

Minutes of a meeting of the **Cabinet** held on **Tuesday 7 February 2023** at **6.12 pm** in the **Conference Chamber, West Suffolk House**, Western Way, Bury St Edmunds, IP33 3YU

Present

Councillors

Chair John Griffiths (Leader of the Council)

Vice Chair Sarah Broughton and Joanna Rayner (Deputy Leaders of the Council)

Carol Bull
Andy Drummond
Robert Everitt
Susan Glossop

Sara Mildmay-White
David Roach
Peter Stevens

By invitation

Ian Shipp

(Chair of the Overview and Scrutiny Committee)

Ian Houlder

(Chair of the Performance and Audit Scrutiny Committee)

In attendance (Observer)

Nick Clarke

432. **Apologies for absence**

No apologies for absence were received.

433. **Minutes**

The minutes of the meeting held on 6 December 2022 were confirmed as a correct record and signed by the Chair.

434. **Declarations of interest**

Members' declarations of interest are recorded under the item to which the declaration relates.

435. **Open forum**

No non-Cabinet members in attendance wished to speak under this item.

436. **Public participation**

There were no members of the public in attendance on this occasion.

437. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 20 December 2022 (Report number CAB/WS/23/002)

The Cabinet received and noted this report, which informed members of the following substantive items discussed by the Anglia Revenues and Benefits Joint Committee at their meeting held on 20 December 2022:

1. Performance report: September 2022
2. Welfare reform update
3. ARP financial performance report 2022/2023
4. ARP Joint Committee partnership budget 2023/2024
5. Joint committee service plan and risk register report
6. Forthcoming issues
7. Exempt item: partnership working through section 113 agreement – Broadland and South Norfolk fraud services
8. Exempt item: partnership working through section 113 agreement – Lincolnshire fraud services

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, drew relevant issues to the attention of the Cabinet.

Councillor Broughton also placed her thanks on record for the sterling work of the Anglia Revenues and Benefits Partnership.

438. Report of the Overview and Scrutiny Committee: 12 January 2023 (Report number CAB/WS/23/003)

The Cabinet received this report, which informed Members of the following substantive items discussed by the Overview and Scrutiny Committee at their meeting held on 12 January 2023:

1. Registered Provider of Social Housing (Havebury Housing Partnership)
2. Work programme update 2023

Councillor Ian Shipp, Chair of the Overview and Scrutiny Committee, drew relevant issues to the attention of the Cabinet and particularly referred to the item on Havebury Housing Partnership. Councillor Shipp also thanked Councillor Sara Mildmay-White, Portfolio Holder for Housing and Strategic Health for also being present at this meeting for this item. The Committee had noted the useful update which had been provided by Andrew Smith (Chief Executive) and his colleagues and that written responses would also be provided on those areas discussed during the meeting, which had centred around:

- Energy Performance Certificate breakdown of its 7,000 properties and the age of the properties.
- A breakdown of the various types of benefits Havebury helped 1,800 of its residents to access.
- The percentage of homes which were social rent.
- Of the 210 houses built per year how many were in West Suffolk to help reduce the housing waiting list.

The Cabinet also wished to express their thanks to the Overview and Scrutiny Committee for inviting Havebury to their meeting and considered that it had been a very worthwhile exercise.

439. **Report of the Performance and Audit Scrutiny Committee: 26 January 2023 (Report number CAB/WS/23/004)**

The Cabinet received and noted this report, which informed Members of the following substantive items discussed by the Performance and Audit Scrutiny Committee at their meeting held on 26 January 2023:

1. Delivering a sustainable medium-term budget.
2. 2022 to 2023 performance report (Quarter 3).
3. Treasury management report (December 2022).
4. Annual financial resilience management and investment strategy statement 2023 to 2024.
5. Work programme update

Councillor Ian Houlder, Chair of the Performance and Audit Scrutiny Committee, drew relevant issues to the attention of the Cabinet, including that separate reports were included on the Cabinet agenda for Items 1, 3 and 4 above.

440. **Recommendations of the Performance and Audit Scrutiny Committee: 26 January 2023 - Delivering a sustainable medium-term budget (Report number CAB/WS/23/005)**

The Cabinet considered this report, which was recommending to Council, approval of proposals for inclusion in the budget for 2023 to 2024 and medium-term financial plans.

