is fully operational. From August to November inclusive, 878 tonnes have been diverted into composting and recycling.
 - b. The door knocking phase of Suffolk Streets Ahead (SSA) has now finished with all project areas receiving 100% coverage. From the total number of SSA households, 56% were contacted by a door knocker. Of those contacted, 54% (2,789 households) made one or more pledges to reduce their waste.
 - i. Within the FHDC project area, despite only 42% of the households being contacted by a doorknocker, 67% of those contacted made a pledge and therefore made a first level engagement with the concept of waste reduction.
 - ii. Within the SEBC project area, 67% were contacted by a doorknocker – of those, 78% made a pledge.

The ranking of the most popular pledges across Suffolk is outlined below:

1. reduce junk mail by using the Mail Preference Service
2. recycle batteries & WEEE
3. use glass, carton & textile banks
4. buy loose fruit and vegetables
5. cut down on food waste
6. buy refills
7. avoid over packaging
8. compost at home

A notable difference to this trend was within the SEBC project area where the most frequent pledge was to buy loose fruit and vegetables.

A debrief with the doorknockers highlighted wider concerns that households have towards waste including:

- Residents would recycle more glass if there was a bring site closer to where they lived or if it was collected from the kerbside;

- Confusion around plastics was still evident;
- Households were concerned about the lack of viable/affordable options for the disposal of hazardous waste; and
- Recycling bins were too small.

The final part of the project will review the quantity of waste produce in the participating collection rounds. The final report will be expected in early 2011.

- c. Following detailed planning, a presentation to key stakeholders of the SEBC Market Forum agreed to the introduction of a new market waste recycling and composting project. The project was activated on Wednesday 17th November and despite a few operational issues, the scheme appears to be operating effectively. Initial results indicate that considerable financial benefits will be realised due to the reduction of waste sent to landfill (avoiding landfill gate fees and Landfill Tax) and by income generated by cardboard recycling. These savings will be retained and used to help to further promote the market through a coordinated marketing campaign.
- d. A Driver Certificate of Professional; Competence (CPC) was introduced for LGV and PCV drivers who drive professionally throughout the UK. It has been developed as a requirement of the EU Directive 2003/59, which is designed to improve the knowledge and skills of professional LGV and PCV drivers throughout their working life. As a result, drivers must complete 35 hours of training every 5 years, covering safe and fuel efficient driving, legal requirements and health and safety, service and logistics.

FHDC and SEBC are collaborating on the training programme and all relevant drivers have completed 20% of their training.

- e. Progress on the Street Cleansing review is included in a separate report.
- f. FHDC are trialing operational workforce planning amendments to the brown bin collection service, which took effect from 1 December 2010. The normal configuration of two refuse collection vehicles (RCVs) and six staff will be replaced by two RCVs and four staff. Early indications demonstrate no adverse impact on the quality or delivery of the service and the trial is expected to continue until 31 March 2011. The trial forms part of the FHDC options for efficiency savings.
- g. Work is continuing on a combined procurement exercise for a range of waste and street scene vehicles, which is expected to commence in the New Year. Aligned with this is the review of vehicle livery and colour schemes and to take advantage of the significant vehicle and plant renewal over the next two years.

9 Key areas to note are:

- Limited progress developing the No Excuses campaign although our approach to enforcement and education will be reviewed as part of the street cleansing project.

- In light of the Suffolk Waste Partnership approach to the bring site project, we will review our current contractual arrangements to ensure they are robust in the short term. We are also in discussions with our glass recycling service provider, WRG together with the whole Suffolk Waste Partnership.
- We intend to continue negotiations and investigations into the development of food waste diversion from landfill and opportunities to increase value from trade waste services.
- As part of the shared services programme, SEBC are introducing the Covalent data management system in line with FHDC which will support the data management process.

Performance against the national performance indicators and agreed targets

- 10 Tables 2 and 3 below outline the national indicators that relate to waste and street cleansing services for Forest Heath and St Edmundsbury, for the period 1 April 2010 to 30 November inclusive. The targets for 2010/11 are listed along with data for 2008/09 and 2009/10 to show performance compared with targets and the previous two years' performance. The comment on performance refers to the direction of travel in 2010/11 since the same period the previous year.
- 11 Appendix B (Chart B1 and B2) details the profiled waste recycling progress against the same period in 2009/10 for both councils. Figure B1 and B2 details the current environmental cleanliness performance for both councils.

