

Staff Consultative Panel



Title:	Agenda																
Date:	Monday 8 July 2019																
Time:	3.00 pm																
Venue:	Room GFR-12 West Suffolk House Western Way Bury St Edmunds																
Full Members:	<p style="text-align: right;">Chair To be appointed by the Panel Vice Chair on 8 July 2019</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>West Suffolk Council (7)</u> <i>(Employers' Side)</i></td> <td style="width: 33%;"></td> <td style="width: 33%;"><u>Staff Representatives (7)</u> <i>(Employees' Side)</i></td> </tr> <tr> <td><u>Conservative Group (4)</u></td> <td>Caroll Bull John Griffiths James Lay Clive Springett</td> <td>Lizzi Cocker Mark Johnson Penelope Mills Jane Orton Julie Roberts Richard Smith <i>(To be confirmed)</i></td> </tr> <tr> <td><u>Spectrum Group (1)</u></td> <td>David Nettleton</td> <td></td> </tr> <tr> <td><u>The Independent Group (1)</u></td> <td>Ian Shipp</td> <td></td> </tr> <tr> <td><u>Labour Group (1)</u></td> <td>David Smith</td> <td></td> </tr> </table>		<u>West Suffolk Council (7)</u> <i>(Employers' Side)</i>		<u>Staff Representatives (7)</u> <i>(Employees' Side)</i>	<u>Conservative Group (4)</u>	Caroll Bull John Griffiths James Lay Clive Springett	Lizzi Cocker Mark Johnson Penelope Mills Jane Orton Julie Roberts Richard Smith <i>(To be confirmed)</i>	<u>Spectrum Group (1)</u>	David Nettleton		<u>The Independent Group (1)</u>	Ian Shipp		<u>Labour Group (1)</u>	David Smith	
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<p>Note: This Panel is not governed by the normal Access to Information rules (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012) in the Council. Therefore these meetings are not open to attendance by the public.</p>																	
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a																

	disclosable pecuniary interest.
Quorum:	Four members, comprising at least two employee representatives and two Members of the Council.
Committee administrator:	Sharon Turner Democratic Services Officer Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk

Agenda

Note: Whilst these agenda papers are not covered by the normal Access to Information Rules (see agenda front), where items are listed as containing exempt/confidential information, members of the Panel are requested to treat them as such.

1. Substitutes

Any member (which includes councillors and staff representatives) who is substituting for another member should so indicate, together with the name of the relevant absent member.

2. Election of Chair: 2019/2020

The approved Terms of Reference for the Staff Consultative Panel requires that the Chair of the Panel shall be rotated between the Employers' and Employees' Sides. When the Chair is a Member of one side of the Panel, the Vice Chair shall be a Member of the other side.

In 2019/2020, the Chair is required to be elected from the Employers' Side.

Therefore, the Panel is requested to **ELECT** a Chair in accordance with this arrangement.

3. Election of Vice-Chair: 2019/2020

The approved Terms of Reference for the Staff Consultative Panel requires that the Vice-Chair shall alternate between the Employers' and Employees' Sides.

As the Chair of the Panel shall be from the Employers' Side in 2019/2020, the Vice-Chair is required to be elected from the Employees' Side.

The Panel is requested to **ELECT** a Vice-Chair in accordance with this arrangement.

4. Apologies for Absence

5. Maternity and Paternity Leave and Pay

1 - 20

Report No: **SCP/WS/19/001**

6. West Suffolk Workforce Data

21 - 38

Report No: **SCP/WS/19/002**

7. Workforce Strategy Update

The Service Manager (Human Resources and Organisational Development) to give a verbal report

8. Dates of Future Meetings

The following dates for future meetings of the Panel are listed below. All dates are Mondays starting at 3.00 pm and will be held at the venue as indicated:

- Monday 4 November 2019 at College Heath Road, Mildenhall