Following the Performance and Audit Scrutiny Committee's consideration and subsequent recommendation to Cabinet on 17 November 2022 regarding the inclusion of proposals in the budget for 2023 to 2024 and in the medium term, the Committee was recommending further proposals, having been provided with an updated position.

On 26 January 2023, the Committee received further updates on assumptions and anticipated savings and initiatives proposed or already delivered to-date to deliver a sustainable and balanced budget for 2023 to 2024 and included details of the medium-term budget estimates.

The proposals, as set out in Section 2 and Table 1 at paragraph 3.4 of Report number PAS/WS/23/001 (and reproduced in the Cabinet report) had been incorporated into the budget setting process, the composite report for which was to be considered by Cabinet later in the meeting under Agenda Item 12, for referral to Council on 21 February 2023. Should Cabinet therefore not endorse any of the proposals endorsed by the Performance and Audit Scrutiny Committee, or suggest alternatives, this would need to be reflected in the subsequent budget setting documentation and recommendations.

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, drew relevant issues to the attention of Cabinet, including thanking the

Performance and Audit Scrutiny Committee for their role in helping to shape the budget for 2023 to 2024 and beyond.

Recommended to Council, as part of the budget setting process (21 February 2023):

That the proposals detailed in Section 2 and Table 1 at paragraph 3.4 of report number PAS/WS/23/001, be included in the 2023 to 2024 budget.

441. Recommendation of the Performance and Audit Scrutiny Committee: 26 January 2023 - Treasury management report: December 2022 (Report number CAB/WS/23/006)

The Cabinet considered this report, which was recommending to Council, the approval of the Treasury Management Report from 1 April 2021 to 31 December 2022.

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, drew relevant issues to the attention of Cabinet, including that the total amount invested at 31 December 2022 was £71,500,000. Interest achieved in the first nine months of the financial year amounted to £639,193.67 against a budget for the period of £33,750.

External borrowing as of 31 December 2022 was £13,750,000, which was a reduction of £250,000 from 1 April 2022, which related to the repayment plan for the recent Public Works Loan (PWL) £10 million, 40-year loan, with the Council's level of borrowing increasing slightly to £42,309,057 as at 31 December 2022. Overall borrowing, weighted towards internal borrowing was expected to increase over the full financial year.

The 2022 to 2023 Annual Treasury Management and Investment Strategy set out the Council's projections for the current financial year. The budget for investment income for 2022 to 2023 was £45,000, which was based on a 0.25 percent target interest rate of return on investments.

Report number FRS/WS/23/001 also included a summary of the borrowing activity during the period; borrowing strategy and source of borrowing; borrowing and capital costs – affordability; borrowing and income – proportionality; borrowing and asset yields and market information.

The Performance and Audit Scrutiny Committee had also received further information regarding the repayment of the Barclays 70 year loan (which was due to mature in 2078). Due to the rise in interest rates, the early repayment premium for the loan had come down from the previous quotes received. The current Treasury Management Strategy allowed the Portfolio Holder (Resources and Property) and the Director (Resources and Property) to exercise their powers for paying off the loan early. The Council had cash available at the present time to repay the loan and would, in future, replace this with short term borrowing (40 years or under) on a repayment basis, rather than the Barclays maturity repayment basis. At today's borrowing rates, there would be a saving to the Council across the longer term for existing the Barclays loan now. The Committee supported this approach.

The Cabinet noted the scrutiny of the report undertaken by the Financial Resilience Sub-Committee and subsequently by the Performance and Audit Scrutiny Committee, noting from Report number CAB/WS/23/006, the discussions that had been held.

Recommended to Council (21 February 2023):

That the Treasury Management Report (December 2022), as contained in Report number FRS/WS/23/001, be approved.

442. Recommendations of the Performance and Audit Scrutiny Committee: 26 January 2023 - Treasury Management Strategy 2023 to 2024 and Code of Practice (Report number CAB/WS/23/007)

The Cabinet considered this report, which was recommending to Council, the approval of the Financial Resilience – Strategy Statement 2023 to 2024 and the Treasury Management Code of Practice.

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, drew relevant issues to the attention of the Cabinet, including that the Chartered Institute of Public Finance and Accountancy's (CIPFA) Treasury Management Code of Practice required that, prior to the start of the financial year, the Council should formally approve a Treasury Management Policy Statement and Investment Strategy, setting out the Council's treasury management policy and strategy for the forthcoming year.