Table 2 – Forest Heath Performance Data (based on National Indicators)

NI	Definition	2008/09 Actual	2009/10 Actual	2010/11 Target	2009/10	2010/11	Comment on Performance
					Apr - Nov		
NI 191	kg of residual waste collected per household	502kg	505kg	500kg	336.71	309.61	Improvement
NI 192	% of household waste recycled and composted	46.53%	45.20%	46%	47.79	49.08	Improvement
NI 193	% of municipal waste sent to landfill	57%	58.40%	55%	56.46	55.41	Improvement
NI 195a	Improved street and environmental cleanliness (litter)	4%	6%	6%	3%	3%	Consistent
NI 195b	Improved street and environmental cleanliness (detritus)	10%	15%	16%	16%	13%	Improvement
NI 195c	Improved street and environmental cleanliness (graffiti)	0%	0%	1%	0%	0%	Consistent
NI195d	Improved street and environmental cleanliness (fly-posting)	0%	0%	1%	0%	0%	Consistent
NI 196	Improved street and environmental cleanliness (fly-tipping)	Effective	Very effective	Effective	Very effective	Effective	Reduction

Table 3 – St Edmundsbury Performance Data (based on National Indicators)

NI	Definition	2008/09 Actual	2009/10 Actual	2010/11 Target	2009/10	2010/11	Comment on Performance
					Apr - Nov		
NI 191	kg of residual waste collected per household	488kg	481kg	478kg	479kg*	461kg*	Improvement
NI 192	% of household waste recycled and composted	51.30%	50.10%	52%	52.58%	54.60%	Improvement
NI 193	% of municipal waste sent to landfill	53%	53.24%	52%	51.14%	50.51%	Improvement
NI 195a	Improved street and environmental cleanliness (litter)	4%	4%	4%	3%	5%	Reduction
NI 195b	Improved street and environmental cleanliness (detritus)	11%	14%	13%	14%	13%	Improvement
NI 195c	Improved street and environmental cleanliness (graffiti)	3%	3%	3%	3%	3%	Consistent
NI195d	Improved street and environmental cleanliness (fly-posting)	0%	0%	0%	0%	0%	Consistent
NI 196	Improved street and environmental cleanliness (fly-tipping)	Very effective	Very effective	Very effective	Very effective	Effective	Reduction

* Note that FHDC and SEBC figures for NI191 differ for the first 8 months of 2010 as the SEBC method of presenting the figures uses a rolling full year estimate. Both methods are valid in WDF.

12 The key issues to note are:

- The trend for the generation of household waste forms a similar profile between 2009/10 and 2010/11, although in real terms there is reduction in the amount of waste produced per household. There is also consistency in the profile between FHDC and SEBC.
- From April to November inclusive, the percentage of waste that was recycled and composted has increased in comparison to the same period last year, for both FHDC and SEBC. This is predominately due to the combined impact of two factors, namely:
 - Stabilising the quantity of waste recycled and composted, which has been supported by the introduction of the new scheme for the recycling/composting of street cleansing waste; and
 - A reduction in the amount of waste sent to landfill.
- Over the last eight months, and in comparison to the same time last year, the quantity of household waste recycled, composted and sent to landfill is summarised as below;
 - FHDC:
 - 132 tonne reduction in recycling/composting
 - 537 tonne reduction in residual waste
 - SEBC:
 - 736 tonne increase in recycling/composting
 - 504 tonne reduction in residual waste
- It is expected that recycling and composting performance will continue to reduce over the remainder of the year due to the expected reduction of green waste collected as a result of seasonal factors.
- There is ongoing consistency with the performance of FHDC and SEBC with regards to managing environmental cleanliness. For both councils:
 - Graffiti and flyposting performance is positive and is consistent with the national average.
 - Litter and detritus performance is higher than the national average, despite an unsatisfactory rating for detritus.
 - The management of fly tipping remains effective.

Performance in a national context

13 Each year DEFRA publishes the national statistics for waste management and recycling in England. SPARSE, a rural authority benchmarking club, has analysed the statistics for 2009/10 in order to view our performance in a national context and to determine our overall direction of travel. The analysis has been undertaken within five authority groupings.

