REPRESENTATION ON OUTSIDE BODIES 2015 TO 2019

AND

REPRESENTATION ON WHOLLY-OWNED/JOINT VENTURE COMMERCIAL COMPANIES 2015 TO 2019

BRIEF GENERAL INFORMATION ABOUT THE ORGANISATIONS
St Edmundsbury Borough Council Representation on Outside Bodies 2015 to 2019

(Note: This list covers constituted organisations and charities. Council representation on project groups or boards, formed of various organisations, would be determined by Cabinet or in accordance with the Memoranda of Understanding for those projects)

<table>
<thead>
<tr>
<th>NAME OF ORGANISATION AND OBJECTIVES</th>
<th>REQUIRED REPRESENTATION</th>
<th>REPRESENTATION 2015 to 2019</th>
<th>MEETING INFORMATION (where known)</th>
<th>SUPPORT OFFICER(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Association for Suffolk Museums Management Committee</td>
<td>One Member</td>
<td>Cllr Carol Bull</td>
<td>Twice a year; Various locations in Suffolk</td>
<td>Mark Walsh Damien Parker</td>
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<tr>
<td>Advance education of the public in Suffolk by support and assistance to public museums and art galleries and their development.</td>
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<tr>
<td>2. Abbey of St Edmund Heritage Partnership</td>
<td>One Member</td>
<td>Cllr Robert Everitt</td>
<td>Held at St Edmundsbury Cathedral</td>
<td>Mark Walsh Damien Parker</td>
</tr>
<tr>
<td>The aims of the Partnership are to coordinate local and regional organisations representing religious, academic, research, education, government, business, community and voluntary interests to promote the conservation, improvement and interpretation of the Abbey of St Edmund to local people and to visitors for public information and enjoyment.</td>
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<td>The Abbey of St Edmund Heritage Partnership aims to enable the diverse interests of its members to unite towards a common goal and to achieve a better understanding of the spiritual, cultural, historical, archaeological and environmental significance of the Abbey of St Edmund and the River Lark Valley.</td>
<td>One Member</td>
<td>Cllr Sarah Broughton</td>
<td>Board meetings are held quarterly</td>
<td>Mark Walsh</td>
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<td><strong>2. 'Breaking New Ground' Board (replaces the Brecks Partnership – Core Management Group)</strong></td>
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<td>Damien Parker</td>
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<td>In March 2014, the Heritage Lottery Fund (HLF) confirmed the award of nearly £1.5m to the Breaking New Ground Landscape Partnership, enabling a £2.2m scheme to start delivering a range of exciting Heritage and Landscape Projects in the heart of the Brecks.</td>
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<tr>
<td>'Breaking New Ground’ will provide the dynamic impetus to move this unique landscape from the margins of public awareness to the mainstream, connecting communities to the skills and understanding necessary to sustain</td>
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<td>its natural, archaeological and built heritage and enable them to explore and celebrate its distinctive features such as pine lines, flint buildings, forests and heaths. It will seek to address the challenges presented by climate change, economic pressure, population growth and diversity and connect effective, integrated rural development with environmental excellence in this sensitive and special landscape.</td>
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<tr>
<td><strong>3. Bury St. Edmunds Volunteer Centre – Management Committee</strong></td>
<td>One Member</td>
<td>Cllr Robert Everitt</td>
<td>Quarterly; Evenings; Bury St Edmunds</td>
<td>Davina Howes Lucy Pettitt</td>
</tr>
<tr>
<td>Promote and undertake charitable activities in Bury St Edmunds and the surrounding area, including: - information service for prospective volunteers and a central recruiting agency - central point for organisations using volunteers</td>
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<tr>
<td><strong>4. Dedham Vale Area of Outstanding Natural Beauty (AONB) and Stour Valley Joint Advisory Committee</strong></td>
<td>Two Members</td>
<td>Cllr Alaric Pugh Cllr Peter Stevens</td>
<td>Twice a year</td>
<td>Mark Walsh Damien Parker</td>
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<tr>
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<tr>
<td>Implement and encourage measures to conserve and enhance the landscape of the Stour Valley and develop opportunities for informal countryside recreation.</td>
