

# Overview and Scrutiny Committee

<b>Title</b>	<b>Agenda</b>
<b>Date</b>	<b>Thursday 17 March 2022</b>
<b>Time</b>	<b>5.00 pm</b>
<b>Venue</b>	<b>Conference Chamber West Suffolk House</b> Western Way Bury St Edmunds, IP33 3YU
<b>Full Members</b>	<p style="text-align: center;"><b>Chair</b> Ian Shipp <b>Vice Chair</b> Stephen Frost</p> <p><b>Conservative Group (9)</b>      Simon Brown      Joe Mason Mike Chester      Sarah Pugh Patrick Chung      Marion Rushbrook Stephen Frost      Sarah Stamp Margaret Marks</p> <p><b>The Independent Group (6)</b>      Michael Anderson      Paul Hopfensperger Trevor Beckwith      Ian Shipp Tony Brown      Julia Wakelam</p> <p><b>Labour Group (1)</b>      Diane Hind</p>
<b>Substitutes</b>	<p><b>Conservative Group (5)</b>      John Augustine      Jim Thorndyke Lance Stanbury      Nick Wiseman Clive Springett</p> <p><b>The Independent Group (2)</b>      Dawn Dicker      Vacancy</p> <p><b>Labour Group (1)</b>      Cliff Waterman</p>
<b>Interests – declaration and restriction on participation</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non-pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
<b>Quorum</b>	Six Members
<b>Committee administrator</b>	<b>Christine Brain</b> Democratic Services Officer (Scrutiny) <b>Telephone</b> 01638 719729 <b>Email</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>

## Public information

<b>Venue</b>	<b>Conference Chamber West Suffolk House</b> Western Way Bury St Edmunds, IP33 3YU
<b>Contact information</b>	Telephone: 01638 719729 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Website: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting</b>	The agenda and reports will be available to view at least five clear days before the meeting on our website.
<b>Attendance at meetings</b>	<p>This meeting is being held in person in order to comply with the Local Government Act 1972.</p> <p>Measures will be applied to ensure the health and safety for all persons present is maintained.</p> <p>We may be required to restrict the number of members of the public able to attend in accordance with the room capacity.</p> <p>If you consider it is necessary for you to attend, please inform Democratic Services in advance of the meeting so they can endeavour to accommodate you and advise you of the necessary health and safety precautions.</p>
<b>Public participation</b>	<p>Members of the public who live or work in the district are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>However, for the health and safety of all registered public speakers present and in order to reduce the risk of the spread of coronavirus, appropriate health and safety precautions will continue to be taken.</p> <p><b>We would therefore strongly urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place.</b></p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.</p>

<b>Accessibility</b>	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.
<b>Recording of meetings</b>	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
<b>Personal information</b>	<p>Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: <a href="https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm">https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm</a> or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>

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## Agenda

### Procedural matters

**1. Substitutes**

Any member who is substituting for another member should so indicate, together with the name of the relevant absent member.

**2. Apologies for absence**

**3. Minutes**

**1 - 10**

To confirm the minutes of the meeting held on 13 January 2022 (copy attached).

**4. Declarations of interest**

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the agenda, **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

**5. Announcements from the Chair regarding responses from the Cabinet to reports of the Overview and Scrutiny Committee**

### Part 1 – public

**6. Public participation**

Members of the public who live or work in the district are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. This can be done online by sending the request to [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk) or telephoning 01638 719729 or in person by telling the Committee Administrator present at the meeting.

Due to applying coronavirus health and safety measures, precautions taken will apply to members of the public in

attendance registered to speak, and therefore, **would urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place.**

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

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|-----------|---|------------------|
| <b>7.</b> | <b>Response on Homes for Life and Ageing Population Housing Questions</b> | <b>11 - 438</b>  |
|           | Report number: <b>OAS/WS/22/004</b>                                       |                  |
| <b>8.</b> | <b>Suffolk County Council Health Scrutiny Committee - 26 January 2022</b> | <b>439 - 486</b> |
|           | Report number: <b>OAS/WS/22/005</b>                                       |                  |
| <b>9.</b> | <b>Work programme update 2022</b>   | <b>487 - 492</b> |
|           | Report number: <b>OAS/WS/22/006</b>                                       |                  |

## **Part 2 – exempt**

**None**