14 The highlights for both FHDC and SEBC are below, showing the performance ranking within each of the authority group:

a. NI 191: Residual household waste per household (kg/household) (09/10)

Forest Heath		496.56	Rank		
second quartile					
Districts	Average	507.99	93	out of	201
SPARSE		495.83	45	out of	89
Rural-80		472.79	30	out of	51
Family		494.24	10	out of	16
Suffolk		396.14	6	out of	7

St Edmundsbury		478.05	Rank		
second quartile					
Districts	Average	507.99	68	out of	201
SPARSE		495.83	35	out of	89
Rural-50		526.75	11	out of	38
Family		505.03	7	out of	16
Suffolk		396.14	5	out of	7

b. NI192: Percentage of household waste sent for reuse, recycling or composting (09/10)

Forest Heath		45.17	Rank		
second quartile					
Districts	Average	39.88	56	out of	201
SPARSE		41.54	29	out of	89
Rural-80		44.70	22	out of	51
Family		41.73	4	out of	16
Suffolk		46.77	4	out of	7

St Edmundsbury		50.07	Rank		
top quartile					
Districts	Average	39.88	26	out of	201
SPARSE		41.54	19	out of	89
Rural-50		37.39	5	out of	38
Family		41.24	5	out of	16
Suffolk		46.77	3	out of	7

Finance/Budget/Resource Implications

- 15 To date there have been no financial or resource implications as all the key tasks have been delivered within existing budgets.
- 16 The progression of the waste partnership, including the recent changes to the staff organisational structure, is expected to provide financial savings in the long term.

Environmental Impact and Sustainability

- 17 The Joint Service Plan actions aim to contribute positively to the provision of sustainable waste and street scene service.
- 18 The performance achieved and targets set will aim to reduce the total amount of waste sent to landfill through increasing the amount of waste available for re-use, recycling and composting. Furthermore, the provision of an effective street scene service will maintain high environmental standards and protect local amenity.
- 19 In the delivery of services, opportunities to reduce carbon emissions will be identified and investigated.

Policy Compliance/Power

- 20 There are no policy compliance issues associated with this report.
- 21 The Joint Service Plan requirements are in line with the Partnering Agreement and will support both council policies and objectives.
- 22 The service plan supports the vision and actions of the Joint Municipal Waste Management Strategy for Suffolk and the key principals set out in the Inter Authority Agreement for Suffolk's waste management services.
- 23 As part of the data quality and verification processes, both councils collate, record and monitor statistical information to the required standard. At present both councils are required to report information for the national indicators independently and this will continue.

Performance Management Implications

- 24 The performance data outlined in this report refer to national indicators reported by both councils.
- 25 The Department of Communities and Local Government has deleted the National Indicators and intend to replace this with a single set of data, to be collated from April 2011 onwards.
- 26 A provisional list of data required has been published for consultation until the 4 February 2011. The list currently includes fly tipping incidents and Wastesdataflow, both of which were required under the previous dataset.

Legal Implications

- 27 There are no legal implications associated with this report.

Human Rights Act and Diversity Implications

- 28 There are no human rights or diversity implications associated with this report.

Crosscutting Implications

- 29 The successful completion of the service plan actions is dependant on support from other council services.

Risk Assessment

- 30 The targets for 2010/11 have been set following consideration by officers and have received Member approval.
- 31 The planned enhancements are outlined in the Joint Service Plan and have been individually risk assessed.
- 32 Performance will be reported quarterly to the Joint Committee to monitor progress and ensure that targets are being achieved.

Council Priorities

- 33 The Joint Service Plan contributes to the following priorities:

Forest Heath:

- Community engagement and communication;
- Community safety; and
- Street scene and environment.

St Edmundsbury:

- Raise standards and corporate efficiency;
- Improve the safety and well being of the community; and
- Secure a sustainable and attractive environment.

