

Minutes of a meeting of the **Cabinet** held virtually via **MS Teams** live remote meeting platform on **Tuesday 23 June 2020** at **6.00 pm**

Present: **Councillors**

Chair John Griffiths (Leader of the Council)

Vice Chair Sara Mildmay-White (Deputy Leader of the Council)

Sarah Broughton
Carol Bull
Andy Drummond
Robert Everitt

Susan Glossop
Joanna Rayner
David Roach
Peter Stevens

By invitation

Ian Houlder

(Chair of Performance and Audit
Scrutiny Committee)

In attendance

Mike Chester

(Observer – attendance by viewing
the live broadcast only)

Ian Shipp

(Observer – attendance by viewing
the live broadcast only)

David Smith

(Observer – attendance by viewing
the live broadcast only)

123. Welcome and Meeting Facilitation

The Chair formally opened the meeting and welcomed all persons present, including those that were viewing the meeting externally via the live broadcast.

Jill Korwin, one of the Directors, was acting as facilitator for the meeting and, upon being invited to do so by the Chair, detailed the housekeeping matters and guidance as to how the meeting would operate within the virtual setting.

124. Apologies for Absence

No apologies for absence were received.

It was not possible to see on screen all those present in the virtual meeting room at any one time, so for the benefit of all persons present and those viewing the live broadcast, the facilitator verbally listed the names of those present, which included all Cabinet Members, one non-Cabinet Member and several Officers who were supporting the meeting.

125. **Minutes**

The minutes of the meeting held on 26 May 2020 were confirmed as a correct record.

126. **Open Forum**

No non-Cabinet Members in attendance wished to speak under this item.

127. **Public Participation**

There were no members of the public present within the virtual setting. No members of the public viewing the live broadcast had registered to speak.

128. **Report of the Performance and Audit Scrutiny Committee: 28 May 2020 (Report No: CAB/WS/20/038)**

The Cabinet received and noted this report, which informed Members of the following substantive items discussed by the Performance and Audit Scrutiny Committee at its meeting held on 28 May 2020:

1. Ernst and Young – Presentation of External Audit Plan and Fees (2019-2020).
2. Internal Audit Annual Report (2019-2020).
3. Internal Audit Plan (2020-2021).
4. 2019-2020 Performance Report – Year End Outcome.
5. Work Programme Update 2020-2021.

Councillor Houlder, Chair of the Performance and Audit Scrutiny Committee, drew relevant issues from the report to the attention of Cabinet. Councillor Houlder particularly referred to the current COVID-19 pandemic and how this was having a significant impact on the Council's financial position, which would become more apparent in forthcoming reporting.

Councillor Griffiths, Leader of the Council, also expressed his thanks to the Committee for their continued work on the monitoring of the Council's performance and financial position.

129. **Decisions Plan: 1 June 2020 to 31 May 2021 (Report No: CAB/WS/20/039)**

The Cabinet considered this report which was the Cabinet Decisions Plan covering the period 1 June 2020 to 31 May 2021.

Members took the opportunity to review the intended forthcoming decisions of the Cabinet. However, no further information or amendments were requested on this occasion.

130. **Conclusion**

On conclusion of the meeting, the Chair thanked all present for their attendance at this virtual meeting. The live broadcast subsequently ended at this point.

The meeting concluded at 6.13 pm

Signed by:

Chair
