


Annual Council



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| Title | Agenda |
| Date | Wednesday 19 May 2021 |
| Time | 11.00 am |
| Venue | Conference Chamber West Suffolk House Western Way Bury St Edmunds |
| Membership | All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below. Members will be aware that only a minimum quorum of Councillors, as nominated by Group Leaders on a politically balanced basis, are expected to attend this meeting.  Ian Gallin Chief Executive 11 May 2021 |
| Interests – declaration and restriction on participation | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest. |
| Quorum | One quarter of the Council (16 members) |
| Committee administrator | Claire Skoyles Democratic Services Officer Telephone 01284 757176 / 07776 254986 Email claire.skoyles@westsuffolk.gov.uk |

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| Venue | <p>Conference Chamber West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU</p> |
| Contact information | <p>Telephone: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk</p> |
| Access to agenda and reports before the meeting | <p>The agenda and reports will be available to view at least five clear days before the meeting on our website.</p> |
| Attendance at meetings | <p>This meeting is being held in person in order to comply with the Local Government Act 1972. In order to comply with coronavirus regulations and guidance, attendance at this meeting is being necessarily restricted to only those that are necessary to attend, being a quorum of 16 Councillors. Ordinarily, West Suffolk Council encourages members of the public to attend its meetings but on this occasion, we would encourage the public to watch the livestream of the non-decision making Annual Council meeting on 18 May 2021 and the livestream of this meeting instead wherever they can. If you do believe it is necessary for you to be in attendance at the meeting please let the Democratic Services team know as above and they will endeavour to accommodate you and advise you of the necessary health and safety precautions.</p> |
| Accessibility | <p>If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.</p> |
| Recording of meetings | <p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p> |

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| Personal information | Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer. |
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Agenda

Procedural matters

Part 1 – public

Pages

1. Election of Chair of the Council for 2021 to 2022

The outgoing Chair (or Monitoring Officer in the absence of the outgoing Chair) will call for nominations for the election of the Chair for the ensuing year.

Taking into account the nominations received during the non-decision making virtual meeting of Annual Council held on 18 May 2021, a vote will be taken on the election of the Chair.

The Chair will sign their Declaration of Acceptance of Office, in the presence of the Monitoring Officer.

2. Chair's announcements

To receive announcements from the Chair, which will briefly include acknowledging their forthcoming year in office, as presented during the non-decision making virtual meeting of Annual Council held on 18 May 2021.

3. Apologies for absence

To receive apologies for absence and announcements from the officer advising the Chair. This will include reiterating, for health and safety purposes, the reasons for other members of the Council being unable to be present.

4. Formal decision making on 'minded to' decisions

Taking into account the 'minded to' decisions made during the non-decision making virtual meeting of Annual Council held on 18 May 2021, to be advised at the meeting by the Monitoring Officer, the Council is required to formally resolve the following matters:

1. Election of Vice Chair of the Council for 2021 to 2022
2. **Note** the appointment of Cabinet members
3. Review of political balance and appointment to politically balanced bodies 2021 to 2022 (Report number: **AGM/WS/21/001** attached to the agenda for 18 May 2021)
4. Appointment of Chair and Vice Chairs to the:
 - a. Overview and Scrutiny Committee
 - b. Performance and Audit Scrutiny Committee
5. Review and representation on outside bodies 2021 to 2022 (Report number: **AGM/WS/21/002** attached to the agenda for 18 May 2021)

At the conclusion of this item, the Vice Chair will sign their Declaration of Acceptance of Office, in the presence of the Monitoring Officer.

Part 2 – exempt

None