Recommendation:

- 34 It is recommended that Members note:**

- 1. Progress made to date against the projects identified in the Joint Service Plan 2010/11; and**
- 2. Current performance in relation to the national performance indicators.**

Documents Attached

Appendix A – Progress against Service Plan 2010/11 actions

Appendix B – Household Waste and Environment Cleanliness progress

Nigel McCurdy/Sandra Pell

Strategic Director (Services)/ Corporate Director (Economy & Environment)

6 January 2011

CONTACT OFFICERS

Mark Christie, Service Manager (Environment and Waste)

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Progress against Service Plan 2010/11 actions

APPENDIX A

Action 1: Further progression of the joint partnership including work towards developing a more unified management structure and integrated ways of working.		
Milestone	Completion Date	Progress/Outcome
Development of partnership working between both authorities through establishing more joint roles	Ongoing	<ul style="list-style-type: none"> The development of the interim joint waste management structure was reported and agreed at the Joint Waste Committee in March 2010 (paper A593). Progress on savings delivered by the partnership (both directly and indirectly) were reported to the Shared Services Steering Group on 19 November 2010 (report B308)
Development of further interim joint management structure for the waste partnership	Completed January 2010	
Embedding of joint roles with increased cross organisation working.	Ongoing	<ul style="list-style-type: none"> The restructure identified key joint roles across the two authorities which has been a catalyst for officers to work closer together. Officers are working closer together, allowing for a greater efficiency in completing joint tasks.
Alignment of departmental and corporate policies and procedures.	January 2011	<ul style="list-style-type: none"> We have now adopted joint policies and procedures for managing the following: <ul style="list-style-type: none"> Staff disciplinary and sickness management Occupational health and safety. Wheeled bin reuse It is also planned that waste collection and street cleansing procedures become aligned as a result of the completed round review and the forthcoming cleansing review.
Action 2: Review of collection rounds to identify and implement the changes required to meet the new SCC contract for the disposal of residual waste.		
Milestone	Completion Date	Progress/Outcome
Purchase route optimisation software and vehicle real time tracking equipment	Completed January	<ul style="list-style-type: none"> At the Joint Waste Committee in June 2010, the progress made on the round review project was outlined in paper

	2009	JWC10/027X.
Redesign collection rounds.	Completed April 2010	<ul style="list-style-type: none"> • Since this date the new rounds were implemented (28th June 2010) which entailed the successful completion of all the milestones outlined adjacent. • The optimisation and redesign changes resulting from the review were successfully communicate to 78,000 households across both authorities. • Service failure during implementation was minimal. • Savings identified include the following: <ul style="list-style-type: none"> • A decrease in fuel usage of approximately 19,000 litres per year (approximately £18,500 ex VAT); • A reduction in overtime saving approximately £15,000 per year; • Avoiding the need for an additional vehicle and crew at SEBC to meet increased demand thereby saving growth of approximately £120,000 per year for the foreseeable future; and • Removal of a vacant post and redundant vehicle offering approximate savings of £40,000 per annum.
Develop communications plan and material	Completed April 2010	
Undertake promotional work and publicise changes.	Completed May 2010	
Commence new collection rounds.	Completed June 2010	
Action 3 and identified action for 2010/11 Performance Improvement (Cleansing Review): Investigate opportunities for efficiency savings with SEBC across all waste and street scene service areas.		
Milestone	Completion Date	Progress/Outcome
Review waste collection, cleansing and enforcement policies across SEBC and FHDC.	October 2010	<ul style="list-style-type: none"> • The strategic policies of the Joint Municipal Waste Management Strategy have been reviewed and adopted by the Suffolk Waste Partnership. • Our waste collection, cleansing and enforcement policies at this time have not yet been reviewed to identify options for alignment. • The completion of the collection round review and forthcoming street cleansing review will help to drive this process forward. The outcome of the Street Cleansing

		<p>review, expected in 2011 will form a basis for officers to begin scoping areas for policy alignment.</p> <ul style="list-style-type: none"> • The Coalition Government is currently reviewing national waste policy in England for which we have submitted a partnership response. • A response to the proposed changes to the controlled Waste Regulations has been drafted for submission.
Identify further options for joint working.	Ongoing	<ul style="list-style-type: none"> • Immediate further options identified for joint working include the joint collection of bulky waste and the joint delivery of bins. • The implementation of these options is ongoing. The revised pricing strategy for bulky waste in FHDC has resulted in a reduction in service demand by 40%. This has not resulted in an increase in fly tipping. • It has also been identified to align data management procedures including Key Performance Indicators and Waste Data Flow reporting. • Officers are scoping opportunities to align the approach to fleet management following a review of fleet expenditure.
Identify improvements and where possible and appropriate develop aligned policies.	March 2011	<ul style="list-style-type: none"> • As above and ongoing
Monitor impact of joint working initiatives and changes to policies	Ongoing	<ul style="list-style-type: none"> • The reuse of wheeled bins policy will support the joint management of wheeled bins • As above and ongoing
Action 4: Review of procurement activities and implementation of a joint process for the procurement and management of bin stocks.		
Milestone	Completion Date	Progress/Outcome
Review current bin procurement and stock management process.	Completed	<ul style="list-style-type: none"> • Joint bin procurement is now making the ordering process easier.
Adoption of joint process for the procurement and management of bin stocks.	Completed	<ul style="list-style-type: none"> • A joint process has been implemented for the procurement and management of bin stocks. Stock is maintained by each authority but new orders are

