

Cabinet

Title	Agenda																										
Date	Tuesday 10 November 2020																										
Time	6.00 pm																										
Venue	<p>Facilitated by Microsoft Teamslive virtual meetings platform only – Members and officers attending this meeting are requested to see their separate Outlook meeting invitation to join the meeting.</p> <p>The meeting will be accessible by the press and public via a live stream; the link to which will be published on the Council’s website alongside guidance on how to join and the agenda papers</p>																										
Membership	<table><tr><td>Leader</td><td>John Griffiths</td></tr><tr><td>Deputy Leader</td><td>Sara Mildmay-White</td></tr><tr><td>Councillor</td><td>Portfolio</td></tr><tr><td>Sarah Broughton</td><td>Resources and Performance</td></tr><tr><td>Carol Bull</td><td>Governance</td></tr><tr><td>Andy Drummond</td><td>Regulatory</td></tr><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Susan Glossop</td><td>Growth</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>Joanna Rayner</td><td>Leisure, Culture and Community Hubs</td></tr><tr><td>David Roach</td><td>Local Plan Development and Delivery</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></table>	Leader	John Griffiths	Deputy Leader	Sara Mildmay-White	Councillor	Portfolio	Sarah Broughton	Resources and Performance	Carol Bull	Governance	Andy Drummond	Regulatory	Robert Everitt	Families and Communities	Susan Glossop	Growth	John Griffiths	Leader	Sara Mildmay-White	Housing	Joanna Rayner	Leisure, Culture and Community Hubs	David Roach	Local Plan Development and Delivery	Peter Stevens	Operations
Leader	John Griffiths																										
Deputy Leader	Sara Mildmay-White																										
Councillor	Portfolio																										
Sarah Broughton	Resources and Performance																										
Carol Bull	Governance																										
Andy Drummond	Regulatory																										
Robert Everitt	Families and Communities																										
Susan Glossop	Growth																										
John Griffiths	Leader																										
Sara Mildmay-White	Housing																										
Joanna Rayner	Leisure, Culture and Community Hubs																										
David Roach	Local Plan Development and Delivery																										
Peter Stevens	Operations																										
Interests – declaration and restriction on participation	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																										
Quorum	Four Members																										
Committee administrator	<p>Sharon Turner Democratic Services Officer Telephone 01638 719237 Email sharon.turner@westsuffolk.gov.uk</p>																										

Public information



Venue	Virtual meeting only to be facilitated by Microsoft Teamslive
Contact information	Telephone: 01638 719237 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting	<p>The agenda and reports will be available to view at least five clear days before the meeting on our website.</p> <p>On this occasion, a link to the meeting livestream broadcast, and guidance on how members of the public can access the meeting broadcast will be made available on the Council's website when the agenda is published.</p>
Attendance at meetings	<p>The Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.</p> <p>The meeting will be held virtually. You can view the livestream of the meeting via the link provided on the webpage where the agenda and papers are published. Please note that a virtual meeting is not invalid by virtue of members of the public being unable to attend or participate in meetings that are held virtually.</p>
Public participation	<p>Members of the public who live or work in the district are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only.</p> <p>If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. As the meeting is taking place virtually, a person who wishes to speak must register by 9am the last working day before the day of the meeting. This can be done by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 07776 254986, 07595 428481 or 01638 719237. See Agenda Item 5 for further details on how to participate.</p> <p>If a member of the public cannot attend the meeting remotely, they may submit a written question or statement to Democratic Services by midday at the very latest on the day of the meeting and this will be read out on their behalf during the meeting. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion</p>
Accessibility	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact

	Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.
Recording of meetings	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
Personal Information	<p>Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>

Agenda

Procedural matters

1. Apologies for absence

2. Minutes

1 - 16

To confirm the minutes of the meetings held on 22 September 2020 and 6 October 2020 (copies attached).

3. Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda, **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 - public

4. Open forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions or statements from and discussion with, non-Cabinet members. As this meeting is being held virtually, members wishing to speak during this session must notify Democratic Services **by 9am on the day of the meeting** that they wish to attend. Who speaks and for how long will be at the complete discretion of the person presiding.