The Treasury Management Strategy Statement 2023 to 2024 was attached as Appendix 1 to Report number FRS/WS/23/002 and the Treasury Management Code of Practice attached as Appendix 2. The report also included additional supporting information on treasury advisors; borrowing strategy; investment strategy counterparty ratings and interest rate projections.

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, also wished to thank the Financial Resilience Sub-Committee and the Performance and Audit Scrutiny Committee for their role in this process.

Recommended to Council (21 February 2023):

That:

1. The Treasury Management Strategy Statement 2023 to 2024, as set out in Appendix 1 to Report number FRS/WS/23/002, be approved.
2. The Treasury Management Code of Practice, as set out in Appendix 2 to Report number FRS/WS/23/002, be approved.

443. Budget and Council Tax setting: 2023 to 2024 and Medium Term Financial Strategy 2023 to 2027 (Report number CAB/WS/23/008)

The Cabinet considered this report, which presented the proposals for Budget and Council Tax Setting in 2023 to 2024 and the Medium Term Financial Strategy (MTFS) 2023 to 2027.

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, drew relevant issues to the attention of the Cabinet, including that Report number CAB/WS/23/008 provided details of the Council's proposed revenue and capital budgets for 2023 to 2024 and in the medium term and the Cabinet was required to recommend to Council, the approval of the 2023 to 2024 budget for the authority, including establishing the level of council tax required to help fund the Council's activities over the next year.

As set out under minute 440. above, the Cabinet supported the key budget assumptions and proposals for securing a balanced budget for 2023 to 2024, as previously considered and recommended by the Performance and Audit Scrutiny Committee and incorporated into Report number CAB/WS/23/008.

West Suffolk Council had an exemplary track record in robust financial management, which had meant it had continued to deliver high quality services, as well as meeting the strategic vision of the authority. This was despite a series of challenges. For example, the COVID-19 pandemic and recovery which had not only reduced income through behavioural changes (Government policy had been that councils create income to supplement reduction in national funding) but also costs to the Council in playing its role to support communities and businesses. All UK authorities were now facing tough financial challenges caused by issues such as soaring inflation, cost of living and energy prices, the war in Ukraine and changes to the way communities spend which reduced income. National finances have also been reduced significantly over the last decade for local councils and added burdens have been placed on authorities too during this time.

This budget had been created not only to be balanced and sustainable, but as an investment in the priorities of our residents and businesses. It was designed to make the communities of West Suffolk greener, healthier and more prosperous.

This budget had been created to meet the needs of the Council's strategic framework and benefit all West Suffolk. It would see the continuation of investments in a range of initiatives to meet priorities, such as meeting zero carbon emissions by 2030, following the authority declaring both climate and environmental emergencies. This investment built on years of carbon reduction initiatives by West Suffolk and its predecessor councils. Not only would this reduce the impact the Council had on the climate, but also actually produced a net income towards the cost of running much valued council services – a win-win for taxpayers and the environment.

The Council would continue to concentrate, with councillors, on its health and wellbeing agenda, including investing in its hubs, LifeLink, housing and families and communities work, as well as the hub network across West Suffolk, investing in new and better ways to work with our partners on the wellbeing of our residents.

In addition, the budget included an additional £240,000 investment per annum in the waste and grounds maintenance team in recognition of the importance of this service to communities and the continued demands through the housing growth in the district. The budget also included £1.3 million (2023 to 2027) for capital investment in its open spaces and parks, as

well as its popular museums and attractions that were vital to the wellbeing and health of residents as well as doing their part to protect and improve the local environment.

Members considered Report number CAB/WS/23/008 in detail, which included the following issues for securing a balanced budget for 2023 to 2024 and plans for the medium term from 2023 to 2027, together with corresponding detailed Appendices:

- Section 1: Summary: which included investing in the priorities of residents and businesses; meeting the needs of the Council's strategic framework.
- Section 2: Context: which included reference to the Council's robust financial planning and management enabling the Council to deliver both services and the strategic aims of West Suffolk despite the pressure on local government finances; Investing in our Growth agenda; Transforming West Suffolk Council; Net Zero Carbon Emissions by 2030.
- Section 3: Provisional local government finance settlement: which included the Revenue Support Grant; Rural Services Delivery Grant; Services Grant; New Homes Bonus; Funding Guarantee Grant; Business rates and business rates evaluation; Retail, hospitality and leisure relief and supporting small business relief; Local Authority Housing Fund; Collection Fund deficits; Council tax referendum limits.
- Section 4: Council tax for 2023 to 2024, including Local Council Tax Support Scheme 2023 to 2024; Council Tax Support Fund 2023 to 2024; Changes to the Long-term empty property premium and second homes.
- Section 5: Setting the budget – 2023 to 2024 and across the medium term to 2026 to 2027: which included inflation assumptions assumed in the MTFS; fees and charges (see further detail below); delivering a sustainable future beyond 2023 to 2024.
- Section 6: Capital programme 2023 to 2027: which included reference to planned capital expenditure over four years to 2026 to 2027; disposal of surplus assets.
- Section 7: Minimum Revenue Provision (MRP).
- Section 8: General fund balance.
- Section 9: Earmarked reserves.
- Section 10: Strategic priorities and MTFS reserve: including New Homes Bonus
- Section 11: Adequacy of reserves.

Members noted that as part of the budget setting process, the Council had undertaken a review of its fees and charges pricing used in the budget and medium-term. The fees and charges that were changing were detailed in Attachment D, Appendices 6 and 6a. As set out in the West Suffolk Fees and Charges Policy and the Constitution, where fees and charges were proposed to be increased by more than five percent, this constituted a Key Decision. There would, therefore, be a decision of Cabinet and would be subject to call-in.

Having acknowledged the issues highlighted above, the Cabinet also noted that, currently, council tax made up approximately one fifth of the authority's budget (exclusive of housing benefit) and, therefore, only contributed to a fifth of service delivery. West Suffolk Council charged around 11 percent of a local council taxpayer's bill with the rest comprising precepts from the County Council, Police and Crime Commissioner, as well as the relevant Parish or Town Council. It was recognised that any increase provided an extra burden on taxpayers but it did mean the protection of vital services, which would otherwise possibly have to be considered for reductions. Councillors were asked and expected by Government to look at local taxation levels to meet the authority's financial needs to support its communities and help future proof from financial uncertainty.

To help secure a balanced budget for 2023 to 2024, it was proposed that the Cabinet should recommend to Council, the level of Band D council tax for 2023 to 2024 be set at £192.06. This represented an average Band D weekly increase of just under 10 pence. It was noted that just over 70 per cent of residents in the district were in Bands A to C so would actually see a lower increase. This increase was still below the expectation from Government for a greater rise in council tax up to 3 percent for district councils.

Councillor Broughton commended the Finance Team and the Performance and Audit Scrutiny Committee, together with staff and other members across the Council, for their work in securing a balanced budget for 2023 to 2024 and for developing plans in the medium term. This sentiment was also echoed by other Cabinet Members.

The Cabinet acknowledged that the Council's on-going robust and responsible financial management allowed the Council to be in a strong position to face many of the challenges that had affected all local government authorities. However, the Council must continue to transform the way that it worked and how it was funded in response to these challenges to be able to meet future savings and to enable the Council to continue to be able to secure balanced budgets.

Recommended to Council, as part of the budget setting process (21 February 2023):

That:

1. The revenue and capital budget for 2023 to 2027, plus 2022 to 2023 capital projects that subsequently require to be carried forward at the year end, attached at Attachment A and as detailed in Attachment D (Appendices 1-5), Attachment E, and Attachment F to Report number CAB/WS/23/008, be approved.
2. Having taken into account the conclusions of the Director's (Resources and Property) report on the adequacy of reserves and the robustness of budget estimates (Attachment C) and the Medium Term Financial Strategy (MTFS) (Attachment D), particularly the Scenario Planning and Sensitivity Analysis (Attachment D, Appendix 5) and all other information contained in Report number: CAB/WS/23/008, the Cabinet recommends the level of council tax for 2023 to 2024 be established at

£192.06 for an average band D property (the level of council tax beyond April 2024 will be set in accordance with the annual budget process for the relevant financial year).

