

Overview and Scrutiny Committee



Title:	Agenda									
Date:	Thursday 9 July 2020									
Time:	5.00 pm									
Venue:	Facilitated by MS TeamsLive virtual meetings platform only. The meeting will be accessible by the press and public via a live stream, the link to which will be published on the Council's website alongside the agenda papers.									
Full Members:	<p style="text-align: center;">Chair Ian Shipp Vice Chair Simon Cole</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"><u>Conservative Group (9)</u></td> <td style="vertical-align: top;">Simon Brown Mike Chester Patrick Chung Terry Clements Simon Cole</td> <td style="vertical-align: top;">Stephen Frost Margaret Marks Joe Mason Marion Rushbrook</td> </tr> <tr> <td style="vertical-align: top;"><u>The Independent Group (6)</u></td> <td style="vertical-align: top;">Michael Anderson Tony Brown Paul Hopfensperger</td> <td style="vertical-align: top;">Lisa Ingwall King Jim Meikle Ian Shipp</td> </tr> <tr> <td style="vertical-align: top;"><u>Labour Group (1)</u></td> <td style="vertical-align: top;">Diane Hind</td> <td></td> </tr> </table>	<u>Conservative Group (9)</u>	Simon Brown Mike Chester Patrick Chung Terry Clements Simon Cole	Stephen Frost Margaret Marks Joe Mason Marion Rushbrook	<u>The Independent Group (6)</u>	Michael Anderson Tony Brown Paul Hopfensperger	Lisa Ingwall King Jim Meikle Ian Shipp	<u>Labour Group (1)</u>	Diane Hind	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.									
Quorum:	Six Members									
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk									

Public Information

Venue:	Virtual meeting only to be facilitated by MS TeamsLive.	T: 01638 719729 (Christine Brain) T: 07595 428484 (Leah Mickleborough) T: 01638 719237 (Sharon Turner) E: democratic.services@westsuffolk.gov.uk W: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	The agenda and reports will be available to view at least five clear days before the meeting on our website. A link to the meeting broadcast, and guidance on how members of the public can access the meeting broadcast will be made available on the Council's website where the agenda is published.	
Viewing meetings:	The Council actively welcomes members of the public and the press to view its meetings and ensures that as many of its meetings as possible are available to the public.	
Public participation:	<p>Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>As the meeting is taking place virtually, a person who wishes to speak must register by 9am the last working day before the day of the meeting. This can be done by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01638 719729 or 07595 428484 or 01638 719237.</p> <p>See Agenda Item 4 for further details on how to participate. If a member of the public cannot attend the meeting remotely, they may submit a written question or statement to Democratic Services by midday at the very latest on the day of the meeting and this will be read out on their behalf during the meeting.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.</p>	
Recording of meetings:	All virtual meetings are automatically recorded and available to be viewed after the meeting. The Council may also use recordings for training purposes.	
Personal Information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.	

Agenda

Procedural Matters

1. Substitutes

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

1 - 8

To confirm the minutes of the meeting held on 12 March 2020 (copy attached).

4. Announcements from the Chair Regarding Responses from the Cabinet to Reports of the Overview and Scrutiny Committee

Part 1 – Public

5. Public Participation

Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register by 9am the day before the Committee (Wednesday 8 July 2020) to enable the Council to ensure that there is time to brief them on how they can speak at the meeting.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

6. Council Response to Covid-19

On 11 June 2020, the Committee held an informal meeting to discuss the development of its future work programme.

At that meeting it agreed to invite the Leader of the Council and the Chief Executive to give an update from their perspective on how Covid-19 is impacting the Council and its communities, in order to inform the future work programme of the Committee.

The Committee indicated the following matters as topics for discussion:

- the Chief Executive's and Leader's current priorities in their respective roles on Covid-19 and what they needed to do operationally and politically to achieve those;
- the early thinking on the council's own recovery plan;
- the impact on projects and what the council was committed to delivering financially;
- what are the effects of Covid-19 on the Council and its partners, focusing on financial impacts and service delivery (including the impact on the working environment);
- what the council has changed to adapt to the impact of Covid-19;
- the impact Covid-19 is having on West Suffolk communities, and in particular the social impacts in areas such as homelessness, social care, mental health and domestic abuse;
- what the council has learnt from Covid-19;
- reviewing local communities responses and their preparedness for responding to emergencies and major incidents;
- reviewing how the Council is supporting/encouraging localism through the use of local resources and shops;
- where the Overview and Scrutiny Committee could add value by exploring issues in detail.

7.	Cabinet Decisions Plan: 1 July 2020 to 31 May 2021	9 - 28
	Report No: OAS/WS/20/010	
8.	Scrutiny Work Programme 2020-2021	29 - 34
	Report No: OAS/WS/20/011	

Part 2 – Exempt

NONE