		managed by SEBC as the lead authority.																			
Adoption of common Contract Procedure Rules to aid further joint procurement activities.	March 2011	<ul style="list-style-type: none"> This process is yet to be implemented as currently there are differences in contract procedure and procurement rules. As an interim measure the use of a lead procurement authority has been adopted, particularly in the Collection Round Review project. 																			
	Completed	<ul style="list-style-type: none"> Implemented the joint procurement of vehicle fuel, with SEBC acting as the lead authority and extending their current framework agreement to include the FHDC depot. This offers compliancy, efficiency and greater security of fuel supply 																			
Action 5 and identified action for 2010/11 Performance Improvement: Review of the delivery of the individual trade waste services and the development of an action plan to maximise income and diversion and ensure Diversion Incentive Fund targets are met.																					
Milestone	Completion Date	Progress/Outcome																			
Review and if required, amend the projected diversion figures from the implementation of the recycling schemes.	June 2010	<ul style="list-style-type: none"> The DIF monies awarded to SEBC (£276,695 to extend the compostable waste collection and the collection of trade dry recyclables) and FHDC (£35,000 for trade waste recycling) are achieving the following diversion against the target; <table border="1" data-bbox="1279 1018 2078 1248"> <thead> <tr> <th rowspan="2">Authority</th> <th colspan="2">Anticipated annual tonnes diverted</th> <th colspan="2">Actual tonnes waste diverted</th> </tr> <tr> <th>2008/09</th> <th>2009/10</th> <th>2008/09</th> <th>2009/10</th> </tr> </thead> <tbody> <tr> <td>FHDC</td> <td>195</td> <td>803</td> <td>3</td> <td>126</td> </tr> <tr> <td>SEBC</td> <td>587</td> <td>993</td> <td>427</td> <td>984</td> </tr> </tbody> </table> <ul style="list-style-type: none"> An update on progress was submitted to the Suffolk Waste Partnership Members/Directors meeting. Further work is required to determine how to move the projects forward. 	Authority	Anticipated annual tonnes diverted		Actual tonnes waste diverted		2008/09	2009/10	2008/09	2009/10	FHDC	195	803	3	126	SEBC	587	993	427	984
Authority	Anticipated annual tonnes diverted			Actual tonnes waste diverted																	
	2008/09	2009/10	2008/09	2009/10																	
FHDC	195	803	3	126																	
SEBC	587	993	427	984																	
Development of action plans to increase the volume	August	<ul style="list-style-type: none"> Ongoing 																			

of trade waste recycled and where possible, reduce trade waste collection costs.	2010	
Submission of quarterly claim and report for DIF monies.	Ongoing	<ul style="list-style-type: none"> • Ongoing
Review the options for a joint Trade Waste service	March 2011	<ul style="list-style-type: none"> • As part of the development of the partnership, the management and development of the service will be investigated.
Action 6 and identified action for 2010/11 Performance Improvement: Review and alignment of bring site contracts to upgrade the facilities and ensure regular site maintenance.		
Milestone	Completion Date	Progress/Outcome
Undertake review of existing bring site contracts.	May 2010	<ul style="list-style-type: none"> • In June 2010, the Suffolk Waste Partnership reviewed bring site provision within Suffolk. • Due to the MRF contract renewal in 2014 it was however decided not to proceed but rather to begin aligning and improving data, distribution and appearance of current bank provision across Suffolk. • Following the recent increase in glass recycling service charges, Officers across Suffolk has agreed a series of actions to investigate options to improvement to the service.
Identify opportunities to align service provision to bring sites across West Suffolk.	July 2010	<ul style="list-style-type: none"> • Officers are reviewing the service provision across West Suffolk
Ensure up to date contracts are in place with all contractors servicing bring sites, including clear responsibilities for the maintenance and upkeep of the facilities.	August 2010	<ul style="list-style-type: none"> • As above
Identify additional sites where bring banks could be provided.	October 2010	<ul style="list-style-type: none"> • This will continue as part of our current approach but is subject to the cost of implementation
Install additional bring sites and investigate opportunities for joint provision of recycling sites.	March 2011	<ul style="list-style-type: none"> • This will continue as part of our current approach
Action 7: Development of phase two of the No Excuses campaign and the development of a strategy for the enforcement of litter offences.		

