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Forest Heath
District Council

TO: **ALL DISTRICT COUNCILLORS**

Our reference HMH
Your reference N/A
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22 February 2016

Dear Councillor

**SUPPLEMENTARY PAPER:
FOREST HEATH COUNCIL - WEDNESDAY 24 FEBRUARY 2016**

I am now able to enclose, for consideration on Wednesday 24 February 2016 at the meeting of Forest Heath Council, a revised version of the following document:

Agenda No Item

8. **Revised ATTACHMENT A of Report No COU/FH/16/004
Budget and Council Tax Setting: 2016/2017 and Medium Term Financial Strategy**

This document *replaces* the version found on Page 109 of your Council agenda.

Attachment A was revised in order to show the costs with internal recharges removed in order to give greater clarity on support services. In this respect the overall figures for the net cost of services will remain the same, but the individual service totals will differ slightly from the original ones as we have removed charges between services.

Yours sincerely

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Service	Ref.No.	2014/15 Actual	2015/16 Budget	2016/17 Budget
Net Service Expenditure by Service Area				
Services				
Head of Resources & Performance	1	2,438,819	2,910,989	3,187,003
Head of HR and Democratic Services	2	820,841	782,085	806,368
Head of Families and Communities	3	1,342,584	832,426	800,043
Head of Planning and Growth	4	426,239	420,542	378,536
Head of Operations	5	2,574,540	2,755,603	2,455,354
Head of Housing	6	788,080	586,228	547,231
Total Net Expenditure excluding Parishes	7	8,391,103	8,287,873	8,174,535
Budgeted use of General Fund Balance	8	0	0	(118,000)
Year end actual Transfer to General Fund Balance	9	34,864	0	0
BUDGET REQUIREMENT EXCLUDING PARISHES	10	8,425,967	8,287,873	8,056,535
GRANTS AND COUNCIL TAX REQUIREMENT				
Collection Fund Deficit / (Surplus) - Council Tax	11	(1,237)	(80,900)	(55,000)
Collection Fund Deficit / (Surplus) - Business Rates	12	144,694	258,141	184,092
Government Support				
Formula Grant - Revenue Support Grant	13	(1,921,827)	(1,286,743)	(1,004,215)
Formula Grant - Business Rate Retention Scheme	14	(1,739,559)	(1,772,798)	(1,834,120)
Business Rates Retention Scheme - Local Share of Growth/S31 Grants	15	(134,804)	(248,050)	(203,992)
Business Rates Retention Scheme - Share of Suffolk Pooling Benefit	16	(151,094)	(100,000)	(90,720)
Business Rates Retention Scheme - Renewable Energy	17	(40,000)	(143,091)	(22,337)
Local Services Support Grant (see Note 1)	18	(49,252)	(49,062)	0
Efficiency Support for Services in Sparse Areas	19	(3,101)	(4,180)	(21,710)
Council Tax Freeze Grant - 2011/12 to 2015/16 (see Note 1)	20	(110,667)	(135,660)	0
New Homes Bonus	21	(2,166,363)	(2,437,162)	(2,643,647)
Totals	22	2,252,757	2,288,368	2,364,886
<u>Amount met from Collection Fund</u>				
Forest Heath District Council	23	2,252,757	2,288,368	2,364,886
Parish Councils	24	1,372,528	1,427,677	1,471,818
Total met from Collection Fund	25	3,625,285	3,716,045	3,836,704
<u>Working Balances</u>				
Opening General Fund Balance	26	2,083,354	2,118,218	2,118,218
Transfers to General Fund	27	34,864	0	(118,000)
General Fund Balance carried forward:	28	2,118,218	2,118,218	2,000,218

