

West Suffolk Council

Cabinet Decisions Notice

(Published: Thursday 21 July 2022)

The following decisions were taken by the Cabinet on Tuesday 19 July 2022 and, if not called in by councillors, will come into operation on Friday 29 July 2022. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council’s Constitution, by at least five councillors submitting the required call-in request form to the Director (Human Resources, Governance and Regulatory) (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Thursday 28 July 2022**. Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, the relevant portfolio holder or via Democratic Services, West Suffolk Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU.

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
Item 8 CAB/WS/22/035	None	<p>West Suffolk Council Taxi and Private Hire Conditions Policy Handbook: review summary</p> <p>Resolved:</p> <p>That, as detailed in Report number: CAB/WS/22/035, the following changes to the West Suffolk Council Taxi and Private Hire Conditions Policy Handbook be approved:</p> <p>1. merge the two taxi zones</p>	<p>As a result of the feedback from the comprehensive review undertaken on taxi provision in West Suffolk, a long-term vision for the trade has been developed, which is to achieve a safe, accessible, green, and thriving fleet by 2030 (as set out in section 4.2 of Report number: CAB/WS/22/035). To help work towards this vision, three major changes to the taxi policy were proposed,</p>	<p>Alternative options considered and rejected are provided in section 9 of Report number: CAB/WS/22/035.</p>	<p>Portfolio holder: Andy Drummond 01638 751411</p> <p>Officer: Jennifer Eves Director (HR, Governance and Regulatory) 01284 757015</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
		<p>into one single zone</p> <ol style="list-style-type: none"> 2. remove all wheelchair accessible vehicle (WAV) requirements for hackney carriage vehicle (HCV) licensees 3. set maximum age limit for a vehicle at 15 years 	<p>the first one being permanent and the other two offering a short-term approach to allow further work to be undertaken to consider how best to achieve the vision to:</p> <ol style="list-style-type: none"> 1. merge the two taxi zones into one single zone 2. remove all wheelchair accessible vehicle (WAV) requirements for hackney carriage vehicle (HCV) licensees 3. set the maximum age limit for a vehicle at 15 years <p>The proposals have been subject to public consultation, the results of which show most people are in favour of the changes.</p> <p>The Cabinet has considered</p>		

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
			the key findings of the review in detail and for the reasons set out in the report, agree that the proposed changes to the policy are reasonable and proportionate.		
Item 9 CAB/WS/22/036	None	<p>Former St Felix School Site, Newmarket: development brief</p> <p>Resolved:</p> <p>That the development brief for the former St Felix school site, Newmarket, as contained in Appendix A to Report number: CAB/WS/22/036, be adopted as informal planning guidance.</p>	Having taken into account the outcomes of the public consultation, the Cabinet agrees that the development brief satisfactorily provides a design framework aligned with the adopted Local Plan and the Newmarket Neighbourhood Plan and will guide the preparation and determination of future planning applications for this site. The document is intended to guide the effective delivery of Site Allocations Local Plan (SALP) Policy SA6d.	Alternative options considered are set out in section 3 of Report number: CAB/WS/22/036.	<p>Portfolio holder: David Roach 01440 768966</p> <p>Officer: Julie Baird Director (Planning and Growth) 01284 757613</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
Item 10 CAB/WS/22/037	None	<p>Markets Review Working Group: action plan</p> <p>Resolved:</p> <p>That the proposed recommendations emanating from the Markets Review, as contained in Appendix A to Report number: CAB/WS/22/037, be approved.</p>	<p>The purpose behind the Markets Review was to look at the strategic role of West Suffolk Council, aligning the operation of the markets to the Council's strategic vision and supporting their development to meet the corporate priorities.</p> <p>The Markets Review Working Group, which had been appointed by the Overview and Scrutiny Committee had made its recommendations to the Committee, who in turn recommended they be approved by Cabinet.</p> <p>The Cabinet has considered the recommendations emanating from the review, set out in Appendix A attached to Report number: CAB/WS/22/037, and find them acceptable.</p>	<p>The alternative options are to not accept or amend the recommendations emanating from the review; however, the Cabinet agreed the recommendations are reasonable and proportionate.</p>	<p>Portfolio holders: Susan Glossop 01284 728377</p> <p>Peter Stevens 01787 280284</p> <p>Chair of the Overview and Scrutiny Committee: Ian Shipp 07368 134769</p> <p>Officers: Julie Baird Director (Planning and Growth) 01284 757613</p> <p>Mark Walsh Director (Operations) 01284 757300</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
<p>Item 11 CAB/WS/22/038</p>	<p>None</p>	<p>UK Shared Prosperity Fund: investment plan allocations</p> <p>Recommended to Council (26 July 2022):</p> <p>That:</p> <ol style="list-style-type: none"> 1. The West Suffolk UK Shared Prosperity Fund investment allocations (at Appendix B to Report number: CAB/WS/22/038) be recommended to Council for approval, for submission to the Department for Levelling Up, Housing and Communities (DLUHC). Note: Appendix B did not include outcomes and outputs for the funding allocations – these will follow in the report for Council on 26 July 2022. 2. Officers be requested to complete the full DLUHC investment plan template in line with the details 	<p>Having considered the requirements of the UK Shared Prosperity Fund and how West Suffolk Council’s respective funding allocation must be spent on specific ‘interventions’ listed by the Department for Levelling Up, Housing and Communities, the Cabinet is supportive of the proposed investment plan allocations, which following completion of the outcomes and outputs of the funding allocations, will be presented to Council on 26 July 2022 for approval.</p> <p>In order to access the total funding allocation of £1,943,467 (spread over three years as set out in paragraph 1.8 of Report number: CAB/WS/22/038), the investment plan is required to be submitted to the DLUHC by 1 August 2022.</p>	<p>It would have been possible for West Suffolk Council not to collaborate with other Suffolk authorities in the Supporting Local Businesses and People and Skills elements of the funding. However, this would have been inefficient and wasteful, as individual district-level structures would have needed to be created to commission these elements, duplicating the efforts of the other Suffolk districts. This pooling approach still retains significant funds for local</p>	<p>Portfolio holders: John Griffiths 01284 757001</p> <p>Sarah Broughton 01284 787327</p> <p>Officer: Ian Gallin Chief Executive 01284 757001</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
		<p>contained in this report, CAB/WS/22/038.</p> <p>3. Delegated authority be granted to the Chief Executive, to make minor adjustments to the investment plan allocations before submission to Government, in consultation with the Leader of the Council.</p> <p>4. Delegated authority be granted to the Portfolio Holder for Resources and Property to implement the approved investment plan once funding has been received from DLUHC, including implementing minor variations in the funding amounts for each intervention, in order to respond to changing circumstances over the lifetime of the Fund.</p>	<p>To ensure the process can continue in a timely manner, the Cabinet also agrees that certain matters should be resolved under delegated authority.</p>	<p>interventions.</p> <p>West Suffolk Council could have taken the approach of determining which individual projects to support, rather than allocating funding at the intervention level. However, the timeframes for achieving this were prohibitive in order to submit an investment plan by 1 August 2022, and it would have meant deciding now how every bit of funding should be allocated up to 31 March 2025, by which time many things may have</p>	