3. The Director (Resources and Property), in consultation with the Portfolio Holder for Resources and Property, be authorised to vire funds between existing Earmarked Reserves (as set out at Attachment D, Appendix 3) as deemed appropriate throughout the medium term financial planning period.
4. The Director (Resources and Property) in consultation with the Portfolio Holder for Resources and Property, be given delegated authority to formulate and implement in full, Government grant, discount or relief schemes (examples include but not limited to those set out in paragraphs 3.13-3.19 and 4.7-4.9 of Report number CAB/WS/23/008), so long as they are as a minimum, revenue cost neutral to the Council.
5. The change to the Long Term Empty Property Premium set out in paragraphs 4.10 to 4.13, and to the further class of property not attracting the premium set out in paragraph 4.12 of Report number CAB/WS/23/008, be approved.

Resolved:

That:

6. The fees and charges price increases (as set out in Attachment D, Appendix 6a of Report number CAB/WS/23/008), be approved.

Recommended to Council, as part of the budget setting process (21 February 2023):

That:

7. The Flexible Use of Capital Receipts Strategy (as set out in Attachment F to Report number CAB/WS/23/008), be approved.

444. Community Chest grants 2023 to 2024 (Report number CAB/WS/23/009)

The Cabinet considered this report, which sought approval for the recommendations of the Grant Working Party following its consideration of applications for Community Chest funding in the 2023 to 2024 financial year.

The Community Chest had £513,406 available for allocation for 2023 to 2024. The budget had been increased by 10 percent, subject to the funding targeting organisations supporting vulnerable individuals/families with cost-of-living challenges.

Applications for Community Chest funding for 2023 to 2024 closed on 28 October 2022. A total of 52 applications were considered, totalling £1,137,335 from a wide variety of organisations as detailed in Appendix 1 to

the report. In a change to previous years' criteria, and as previously approved by Cabinet, each application was for one year's funding only.

Councillor Robert Everitt, Portfolio Holder for Families and Communities, drew relevant issues to the attention of Cabinet and commended the Grant Working Party for their sterling work and thanked Officers that had supported the process.

Councillor Carol Bull, Chair of the Grant Working Party, also addressed the Cabinet. Overall, the Working Party had supported ten applications to the value of £315,303 to assist with cost-of-living challenges. Projects ranged from supporting mobile foodbanks, providing debt and councillor services, delivering support for vulnerable individuals/families through arts workshops and opening a community café for elderly residents. In addition, as one-off, an additional allocation of £44,123 had been received from central government's UK Shared Prosperity Fund (UKSPF) and this had been allocated to eligible projects as required by the criteria for these funds.

The Working Party had also acknowledged the value of Citizens Advice West Suffolk (CAWS) to the community, the Council and other services in West Suffolk, recognising the importance of the work they did to support residents in need and the delivery of their preventative services. Due to the level of expertise and its longstanding positive relationships with the Council, the Working Party were keen for the Council to continue to support CAWS, within the limited parameters of the Community Chest scheme and budget. Whilst minded to support the application with a significant level of grant, the Working Party considered that due to the limited funds available and to be fair and equitable to other applicants, it needed to reduce the amount applied for. Therefore, the Working Party considered that it was appropriate to fund £245,379 of the requested £250,000 (1.9 percent less) as it would not significantly adversely impact the CAWS' ability to operate, albeit recognising that it would need to be supported by alternative funding sources.

Councillor Bull also commended the Grant Working Party for their hard work and thanked Officers that had supported the process. She also commended Officers for the depth of knowledge for enabling organisations that were turned down or had a reduction in Community Chest funding to be signposted to alternative grant schemes and sources of funding. This had provided some reassurance that projects may still be able to come to fruition.

The Cabinet noted that the Grant Working Party had considered, in detail, each of the applications which had been received and the Cabinet agreed that those that had been recommended for funding, had satisfactorily met the eligibility and selection criteria.

Resolved:

That:

- A. Recommendations of the Grant Working Party: Community Chest
 1. The allocation of Community Chest funding for 2023 to 2024, be approved, namely:

a.	Reach Community Projects, Haverhill	£13,000
b.	West Suffolk Citizens Advice, West Suffolk	£245,379
c.	Catch 22, Suffolk Positive Futures, Mildenhall and Newmarket	£4,800
d.	Haverhill Community Trust, Haverhill	£11,620
e.	Mildenhall and Newmarket Sea Cadets	£6,000
f.	The Racing Centre, Newmarket	£5,400
g.	Theatre Royal, Bury St Edmunds	£5,993
h.	Vogue Athletics, Newmarket	£10,000
i.	Bridge Community Church, Bury St Edmunds	£7,000
j.	Cambridge Pringle Group, Haverhill	£7,800
k.	St Mary's Church, Haverhill	£6,925
l.	Suffolk Accident and Rescue Service (SARS), West Suffolk	£10,000
m.	West Suffolk Hive CIC, West Suffolk	£3,982
n.	Hundon Village Hall and Playing Fields Charity	£2,480
o.	Bury Women's Aid, West Suffolk	£4,200
p.	Cruse Bereavement, West Suffolk	£4,882
q.	The Befriending Scheme, Haverhill	£5,000
r.	Families Together, Bury St Edmunds and Haverhill	£5,908
s.	Sharing Parenting – SEN Worker, West Suffolk	£5,142
t.	St Nicholas Hospice Trust, West Suffolk	£20,000
u.	Suffolk Family Carers, West Suffolk	£10,000
v.	Art Branches CIC, West Suffolk	£9,524
w.	Second Chance Stroke Association, Bury St Edmunds	£3,840
x.	BME Suffolk Support Group (BSSG) CIC, Mildenhall	£3,000
y.	Bury Drop In, Bury St Edmunds	£9,460
z.	Gatehouse Caring, Bury St Edmunds	£12,934
aa.	Lightwave CIO, Red Lodge and Beck Row	£8,200
bb.	Our Special Friends, West Suffolk	£5,000
cc.	The Voluntary Network, West Suffolk (Befriending Service)	£31,700
dd.	The Voluntary Network, West Suffolk (Community Transport)	£52,810
ee.	Wood Monkey CIC, West Suffolk	£20,000
ff.	The Gunners Football Club, West Row	£5,550

2. For the reasons set out in paragraph 3.4.2 of Report number CAB/WS/23/009, no Community Chest funding for 2023 to 2024 be awarded to:

- a. Abbeycroft Leisure – Explore Outdoor, West Suffolk
- b. Abbeycroft Leisure – Move More Outdoors, West Suffolk
- c. CRE8 Theatre Productions CIC,
- d. The Bumblebee Children's Charity
- e. Communities Together East Anglia, West Suffolk
- f. River of Life Community Church, Haverhill
- g. Homestart Suffolk, West Suffolk

- h. Ormiston Families, West Suffolk
- i. Restitute CIC, West Suffolk
- j. Sharing Parenting – Community Outreach, Newmarket
- k. Still Good Food CIO, Bury St Edmunds
- l. Suffolk Mind, West Suffolk
- m. Anglia Care Trust, West Suffolk
- n. Bury St Edmunds Amateur Operatic and Dramatic Society
- o. Brandon Festival
- p. SOS Bus CIO, Newmarket
- q. Honington and Sapiston Village Hall
- r. Newmarket Town Council
- s. Risby Village Hall
- t. Young Lives Vs Cancer, West Suffolk

445. Decisions Plan: 1 February 2023 to 31 May 2023 (Report number CAB/WS/23/010)

The Cabinet considered this report which was the Cabinet Decisions Plan covering the period 1 February 2023 to 31 May 2023.

Members took the opportunity to review the intended forthcoming decisions of the Cabinet. However, no further information or amendments were requested on this occasion.

446. Revenues collection performance and write-offs (Report number CAB/WS/23/011)

The Cabinet considered this report, which provided the collection data in respect of Council Tax, National Non-Domestic Rates (NNDR) and sundry debt and sought approval for the write-off of the amounts contained in the exempt Appendices attached to the report.

Councillor Sarah Broughton, Portfolio Holder for Resources and Property, also drew relevant issues to the attention of the Cabinet, including the current performance of both Council Tax and Business Rates collection, as set out in Section 2 of the report.

Resolved:

The write-off of the amounts detailed in the exempt appendices to Report number CAB/WS/23/011, be approved, as follows:

1. Exempt Appendix 1: Council Tax totalling £31,449.22
2. Exempt Appendix 2: NNDR totalling £14,940.14
3. Exempt Appendix 3: Sundry Debt totalling £22,844.84

447. Exclusion of press and public

See minute number 448. below.

448. **Exempt appendices: Revenues collection performance and write-offs (paragraphs 1 and 2) (Report number CAB/WS/23/011)**

The Cabinet considered the exempt Appendices to this report. However, no reference was made to specific detail and, therefore, this item was not held in private session.

The meeting concluded at 6.46 pm.

Signed by:

Chair