<td>One Member</td>
<td>Cllr John Griffiths</td>
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<td><strong>5. District Councils’ Network</strong></td>
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<td>The District Councils’ Network is a cross-party member led network of 199 district councils. It is a Special Interest Group of the Local Government Association (LGA), and provides a single voice for district councils within the LGA. It lobbies central government, the political parties and other stakeholders directly on behalf of its members, as well as commissioning research, providing support and sharing best practice.</td>
<td>One Member</td>
<td>Cllr John Griffiths</td>
<td></td>
<td>Ian Gallin Liz Barnard</td>
</tr>
<tr>
<td>The EELGA is a voluntary body funded by subscription. The 52 local councils in the East of England</td>
<td>One Member</td>
<td>Cllr John Griffiths</td>
<td>The full assembly of the 52 leaders meets twice a year</td>
<td>Ian Gallin Liz Barnard</td>
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<td>are all members. The organisation is governed by the Leader or elected Mayor of each of the 52 councils in the region. The full assembly of the 52 leaders meets twice a year. This is a forum for discussion on common issues, but importantly provides a platform for all leaders to meet and hear from Ministers and other policy makers on key issues. Day-to-day management is provided by a management committee of five Leaders who are representative of the political proportionality of the region.</td>
<td>One Member</td>
<td>A Wayman (Non-elected Member)</td>
<td>Twice a year; Cavendish</td>
<td>Alex Wilson</td>
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<td>7. George Savage Trust</td>
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<td>The George Savage Trust was set up in 1939 following a bequest made by Mr George Savage. It has responsibility for the care and maintenance of the five cottages on Cavendish Green (known as Hyde Park Corner).</td>
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<tr>
<td>8. Gershom Parkington Memorial Trust</td>
<td>Six Trustees (Four vacancies)</td>
<td>1. Simon Pott (Non-elected Member) 2. Honorary Freeman Sheila Wormleighton</td>
<td>Ad-hoc</td>
<td>Alex Wilson</td>
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<td>promotion of horology.</td>
<td>(Non-elected Member)</td>
<td>3. Cllr Diane Hind</td>
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<td>Simon Phelan</td>
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<td>(This is separate to the main Gershom Parkington bequest)</td>
<td>4. Cllr Jo Rayner</td>
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<tr>
<td>9. Guildhall Feoffment Trust</td>
<td>Three Members</td>
<td>1. Cllr John Griffiths</td>
<td>4 times a year; mornings; Bury St Edmunds</td>
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<td>- Relief of poverty</td>
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<td>2. Cllr Clive Springett</td>
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<td>- Assistance to almspeople</td>
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<td>3. Cllr Pat Warby</td>
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<td>- Maintenance of almshouses</td>
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<td>- Assistance to students</td>
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<td>- Maintenance of parish churches</td>
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<td>of St Mary and St James, Bury St</td>
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<td>Edmunds</td>
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<td>10. King Edward VI Grammar School</td>
<td>Three Members</td>
<td>1. Cllr Robert Everitt</td>
<td>3 times a year; plus sub-committees</td>
<td>Karen Points</td>
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<td>Bury St. Edmunds Foundation</td>
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<td>2. Cllr Sara Mildmay-White</td>
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<td>- Award of scholarships, bursaries</td>
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<td>3. Cllr Pat Warby</td>
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<td>etc;</td>
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<td>- Providing assistance to enable</td>
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<td>beneficiaries to prepare for</td>
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<td>profession, trade or calling</td>