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
				changed in the local context.	
<p>Item 12</p> <p>CAB/WS/22/039 and addendum to CAB/WS/22/039</p>	None	<p>Draft West Suffolk Annual Report 2021 to 2022</p> <p>Resolved:</p> <p>That, subject to the inclusion of the amendments suggested by the Overview and Scrutiny Committee, as set out in the addendum to Report number: CAB/WS/22/039, the draft West Suffolk Annual Report 2021 to 2022, as contained in Appendix A to Report number: CAB/WS/22/039, be approved.</p>	<p>The draft West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2021 to 2022, with regard to the priorities set out in the West Suffolk Strategic Framework 2020-2024.</p> <p>The annual report focusses on the achievements over the financial year 2021 to 2022 including the Council's activities to support local communities and businesses as we respond to and recover from COVID-19.</p> <p>The Cabinet recognises that it is good practice for local authorities to produce an annual report alongside the Statement of Accounts. It is a way of keeping our</p>	<p>The alternative option is to not produce an annual report. However, it is good practice for councils to report on progress against their priorities in this way and ensures transparency on how they spend public money. The report also reflects the excellent work which has been delivered across West Suffolk during a challenging period.</p>	<p>Portfolio holder: John Griffiths 01284 757001</p> <p>Officer: Ian Gallin Chief Executive 01284 757001</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
			<p>residents informed about our activities and how they contribute to our wider strategic priorities for the West Suffolk area.</p> <p>On 14 July 2022, the Overview and Scrutiny Committee considered the annual report and made a number of suggestions to amend the document. These, together with the 2021 to 2022 annual report itself, were supported and have been approved by the Cabinet.</p>		
<p>Item 13 CAB/WS/22/040</p>	<p>None</p>	<p>Environment and Climate Change Action Plans: 2022 Update</p> <p>Resolved that, as detailed in Report number: CAB/WS/22/040:</p> <ol style="list-style-type: none"> Having reviewed and not made any recommendations for any 	<p>Report number: CAB/WS/22/040 is the second annual report on progress in implementing the agreed actions approved by Cabinet in July 2020 following its declaration of a climate and environment emergency. It summarises some of the wider developments that impact</p>	<p>The Council has committed to work to achieve net-zero by 2030. This plan will continue to evolve as new technology and innovations develop to support this goal.</p>	<p>Portfolio holders: John Griffiths 01284 757001</p> <p>Andy Drummond 01638 751411</p> <p>Officer: Jill Korwin</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
		<p>change to the actions and activities, as set out in Appendix A, progress against the Environment and Climate Change action plans, be noted.</p> <p>2. The new actions to be added to the plan, as set out in section 2.14, be agreed.</p> <p>3. The Environmental Statement for the Council's 2021 to 2022 performance, included as Appendix B, be approved.</p>	<p>upon the Council's work in lowering carbon emissions and improving environmental impacts across the organisation. The report sets out how the Council is adapting its approach to mitigate against some of these external factors, as reflected in the actions taken. It also includes the full Environmental Statement, an annual summary of the council's performance in regard to the environment and climate change (a summary of this statement is included in the West Suffolk Annual Report 2021 to 2022 (Report number: CAB/WS/22/039)).</p> <p>Particularly acknowledging the impact of external global developments, the Cabinet considered good progress has been made in delivering its ambitious</p>	<p>At this stage no alternative options have been considered.</p>	<p>Strategic Director 01284 757252</p>

Agenda item and report number	Declarations of interest	Decision(s) (including recommendations to Council)	Reason(s) for decision(s)	Other options considered and reasons for rejection	Contacts
			action plan to achieve carbon net-zero by 2030 and supported approval of the recommendations proposed.		

Jennifer Eves
 Director (Human Resources, Governance and Regulatory)
 21 July 2022