

# Overview and Scrutiny Committee

<b>Title</b>	<b>Agenda</b>											
<b>Date</b>	<b>Thursday 18 January 2024</b>											
<b>Time</b>	<b>5.00 pm</b>											
<b>Venue</b>	<b>Conference Chamber</b> <b>West Suffolk House</b> Western Way Bury St Edmunds, Suffolk, IP33 3YU											
<b>Full Members</b>	<p style="text-align: center;"><b>Chair</b> Sarah Broughton</p> <p style="text-align: center;"><b>Vice Chair</b> Marion Rushbrook</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><b>Conservative Group (7)</b></td> <td style="width: 33%;">Sarah Broughton Susan Glossop Beccy Hopfensperger Birgitte Mager</td> <td style="width: 33%;">Marion Rushbrook Andrew Smith Andrew Speed</td> </tr> <tr> <td><b>Independents (4)</b></td> <td>Tony Brown Dawn Dicker</td> <td>Aaron Luccarini Don Waldron</td> </tr> <tr> <td><b>Progressive Alliance Grouping (5)</b></td> <td>Luke Halpin Rowena Lindberg Andrew Martin</td> <td>Andrew Martin Kevin Yarrow</td> </tr> </table>			<b>Conservative Group (7)</b>	Sarah Broughton Susan Glossop Beccy Hopfensperger Birgitte Mager	Marion Rushbrook Andrew Smith Andrew Speed	<b>Independents (4)</b>	Tony Brown Dawn Dicker	Aaron Luccarini Don Waldron	<b>Progressive Alliance Grouping (5)</b>	Luke Halpin Rowena Lindberg Andrew Martin	Andrew Martin Kevin Yarrow
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<b>Interests – declaration and restriction on participation</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest, other registerable or non-registerable interest which they have in any item of business on the agenda, <b>no later than when that item is reached</b> and, when appropriate, to leave the meeting prior to discussion and voting on the item.											
<b>Quorum</b>	Six Members											
<b>Committee administrator</b>	<b>Christine Brain</b> Democratic Services Officer (Scrutiny) <b>Telephone</b> 01638 719729 <b>Email</b> <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a>											

## Public information



<b>Venue</b>	<b>Conference Chamber West Suffolk House</b> Western Way Bury St Edmunds, Suffolk, IP33 3YU
<b>Contact information</b>	Telephone: 01638 719729 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Website: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting</b>	The agenda and reports will be available to view at least five clear days before the meeting on our website.
<b>Attendance at meetings</b>	<p>This meeting is being held in person in order to comply with the Local Government Act 1972.</p> <p>Measures have been applied to ensure the health and safety for all persons present at meetings.</p> <p>We may also be required to restrict the number of members of the public able to attend in accordance with the room capacity.</p> <p>If you consider it necessary for you to attend, please let Democratic Services know in advance of the meeting so they can endeavour to accommodate you and advise you of the necessary health and safety precautions that apply to the meeting. For further information about the venue, please visit <a href="http://www.westsuffolk.gov.uk/contact-us-cfm">http://www.westsuffolk.gov.uk/contact-us-cfm</a></p>
<b>Public participation</b>	<p>Members of the public who live or work in the district are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only.</p> <p>If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.</p>
<b>Accessibility</b>	If you have any difficulties in accessing the meeting, the agenda and accompanying reports, including for reasons of a disability or a protected characteristic, please contact Democratic Services at the earliest opportunity using the contact details provided above in order that we may assist you.

<b>Recording of meetings</b>	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>
<b>Personal information</b>	<p>Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: <a href="https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm">https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm</a> or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.</p>

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# Agenda

## Procedural matters

**1. Substitutes**

Any member who is substituting for another member should so indicate, together with the name of the relevant absent member.

**2. Apologies for absence**

**3. Minutes**

To confirm the minutes of the meeting held on 9 November 2023 (copy attached).

**1 - 8**

**4. Declarations of interest**

Members are reminded of their responsibility to declare any disclosable pecuniary interest, other registerable or non-registerable interest which they have in any item of business on the agenda, **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

**5. Announcements from the Chair regarding responses from the Cabinet to reports of the Overview and Scrutiny Committee**

## Part 1 – public

**6. Public participation**

Members of the public who live or work in the district are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

The Constitution allows that a person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.

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| <b>7. Housing Update</b>   | <b>9 - 56</b>  |
| Report number: <b>OAS/WS/24/001</b>                              |                |
| <b>8. Cabinet Decisions Plan: 1 February 2024 to 31 May 2024</b> | <b>57 - 74</b> |
| Report number: <b>OAS/WS/24/002</b>                              |                |
| <b>9. Work programme update 2024</b>                             | <b>75 - 78</b> |
| Report number: <b>OAS/WS/24/003</b>                              |                |

## **Part 2 – exempt**

**None**