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<td>- Foreign scholarships</td>
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<td>- Facilities not normally provided</td>
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<td>by the Local Education Authority</td>
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<td>for recreation, athletics, sports</td>
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<td>and games coaching</td>
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<td>- Assistance to beneficiaries to</td>
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<td>study music or other arts.</td>
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<td>Last amended: 30 April 2016</td>
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<td><strong>11. Local Government Association (LGA) (General Assembly)</strong></td>
<td>One Member</td>
<td>Cllr John Griffiths</td>
<td>Once a year</td>
<td>Ian Gallin</td>
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<td>The LGA a politically-led, cross-party organisation that works on behalf of councils to ensure local government has a strong, credible voice with national government. It aims to influence and set the political agenda on the issues that matter to councils so they are able to deliver local solutions to national problems.</td>
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<td>The LGA General Assembly meets once a year and acts as the 'parliament' for local government. It is a key element of the LGA's member structure.</td>
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<td>All district/borough councils are entitled to one vote and to appoint one representative.</td>
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<td><strong>12. Magna Carta Trust</strong></td>
<td>Two Trustees</td>
<td>1. Margaret Charlesworth <em>(Non-elected Member)</em></td>
<td>Alex Wilson</td>
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<td>In its 1957 Charter, the objectives of the Trust were defined as: - the perpetuation of the principles of Magna Carta - the preservation for reverent</td>
<td></td>
<td>2. The serving Mayor of SEBC <em>(Ex-officio)</em></td>
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<td>public use of sites associated with Magna Carta - the commemoration triennially and on such other special occasions as shall be determined by the Trust, of the grant of Magna Carta, as the course of the constitutional liberties of all English-speaking peoples, and a common bond of peace between them.</td>
<td>One Member</td>
<td>Cllr John Griffiths</td>
<td></td>
<td>Ian Gallin</td>
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<tr>
<td><strong>13. New Anglia Local Enterprise Partnership (LEP) Board</strong></td>
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<td>New Anglia Local Enterprise Partnership was established by Government in 2010. It is a unique business-led collaboration between the private, public and education sectors across Norfolk and Suffolk. Its ambition is to drive economic growth and transform the local economy into a global centre for talent and innovation. There are 39 LEPs across England and they are independent from</td>
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<tr>
<td>Government. New Anglia LEP represents one of the fastest growing regions in the country, with 1.6 million people and around 55,000 businesses. The role of the Board is to guide and advise the executive team to ensure sharp focus on activities to help grow jobs and remove the barriers to growth, for business.</td>
<td>Two Members</td>
<td>1. Cllr Paula Fox 2. Cllr Alaric Pugh</td>
<td>Quarterly</td>
<td>Ian Gallin Davina Howes Lucy Pettitt</td>
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<td><strong>14.</strong> ONE Haverhill Partnership Board</td>
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<td>ONE Haverhill is an independent partnership that brings organisations and resources together to make them more effective and efficient in the town – providing ONE voice for Haverhill. Members of the Board include all three tiers of local government, the business sector, education, police, health, voluntary sector, Havebury Housing, Abbeycroft Leisure, education and the faith communities – all with one aim - improving the quality of life for people in Haverhill.</td>
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| 15. | `'OurBuryStEdmunds’ (Bid4Bury) Board Directors` | One Member and One Officer | Cllr Robert Everitt *(Member)*
Andrea Mayley *(Officer)* | | Steven Wood
Andrea Mayley |