Milestone	Completion Date	Progress/Outcome
Development of a strategy to increase awareness of the penalties for littering offences.	June 2010	<ul style="list-style-type: none"> • Further work has commenced to develop a strategy to progress the campaign to incorporate the proportionate and targeted use of enforcement as reported to the Joint Committee in January 2010 (paper JWC/A432). • The development of an education/enforcement plan is part of the street cleansing review
Briefing prepared and delivered to all Safer Neighbourhood Teams across West Suffolk.	July 2010	<ul style="list-style-type: none"> • Attendance and presentation to Safer Neighbourhood Teams in the Forest Heath area has been undertaken and is further planned in St Edmundsbury.
Hot spot litter areas identified.	August 2010	<ul style="list-style-type: none"> • Although the identification of this milestone is ongoing, the cleansing review will help fully identify hot spot litter areas.
Plan developed to increase presence along with PCSO's at the identified hot spot areas.	October 2010	<ul style="list-style-type: none"> • Ongoing
Town centre FPN target days identified and publicised.	January 2011	<ul style="list-style-type: none"> • No progress to date
Action 8 and identified action for 2010/11 Performance Improvement: Investigation of opportunities to introduce food waste collections.		
Milestone	Completion Date	Progress/Outcome
1. Analyse options and costs associated with the collection of food waste.	March 2010	<ul style="list-style-type: none"> • The options and costs associated with the collection of food waste were identified and reported to the Joint Committee in June 2010 (paper A596).
2. Develop business case for the collection of food waste.	April 2010	<ul style="list-style-type: none"> • The development of a business case has not been completed due to operational and strategic issues with our current contractor (Greenview Environmental (GE)), relating to: <ul style="list-style-type: none"> • difficult trading conditions • changes to Environment Agency regulation • associated operational costs

		<ul style="list-style-type: none"> Detailed costs are awaited from GE along with a revised programme for implementation. This will need to be carefully reviewed with colleagues at SCC to establish whether the proposals are still affordable.
3. Present business case to Joint Committee.	June 2010	<ul style="list-style-type: none"> Delayed as detailed above
Action 9 for 2010/11 Performance Improvement: Composting and recycling of all Street Sweepings		
Milestone	Completion Date	Progress/Outcome
1. SEBC to begin composting and recycling all street sweepings and to investigate the feasibility of FHDC street sweepings to be delivered to the SEBC depot to be sent to the same facility.	Completed	<ul style="list-style-type: none"> SEBC began the trial in June 2010 and since August, FHDC have also been composting and recycling their street sweepings. The total tonnage so far diverted (June to November 2010) is 878 tonnes. It is expected that this performance is likely to increase our joint household recycling and composting rate by approximately 2-3% per year, subject to consistent performance with other recycling and composting schemes.

