

Overview and Scrutiny Committee

Title	Agenda											
Date	Thursday 14 July 2022											
Time	5.00 pm											
Venue	Conference Chamber West Suffolk House Western Way Bury St Edmunds, IP33 3YU											
Full Members	<p style="text-align: center;">Chair Ian Shipp Vice Chair Stephen Frost</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;">Conservative Group (11)</td> <td style="vertical-align: top;"> Simon Brown Mike Chester Patrick Chung Stephen Frost James Lay Margaret Marks </td> <td style="vertical-align: top;"> Joe Mason David Palmer Sarah Pugh Marion Rushbrook Sarah Stamp </td> </tr> <tr> <td style="vertical-align: top;">The Independent Group (4)</td> <td style="vertical-align: top;"> Michael Anderson Trevor Beckwith </td> <td style="vertical-align: top;"> Ian Shipp Julia Wakelam </td> </tr> <tr> <td style="vertical-align: top;">Labour Group (1)</td> <td style="vertical-align: top;"> Diane Hind </td> <td></td> </tr> </table>			Conservative Group (11)	Simon Brown Mike Chester Patrick Chung Stephen Frost James Lay Margaret Marks	Joe Mason David Palmer Sarah Pugh Marion Rushbrook Sarah Stamp	The Independent Group (4)	Michael Anderson Trevor Beckwith	Ian Shipp Julia Wakelam	Labour Group (1)	Diane Hind	
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Substitutes	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;">Conservative Group (5)</td> <td style="vertical-align: top;"> John Augustine Lance Stanbury Clive Springett </td> <td style="vertical-align: top;"> Jim Thorndyke Nick Wiseman </td> </tr> <tr> <td style="vertical-align: top;">The Independent Group (2)</td> <td style="vertical-align: top;"> Dawn Dicker </td> <td style="vertical-align: top;"> Vacancy </td> </tr> <tr> <td style="vertical-align: top;">Labour Group (1)</td> <td style="vertical-align: top;"> Cliff Waterman </td> <td></td> </tr> </table>			Conservative Group (5)	John Augustine Lance Stanbury Clive Springett	Jim Thorndyke Nick Wiseman	The Independent Group (2)	Dawn Dicker	Vacancy	Labour Group (1)	Cliff Waterman	
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Interests – declaration and restriction on participation	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non-pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.											
Quorum	Six Members											
Committee administrator	Christine Brain Democratic Services Officer (Scrutiny) Telephone 01638 719729 Email christine.brain@westsuffolk.gov.uk											

Public information

Venue	Conference Chamber West Suffolk House Western Way, Bury St Edmunds, IP33 3YU
Contact information	Telephone: 01638 719729 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting	The agenda and reports will be available to view at least five clear days before the meeting on our website.
Attendance at meetings	<p>This meeting is being held in person in order to comply with the Local Government Act 1972.</p> <p>Measures will be applied to ensure the health and safety for all persons present in maintained.</p> <p>We may be required to restrict the number of members for the public able to attend in accordance with the room capacity.</p> <p>If you consider it is necessary for you to attend, please inform Democratic Services in advance of the meeting so they can endeavour to accommodate you and advise you of the necessary health and safety precautions.</p>
Public participation	<p>Members of the public who live or work in the district are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>However, for the health and safety of all registered public speakers present and in order to reduce the risk of the spread of coronavirus, appropriate health and safety precautions will continue to be taken.</p> <p>We would therefore strongly urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.</p>

Accessibility	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.
Recording of meetings	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
Personal information	<p>Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>

Agenda

Procedural matters

1. Substitutes

Any member who is substituting for another member should so indicate, together with the name of the relevant absent member.

2. Apologies for absence

3. Minutes

1 - 8

To confirm the minutes of the meeting held on 16 June 2022 (copy attached).

4. Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non-pecuniary interest which they have in any item of business on the agenda, **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

5. Announcements from the Chair regarding responses from the Cabinet to reports of the Overview and Scrutiny Committee

Part 1 – public

6. Public participation

Members of the public who live or work in the district are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. This can be done online by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01638 719729 or in person by telling the Committee Administrator present at the meeting.

Due to applying coronavirus health and safety measures, precautions taken will apply to members of the public in attendance registered to speak, and therefore, **would urge anyone who wishes to register to speak to notify Democratic Services by 9am on the day of the meeting so that advice can be given on the arrangements in place.**

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

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| 7. | Draft West Suffolk Annual Report (2021 to 2022) | 9 - 24 |
| | Report number: OAS/WS/22/013 | |
| 8. | Cabinet Decisions Plan: 1 July 2022 to 31 May 2023 | 25 - 50 |
| | Report number: OAS/WS/22/014 | |
| 9. | Work programme update | 51 - 54 |
| | Report number: OAS/WS/22/015 | |

Part 2 – exempt

None