

West Suffolk Standards Committee



Title	Agenda		
Date	Monday 28 November 2022		
Time	5.00 pm		
Venue	Conference Chamber West Suffolk House Western Way Bury St Edmunds, IP33 3YU		
Full Members	Chair Vice Chair	To be appointed by the West Suffolk Standards Committee on 28 November 2022	
	Conservative Group (4) The Independent Group (2) Labour Group (1)	John Augustine Robert Everitt Roger Dicker Cliff Waterman	Margaret Marks Jim Thorndyke Andy Neal
Substitutes	Conservative Group (2) The Independent Group (2)	Stephen Frost John Burns	Vacancy Vacancy
Interests – declaration and restriction on participation	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.		
Quorum	Three Members		
Committee administrator	Helen Hardinge Democratic Services Officer Telephone 01638 719363 Email helen.hardinge@westsuffolk.gov.uk		

Venue	Conference Chamber West Suffolk House Western Way, Bury St Edmunds, IP33 3YU
Contact information	Telephone: 01284 763233 Email: democratic.services@westsuffolk.gov.uk Website: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting	The agenda and reports will be available to view at least five clear days before the meeting on our website.
Attendance at meetings	This meeting is being held in person in order to comply with the Local Government Act 1972. For further information about the venue, please visit https://www.westsuffolk.gov.uk/contact-us.cfm
Public participation	Members of the public have the right to speak at the West Suffolk Standards Committee, subject to certain restrictions. Further information is available by contacting Democratic Services as set out above.
Accessibility	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.
Recording of meetings	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.
Personal information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.

Agenda

Procedural matters

Part 1 – public

1. Election of Chair for 2022/2023

2. Election of Vice Chair for 2022/2023

3. Apologies for absence

4. Substitutes

Any Member who is substituting for another member should so indicate, together with the name of the relevant absent member.

5. Minutes

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To confirm the minutes of the meeting held on 31 January 2022 (copy attached.)

6. Declarations of interest

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda, **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

7. Public participation

Members of the public who live or work in the district are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register by 9am the last working day before the day of the meeting. This can be done by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01638 719363.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

8. West Suffolk Standards Committee Update Report

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Report No: **STC/WS/22/002**