Chart B1: FHDC Household Waste Data

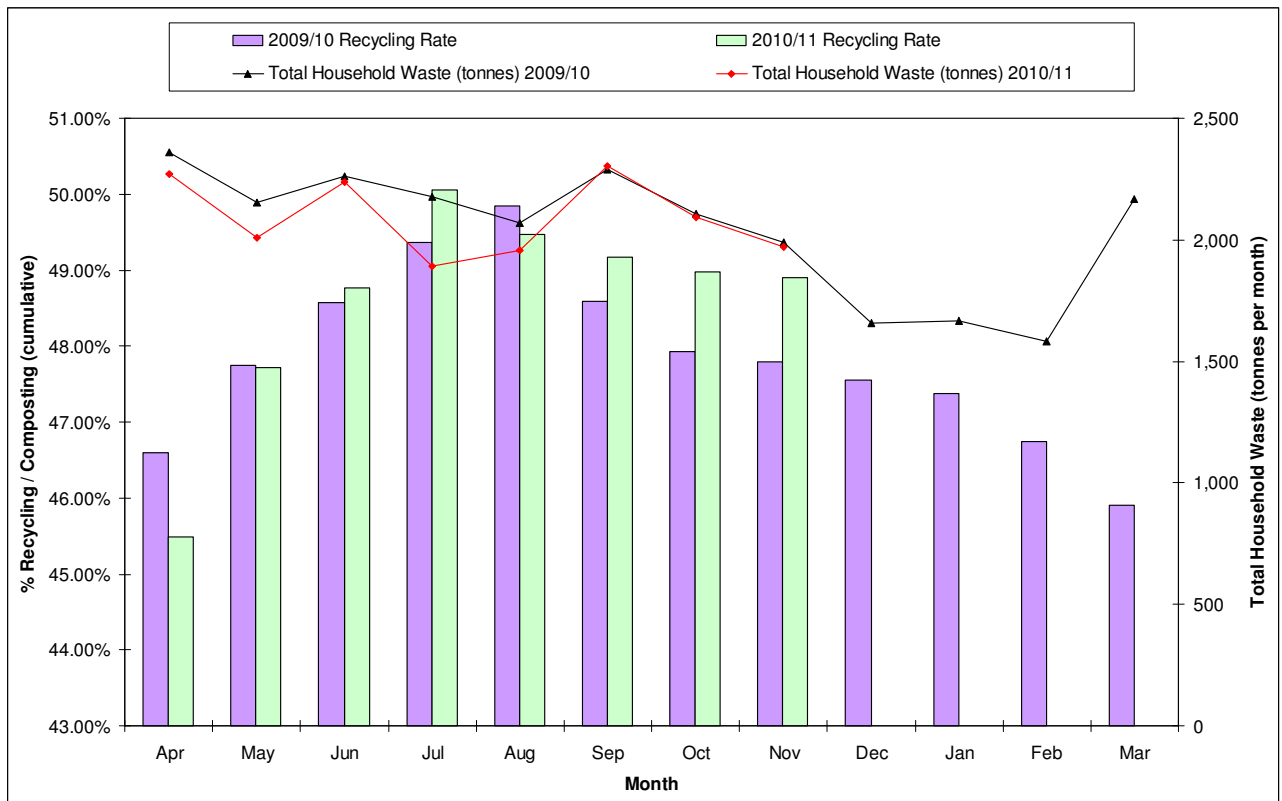


Chart B2: SEBC Household Waste Data

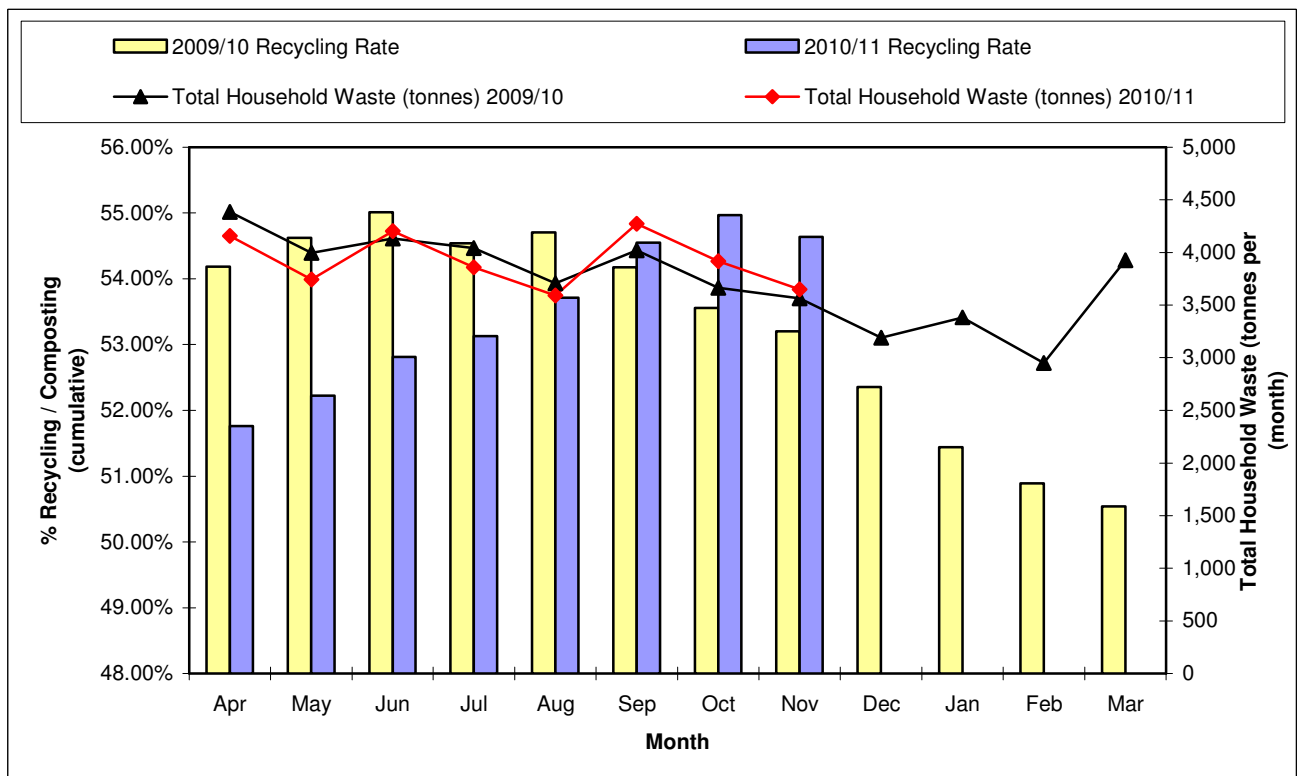


