

Overview and Scrutiny Committee

Title:	Agenda											
Date:	Thursday 9 January 2020											
Time:	5.00 pm											
Venue:	Conference Chamber West (FR1-09) West Suffolk House Western Way Bury St Edmunds											
The Revised membership of the Overview and Scrutiny Committee to be confirmed following the Council meeting held on 17 December 2019.												
Full Members:	<p style="text-align: center;">Chair David Nettleton</p> <p style="text-align: center;">Vice Chair Simon Cole</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="vertical-align: top;"><u>Conservative Group (9)</u></td> <td style="vertical-align: top;">Simon Brown Mike Chester Patrick Chung Terry Clements Simon Cole</td> <td style="vertical-align: top;">Stephen Frost Joe Mason David Nettleton Richard Rout Marion Rushbrook</td> </tr> <tr> <td style="vertical-align: top;"><u>The Independent Group (6)</u></td> <td style="vertical-align: top;">Michael Anderson Tony Brown Paul Hopfensperger</td> <td style="vertical-align: top;">Lisa Ingwall King Ian Shipp Vacancy</td> </tr> <tr> <td style="vertical-align: top;"><u>Labour Group (1)</u></td> <td style="vertical-align: top;">Diane Hind</td> <td></td> </tr> </table>			<u>Conservative Group (9)</u>	Simon Brown Mike Chester Patrick Chung Terry Clements Simon Cole	Stephen Frost Joe Mason David Nettleton Richard Rout Marion Rushbrook	<u>The Independent Group (6)</u>	Michael Anderson Tony Brown Paul Hopfensperger	Lisa Ingwall King Ian Shipp Vacancy	<u>Labour Group (1)</u>	Diane Hind	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.											
Quorum:	Six Members											
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk											

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	T: 01638 719729 E: democratic.services@westsuffolk.gov.uk W: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: West Suffolk Council College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.	

Agenda

Procedural Matters

1. Substitutes

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

1 - 8

To confirm the minutes of the meeting held on 14 November 2019 (copy attached).

Part 1 – Public

4. Public Participation

Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

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5. Announcements from the Chair Regarding Responses from the Cabinet to Reports of the Overview and Scrutiny Committee

6. Management of Events in West Suffolk

9 - 30

Report No: **OAS/WS/20/001**

7. Cross Authority Task and Finish Group - Citizens Advice (Verbal Report)

The Chair will verbally update the Committee on the work of the Cross Authority Task and Finish Group.

8. Work Programme Update

31 - 34

Report No: **OAS/WS/20/002**

Part 2 – Exempt

NONE