5. Public participation

Members of the public who live or work in the district are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

As the meeting is taking place virtually, **a person who wishes to speak must register by 9am on Monday 9 November 2020** to ensure that there is time to brief them on how they can speak at the meeting. This can be done by sending the request to democratic.services@westsuffolk.gov.uk or by telephoning one of the numbers provided on the Public Information Sheet at the start of this agenda. Members of the public will either be set up as a 'Guest Speaker' or be provided with a telephone number they can call when prompted to do so

during the meeting to enable them to participate.

If a member of the public cannot attend the meeting remotely, they may submit a written question or statement to Democratic Services by midday at the very latest on the day of the meeting and this will be read out on their behalf during the meeting.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

Non key decisions

- | | | |
|------------|---|-----------------|
| 6. | Sunnica Energy Farm - Response to Statutory Consultation | 17 - 70 |
| | Report number: CAB/WS/20/066
Portfolio holder: Councillor Andy Drummond
Lead officer: David Collinson | |
| 7. | West Suffolk Local Council Tax Reduction Scheme (LCTRS) 2021 to 2022 | 71 - 76 |
| | Report number: CAB/WS/20/067
Portfolio holder: Councillor Sarah Broughton
Lead officers: Rachael Mann and Adrian Mills | |
| 8. | Council Tax Technical Changes 2021 to 2022 | 77 - 80 |
| | Report number: CAB/WS/20/068
Portfolio holder: Councillor Sarah Broughton
Lead officer: Rachael Mann | |
| 9. | Council Tax Base for Tax Setting Purposes 2021 to 2022 | 81 - 92 |
| | Report number: CAB/WS/20/069
Portfolio holder: Councillor Sarah Broughton
Lead officer: Rachael Mann | |
| 10. | Decisions Plan: 1 November 2020 to 31 May 2021 | 93 - 112 |
| | To consider the most recently published version of the Cabinet's Decisions Plan

Report number: CAB/WS/20/070
Portfolio holder: Councillor John Griffiths
Lead officer: Ian Gallin | |

Key decisions

- | | | |
|------------|--|------------------|
| 11. | Bury St Edmunds Cumulative Impact Assessment Review | 113 - 136 |
| | Report number: CAB/WS/20/071 | |
| | Portfolio holder: Councillor Andy Drummond | |
| | Lead officer: Fiona Quinn | |
|
 | | |
| 12. | Abbeycroft COVID-19 Loan Facility | 137 - 142 |
| | Report number: CAB/WS/20/072 | |
| | Portfolio holders: Councillors Jo Rayner and Sarah Broughton | |
| | Lead officer: Jill Korwin | |

Non key decision

- | | | |
|------------|---|------------------|
| 13. | Revenues Collection Performance and Write-Offs | 143 - 146 |
| | Report number: CAB/WS/20/073 | |
| | Portfolio holder: Councillor Sarah Broughton | |
| | Lead officer: Rachael Mann | |

Part 2 - exempt

- | | | |
|------------|--|------------------|
| 14. | Exclusion of press and public | |
| | To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | |
|
 | | |
| 15. | Exempt Appendix 1: Abbeycroft COVID-19 Loan Facility (paragraph 3) | 147 - 148 |
| | Exempt Appendix 1 to Report number: CAB/WS/20/072 | |
| | Portfolio holders: Councillors Joanna Rayner and Sarah Broughton | |
| | Lead officer: Jill Korwin | |
| | (This exempt appendix is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)) | |

(No representations have been received from members of the public regarding this item being held in private)

16. Exempt Appendix 1: Revenues Collection Performance and Write-Offs (paragraphs 1 and 2) 149 - 150

Exempt Appendix 1 to Report number: **CAB/WS/20/073**
Portfolio holder: Councillor Sarah Broughton
Lead officer: Rachael Mann

(This exempt appendix is to be considered in private under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual and information which is likely to reveal the identity of an individual)

(No representations have been received from members of the public regarding these items being held in private)