Figure B1: FHDC Environmental Cleanliness Data - Tranche 1 and 2

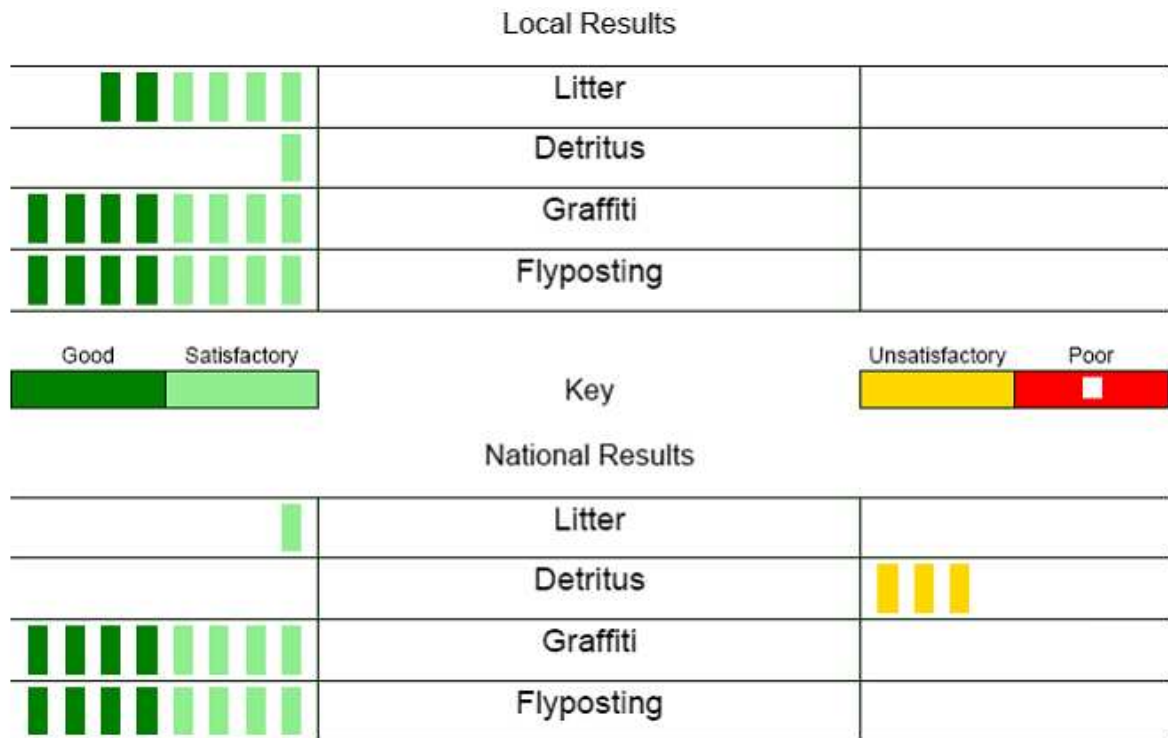


Figure B2: SEBC Environmental Cleanliness Data - Tranche 1 and 2