A Business Improvement District (BID) is an arrangement under which plans to improve the trading environment for BID businesses are delivered. Businesses identify projects or services that will add value to their business and agree on how to manage it and how much they are prepared to pay.

The BID is managed by Bury St Edmunds Town Centre Management Company Ltd. This is an independent not for profit company and is answerable to the Board of Directors. The Board will oversee the delivery of projects and work in the best interests of the Town Centre.

| 16. | **Our Greenest County Board (Suffolk County Council)** | One Member | Cllr Peter Stevens | Quarterly | Steven Wood
Peter Gudde |

Creating the Greenest County is an aspiration that involves the whole county in enhancing the natural and...
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<td>historic environment and responding to climate change. The partnership provides an umbrella for many existing projects, encourages further recognition and resourcing of them and seeks to inspire further actions in communities, businesses and schools.</td>
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<td><strong>17. Rural Services Network (SPARSE)</strong></td>
<td>One Member</td>
<td>Cllr Peter Stevens</td>
<td>Throughout the year, the RSN provide a range of meetings and events for the subscribed authorities and organisations. The different events range from seminars, to working groups to full meetings and provide organisations with the chance to engage at different levels with different issues.</td>
<td>Davina Howes Liz Barnard</td>
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<td>The Rural Services Network (RSN) represents the interests of rural service providers and their rural communities in England. It</td>
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<td>- Makes representations on issues affecting rural services</td>
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<td>- Promotes active networking between service providers and across all sectors</td>
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<td>- Establishes and broadcasts rural best practice</td>
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<td>- Promotes debate and interaction between agencies/sectors across many areas of joint interest for example rural crime, rural housing, broadband provision</td>
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<td>and rural health</td>
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<tr>
<td>18. Smiths Row Art Gallery Trust</td>
<td>One Member</td>
<td>Cllr Wayne Hailstone</td>
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<td>Mark Walsh</td>
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<tr>
<td>Smiths Row Art Gallery Trust</td>
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<td>Damien Parker</td>
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<tr>
<td>Smiths Row is a contemporary art gallery in the heart of historic Bury St Edmunds. Smiths Row curates an exciting programme of exhibitions and public art projects, accompanied by a range of tours, talks and workshops. Admission to all exhibitions is free.</td>
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<td>19. Southgate Community Partnership (SCP)</td>
<td>Ward Member for Southgate to be a trustee of the Partnership</td>
<td>Cllr Patrick Chung</td>
<td></td>
<td>Davina Howes</td>
</tr>
<tr>
<td>Southgate Community Centre was handed over from St Edmundsbury Borough Council to the people of Southgate in October 2011. The Centre is now run for the community by the Southgate Community Partnership (SCP), which is a group of trustees made up of four representatives each from the Southgate Church and from the wider community, as well as a representative from both Suffolk County Council (Cllr Sarah Stamp) and St Edmundsbury Borough</td>
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<td></td>
<td></td>
<td>Lucy Pettitt</td>
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<tr>
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<td>Council (Cllr Patrick Chung).</td>
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<td>20. St John’s Centre Trustees, Bury St Edmunds</td>
<td>One Member</td>
<td>Cllr Pat Warby</td>
<td>6 to 8 times per year</td>
<td>Mark Walsh Damien Parker</td>
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<td>To manage the St John’s Centre, for mainly educational and religious purposes for the benefit of children and adults in the area of the former Bury St Edmunds Borough Council.</td>
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<td>21. Stiff’s Almshouses Charity Trustees, Rougham</td>
<td>One Member</td>
<td>Anne Bell (Non-elected Member)</td>
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<td>Simon Phelan</td>
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| The income from the proceeds of sale of the almshouses to be applied for the benefit of poor women in the following ways:-
- gifts of useful articles including comforts or aids for the sick,
- weekly allowances and grants in cases of sickness, infirmity or distress.
- Payment of travelling expenses to hospitals etc.,
- subscriptions to almshouses for poor women. | | | | |
<p>| 22. Suffolk County Council - Health and Wellbeing Board | One Member and one substitute (representation | Representation from September 2015 onwards | Every two months; 9.30/10.00 am; | Davina Howes Lucy Pettitt |
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<th>MEETING INFORMATION (where known)</th>
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<tr>
<td>The Suffolk Health and Wellbeing Board was established in accordance with the Health and Social Care Act 2012. The Board has a duty to &quot;encourage integrated working&quot; between health, care, police and other public services in order to improve wellbeing outcomes for Suffolk. It is responsible for delivery of the Joint Strategic Needs Assessment and the county's Joint Health and Wellbeing Strategy. The Suffolk Health and Wellbeing Board has 22 members in total, comprising members and officers from the County Council, local clinical commissioning groups, NHS England, Healthwatch, the police, the voluntary sector and district and borough councils.</td>