Service	Ref.No.	2014/15 Actual	2015/16 Budget	2016/17 Budget
<u>Head of Resources & Performance</u>				
General Fund		74,626	855,262	1,193,311
Resources & Performance		379,396	305,594	371,851
Internal Audit		43,011	65,352	58,602
ICT		600,006	532,694	496,992
Anglia Revenues Partnership		810,369	864,893	903,493
Council Tax Administration		(10,174)	(180,640)	(177,450)
Business Rate Administration		(95,281)	(89,011)	(95,400)
Grants to Organisations		228,453	84,000	42,121
Housing Benefits		(352,393)	(329,734)	(330,469)
Emergency Planning		16,697	16,607	15,511
Corporate Expenditure		782,820	910,482	755,951
Non-Distributed Costs		126,611	0	0
Interest Transactions		(165,323)	(124,510)	(47,510)
Head of Resources & Performance Totals:	1	2,438,818	2,910,989	3,187,003
<u>Head of HR and Democratic Services</u>				
Human Resources & Payroll		79,989	126,817	164,475
Central Training Services		77,463	67,855	73,825
Health & Safety		60,386	50,720	52,508
Legal Services		170,334	136,286	141,762
Electoral Registration		77,040	54,994	52,201
Election Expenses		23,386	44,327	10,648
Democratic Services		117,667	91,026	87,694
Members Expenses		212,661	206,305	219,615
Mayoralty & Civic Functions		1,915	3,755	3,640
Head of HR and Democratic Services Totals;	2	820,841	782,085	806,368
<u>Head of Families and Communities</u>				
Customer Services		459,452	283,860	277,957
Policy		105,830	75,852	85,576
Communications		76,670	66,944	65,599
Website and Intranet		0	21,550	20,774
Bus Stations		18,193	49,266	61,197
Concessionary Transport		21,336	0	0
Community Development		639,248	170,789	173,670
Community Chest - Families & Communities		0	100,250	90,250
Health, Culture & Arts		0	41,500	17,500
Community Centres		21,855	22,415	7,520
Head of Families and Communities Totals:	3	1,342,584	832,426	800,043
<u>Head of Planning and Growth</u>				
Land Charges		(125,046)	(71,397)	(72,990)
Prevention of Pollution		(2,221)	35,844	32,236
Environmental Management		29,728	24,451	(60,318)
Drinking Water Quality		26,825	13,483	13,365
Climate Change		1,979	24,217	29,320
Licensing		(10,212)	(29,998)	(21,019)
Hackney Carriage & Private Hire Licensing		(50,089)	(49,200)	(49,845)
Food Safety		51,695	54,988	58,781
Health & Safety at Work Act/Enforcement		62,245	52,685	42,311
Home Energy Conservation		1,975	3,900	3,558
Development Control		12,501	(219,601)	(270,840)
Planning Policy		68,642	334,077	313,292
Local Plan		8,508	7,400	6,900
Building Control		(3,245)	(102,168)	1,592
Planning & Regulatory Support		163,109	139,494	156,545
Economic Development & Growth		153,885	152,849	152,744
Strategic Tourism & Markets		13,384	36,273	30,344
Vibrant Town Centres		22,576	13,245	12,560
Head of Planning and Growth Totals:	4	426,239	420,542	378,536

Service	Ref.No.	2014/15 Actual	2015/16 Budget	2016/17 Budget
Head of Operations				
Offices: College Heath Road		283,049	291,236	278,240
Offices: Brandon & Newmarket Guineas		26,051	18,030	37,481
Courier & Postal Service		91,915	64,631	58,850
Printing & Copying Service		28,269	20,796	45,644
Property Services		178,247	274,988	295,972
Estates Management		39,809	0	0
CCTV & Support		25,112	0	0
Leisure Services Management & Support		5,828	54,400	39,094
Leisure Promotion		0	33,492	0
Arboriculture (Tree Maintenance Works)		257,425	79,540	85,048
Other Parks and Play Provision		131,595	251,836	236,394
Children's Play Areas		40,012	66,674	86,021
Arts, Heritage & Cultural Services		126,868	9,916	9,905
Sports & Leisure Centres		1,159,570	1,021,100	1,029,590
Sports Development & Community Recreation		10,795	0	0
Tourist Information Centres		(53)	(3,850)	0
Shopmobility		290	(1,500)	3,340
Leisure & Sports		0	41,500	15,000
The Pavilion - Lady Wolverton Playingfield		(1,885)	(7,500)	(7,000)
Palace House and Stables		30,559	49,340	10,720
Depots		44,977	287,795	62,411
Pool Cars		0	0	1,040
Vehicle Workshop Trading Account - FHDC		429,926	0	0
Public Conveniences		65,950	79,280	65,303
CCTV		106,385	102,030	102,060
Street Cleansing		184,664	102,674	153,408
Refuse Collection (Black Bin)		129,162	161,158	187,849
Recycling Collection (Blue Bin)		(128,570)	67,913	17,974
Compostable Collection (Brown Bin)		(184,211)	5,547	(60,428)
Bulky, Fridges, Metal & Scrap Collection		60	5,323	5,376
Clinical & Hazardous Waste Collection		2,954	3,960	4,629
Multi-Bank Recycling Sites		(48,205)	(24,813)	(37,542)
Trade Waste		(109,997)	(190,216)	(233,027)
Waste & Cleansing Operatives		1,036,022	1,182,474	1,424,765
District Highways Services		16,555	(23,700)	(23,714)
Land Drainage & Associated Works		74,500	74,500	74,500
Off Street Car Parks		(182,865)	(130,026)	(216,336)
Industrial & Business Units		(443,805)	(346,853)	(416,717)
Town Centres & Shops		(841,522)	(856,495)	(887,160)
Markets		(10,896)	(9,577)	6,664
Head of Operations Totals:	5	2,574,540	2,755,603	2,455,354
Head of Housing				
Housing Development & Strategy		64,494	67,206	63,090
Housing Business & Partnerships		8,698	85,645	41,579
Homelessness		64,947	61,744	70,289
Housing Advice & Choice Based Lettings		181,722	131,912	133,271
Non-HRA Housing Properties		10,439	41,035	34,120
Housing Renewals		300,234	65,384	69,187
Burial of the Dead		9,293	6,463	8,756
Gypsies & Travellers		12,924	9,873	13,256
Other Public Health Services		135,329	116,966	113,683
Communicable Disease Control		0	0	0
Head of Housing Totals:	6	788,080	586,228	547,231

Note 1

With effect from the 2016/17 Finance Settlement, these grants have now been included within Revenue Support Grant.

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