

West Suffolk Standards Committee



Title:	Agenda												
Date:	Monday 15 July 2019												
Time:	<u>2.00pm</u> – Briefing for Committee Members on the Standards Regime <u>3.00pm</u> – Meeting Commences												
Venue:	Room GFR-14 West Suffolk House Western Way Bury St Edmunds												
Full Members:	<p>Chair To be appointed by the West Suffolk Standards Committee on 15 July 2019</p> <p>Vice Chair</p> <table> <tr> <td><i>Conservative Group(4)</i></td> <td>John Augustine Robert Everitt</td> <td>Margaret Marks Jim Thorndyke</td> </tr> <tr> <td><i>Spectrum Group(1)</i></td> <td>Jim Meikle</td> <td></td> </tr> <tr> <td><i>The Independent Group(1)</i></td> <td>Roger Dicker</td> <td></td> </tr> <tr> <td><i>Labour Group (1)</i></td> <td>Max Clarke</td> <td></td> </tr> </table>	<i>Conservative Group(4)</i>	John Augustine Robert Everitt	Margaret Marks Jim Thorndyke	<i>Spectrum Group(1)</i>	Jim Meikle		<i>The Independent Group(1)</i>	Roger Dicker		<i>Labour Group (1)</i>	Max Clarke	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Quorum:	Three Members												
Committee administrator:	Helen Hardinge Democratic Services Officer Tel: 01638 719363 Email: helen.hardinge@westsuffolk.gov.uk												

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	T: 01638 719729 E: democratic.services@westsuffolk.gov.uk W: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: West Suffolk Council College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.	

Agenda

Procedural Matters

Part 1 – Public

1. Election of Chair for 2019/2020

2. Election of Vice Chair 2019/2020

3. Apologies for Absence

4. Substitutes

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

5. Public Participation

Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

6. Standards: Procedures for Handling Concerns

1 - 18

Report No: **STC/WS/19/001**

7. Standards Activity Report

19 - 32

Report No: **STC/WS/19/002**

8. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item, and in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 – Exempt

- 9. Report No: STC/WS/19/002 Exempt Appendix A: Standards Activity Report (Paragraphs 1 & 2) 33 - 36**

(This Appendix A to Report No: STC/WS/19/002 'Standards Activity Report' is to be considered under Paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as it contains information relating to an individual(s) and information which is likely to reveal the identity of an individual.)