<td>alternated each year with Forest Heath District Council)</td>
<td>1. Cllr Robin Millar (FHDC) (Member) 2. Cllr Robert Everitt (SEBC) (Substitute) Representation from September 2016 onwards 1. Cllr Robert Everitt (SEBC) (Member) 2. Cllr Robin Millar (FHDC) (Substitute)</td>
<td>Endeavour House, Ipswich</td>
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<tr>
<td><strong>23. Suffolk County Council - Suffolk Flood Risk Joint Scrutiny Sub-Committee</strong> The Suffolk Flood Risk Scrutiny Sub Committee is made up of eight</td>
<td>One Member and one Substitute</td>
<td>Cllr Wayne Hailstone (Member) Cllr David Roach (Substitute)</td>
<td>Once/twice a year; 10.00am Endeavour House, Ipswich</td>
<td>Mark Walsh Magnus Magnusson</td>
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<td>NAME OF ORGANISATION AND OBJECTIVES</td>
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<td>councillors (1 councillor from Suffolk County Council and 1 from each of the local borough/district councils. The Sub-Committee is responsible for reviewing, scrutinising and influencing decision making in relation to the Suffolk Flood Management Strategy.</td>
<td>One Member (Nomination for 2016/2017 to be made by SEBC’s Overview and Scrutiny Committee on 8 June 2016, for confirmation by SEBC Council on 28 June 2016)</td>
<td>Cllr Paul Hopfensperger (Member) Substitute to also be appointed for 2016/2017</td>
<td>Quarterly; 10.30am; Endeavour House, Ipswich</td>
<td>Davina Howes Christine Brain</td>
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<tr>
<td><strong>24. Suffolk County Council - Health Scrutiny Committee</strong> Suffolk County Council is responsible in Suffolk for undertaking local government scrutiny of health provision. It has established a Committee for this purpose, with representation from the Overview &amp; Scrutiny Committees of the District/Borough Councils in the County.</td>
<td>One Member (The nomination to be the Lead Member for civil protection in Council’s administration to allow joint debate of civil protection issues, both current and</td>
<td>Cllr Wayne Hailstone (Substitute)</td>
<td>Meetings held as and when required; No fixed meeting location</td>
<td>Stephen Henthorn</td>
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<tr>
<td><strong>NAME OF ORGANISATION AND OBJECTIVES</strong></td>
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<td>emerging, that affect Suffolk.</td>
<td>each authority)</td>
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<td>- Develop common approaches to civil</td>
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<td>protection strategy and policy,</td>
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<td>including elected member emergency</td>
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<td>preparedness training and exercising.</td>
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<td>- Represent agreed changes in civil</td>
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<td>protection direction and policy,</td>
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<td>as appropriate, in each Council’s</td>
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<td>administrative process to embed/gain</td>
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<td>agreement for any change.</td>
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<td>- Consider recommendations from the</td>
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<td>Suffolk Policy Review activity</td>
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<td>on civil protection capability.</td>
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<td>- Agree Suffolk civil protection</td>
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<td>inputs to Local Area Agreements.</td>
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<p>| 26. Suffolk Police and Crime Panel      | One Member and one Sub      | Cllr Pat Warby (Member)          | Quarterly; 10.30am; Endeavour House, Ipswich | Davina Howes Lucy Pettitt |
|                                        | Substitute                  | Cllr Carol Bull (Substitute)     |                                      |                        |
| - Reviewing and scrutinising the       | (Conservative appointments  |                                      |                                      |                        |
|  decisions and other actions of the    | based on political          |                                      |                                      |                        |
|  statutory functions of the Suffolk    | proportionality across      |                                      |                                      |                        |
|  Police and Crime Commissioner,        | the whole of Suffolk)       |                                      |                                      |                        |
|  providing both support and challenge. |                             |                                      |                                      |                        |
| - Focus on key strategic actions and    |                             |                                      |                                      |                        |
|  decisions taken by the PCC.           |                             |                                      |                                      |                        |
| - Making reports and evidence based    |                             |                                      |                                      |                        |
|  recommendations to the PCC.           |                             |                                      |                                      |                        |</p>
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| - Vetoing the level of the precept and the appointment of the chief Constable.  
- Dealing with complaints, as required by law, in respect of the PCC. |  | Cllr Peter Stevens | Mark Walsh  
Mark Christie | |

