

Cabinet

Title	Agenda																										
Date	Tuesday 20 July 2021 **This meeting will be held in person. At the time of the despatch of this agenda, the current coronavirus restrictions remain in place. However, there are indications from the Government that these restrictions will be significantly changed or removed on 19 July 2021. However, this will not be confirmed until 12 July 2021, therefore, this meeting will be held in line with the Government guidance issued at that time**																										
Time	6.00 pm																										
Venue	Conference Chamber West Suffolk House Western Way, Bury St Edmunds																										
Membership	<table><tr><td>Leader</td><td>John Griffiths</td></tr><tr><td>Deputy Leader</td><td>Sara Mildmay-White</td></tr><tr><td>Councillor</td><td>Portfolio</td></tr><tr><td>Sarah Broughton</td><td>Resources and Performance</td></tr><tr><td>Carol Bull</td><td>Governance</td></tr><tr><td>Andy Drummond</td><td>Regulatory</td></tr><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Susan Glossop</td><td>Growth</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>Joanna Rayner</td><td>Leisure, Culture and Community Hubs</td></tr><tr><td>David Roach</td><td>Local Plan Development and Delivery</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></table>	Leader	John Griffiths	Deputy Leader	Sara Mildmay-White	Councillor	Portfolio	Sarah Broughton	Resources and Performance	Carol Bull	Governance	Andy Drummond	Regulatory	Robert Everitt	Families and Communities	Susan Glossop	Growth	John Griffiths	Leader	Sara Mildmay-White	Housing	Joanna Rayner	Leisure, Culture and Community Hubs	David Roach	Local Plan Development and Delivery	Peter Stevens	Operations
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Interests – declaration and restriction on participation	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																										
Quorum	Four Members																										
Committee administrator	Sharon Turner , Democratic Services Officer Telephone 01638 719237 Email sharon.turner@westsuffolk.gov.uk																										

Public information	
	
Venue	Conference Chamber, West Suffolk House, Western Way, Bury St Edmunds, IP33 3YU
Contact information	Telephone: 01638 719237 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting	The agenda and reports will be available to view at least five clear days before the meeting on our website.
Attendance at meetings	This meeting is being held in person in order to comply with the Local Government Act 1972. At the time of producing this agenda, measures need to be applied to ensure the health and safety for all persons present is maintained, but we expect these measures may change before the meeting itself. We may also be required to restrict the number of members of the public able to attend in accordance with the room capacity. If you consider it is necessary for you to attend, please let Democratic Services know in advance of the meeting so they can endeavour to accommodate you and advise you of the necessary health and safety precautions that apply to the meeting.
Public participation	<p>Members of the public who live or work in the district are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. However, due to the need to comply with current coronavirus regulations and guidance, necessary health and safety precautions taken will apply to members of the public registered to speak. We would therefore strongly urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.</p>
Accessibility	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the

	contact details provided above in order that we may assist you.
Recording of meetings	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
Personal information	<p>Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>

Agenda

Procedural matters

1. Apologies for absence

2. Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda, **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 - public

3. Open forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions or statements from and discussion with, non-Cabinet members. Members wishing to speak during this session are encouraged to give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public participation

Members of the public who live or work in the district are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

Members of the public who live or work in the district are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. This can be done online by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01638 719237 or in person by telling the Committee Administrator present at the meeting. However, due to the need to comply with coronavirus regulations and guidance, necessary health and safety precautions taken will apply to members of public registered to speak and, therefore, **would urge anyone who wishes to register to speak to notify Democratic Services**

by 9am on the day of the meeting so that advice can be given on the arrangements in place.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

5. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 22 June 2021 1 - 12

Report number: **CAB/WS/21/029**
 Portfolio holder: Councillor Sarah Broughton
 Lead officer: Rachael Mann

6. Report of the Overview and Scrutiny Committee: 8 July 2021 13 - 18

Report number: **CAB/WS/21/030**
 Chair of the Committee: Councillor Ian Shipp
 Lead officer: Christine Brain

Non key decisions

7. Draft West Suffolk Annual Report 2020-21 19 - 32

Report number: **CAB/WS/21/031**
 Portfolio holder: Councillor John Griffiths
 Lead officer: Ian Gallin

8. Environment and Climate Change Action Plans: 2021 Update 33 - 72

Report number: **CAB/WS/21/032**
 Portfolio holder: Councillor John Griffiths
 Lead officer: Jill Korwin

9. Decisions Plan: 1 July 2021 to 31 May 2022 73 - 92

To consider the most recently published version of the Cabinet's Decisions Plan

Report number: **CAB/WS/21/033**
 Portfolio holder: Councillor John Griffiths
 Lead officer: Ian Gallin

**Part 2 – exempt
 None**