**27. Suffolk Waste Partnership**

The Suffolk Waste Partnership (SWP) is a strategic partnership of the county, district/borough councils, who work together to continuously improve waste management services throughout Suffolk. The SWP has created a Joint Municipal Waste Management Strategy 2003-2020, which sets out the strategic framework for the management of municipal waste across the county.

|  | One Member | Cllr Peter Stevens | Mark Walsh  
Mark Christie | |

| 28. Suffolk West Citizens Advice Bureau (Bury St Edmunds) | One Observer  
(Appointed by the Cabinet. However, the appointment does not need to be a member of the | Cllr Patrick Chung | Four a year;  
Evenings;  
Bury St Edmunds | Davina Howes  
Lucy Pettitt |
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<td>through an inability to express their needs effectively; - To exercise a responsible influence on the development of social policies and services, both locally and nationally. Advice is free, independent, impartial and confidential.</td>
<td>Cabinet)</td>
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</table>
| 29. **Theatre Royal Board of Management**  
Promote, maintain, improve and advance education, particularly by encouragement of the arts. | One Observer (Appointed by the Cabinet. However, the appointment does not need to be a member of the Cabinet) | Cllr Jo Rayner | Board of Directors – monthly; Management Committee – monthly. | Karen Points  
Mark Walsh  
Damien Parker |
| 30. **West Stow Anglo Saxon Village Trust**  
To preserve and restore for the benefit of the public, the settlement and to advance education in environmental archaeology with special reference to the settlement. | Five Members (Trustees shall appoint up to four of their number to be Land Trustees, which therefore, may be Borough Councillors) | 1. Cllr Sarah Broughton  
2. Cllr Simon Brown  
3. Cllr Susan Glossop  
4. Cllr Ian Houlder  
5. Cllr Andrew Speed | Three times a year (March, June and November); Daytime; West Stow Anglo-Saxon Village | Mark Walsh  
Damien Parker  
Lance Alexander |
| 31. **Western Suffolk Community Safety Partnership** | One Member | Cllr Robert Everitt | | Davina Howes  
Lucy Pettitt |
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<td>Community Safety Partnerships (CSP) are statutory bodies which came into being as a result of the 1999 Crime and Disorder Act in which the government recognised that crime and disorder cannot be addressed by the Police alone. There was originally one CSP per District/Borough area in Suffolk; however in 2004 the 3 districts in Western Suffolk (Forest Heath, St Edmundsbury and Mid Suffolk) agreed to merge into one Western Suffolk Community Safety Partnership (WSCSP), so reducing bureaucracy and forging the way for greater partnership working.</td>
<td>(No further requirement for SEBC Officer and Member representation)</td>
<td>Davina Howes Lucy Pettitt Liz Barnard</td>
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<td><strong>32. West Suffolk Network (Senior Representatives Group)</strong></td>
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<td>Responsible for the overall management and leadership of the partnership, providing a forum where decision-makers can identify priorities and work together to provide a strong voice and lobby on behalf of West Suffolk.</td>
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### St Edmundsbury Borough Council Representation on Wholly-owned/Joint Venture Commercial Companies

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<tbody>
<tr>
<td><strong>1. Barley Homes (Group) Ltd</strong></td>
<td>Shareholder Advisory Group consisting of: Two Members (FHDC) Two Members (SEBC) plus four Members from Suffolk County Council (As separate arrangements have been approved, re-appointments to this Group are not made each year at Annual Council.)</td>
<td>1. Cllr Brian Harvey 2. Cllr Lance Stanbury 1. Cllr Sara Mildmay-White 2. Cllr Richard Rout</td>
<td>Quarterly Alternates between West Suffolk House, Bury St Edmunds and Endeavour House, Ipswich</td>
<td>Jonathan Geall Natasha Smith (Simon Phelan/Davina Howes)</td>
</tr>
</tbody>
</table>

The company is wholly-owned by Forest Heath District Council (25% of shares), St Edmundsbury Borough Council (25%) and Suffolk County Council (50%) and will provide a revenue income to all Councils.
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</table>
| 2. Verse Facilities Management Limited | Arrangements for representation on a Shareholder Advisory Group are still to be confirmed. | To be confirmed | To be confirmed | Mark Walsh  
Richard Hartley |

A commercial company limited by shares, for the purpose of delivering Facilities Management Services in West Suffolk and surrounding areas.

The company is wholly-owned by Forest Heath District Council (14% of shares), St Edmundsbury Borough Council (26%) and Vertas Ltd (60%) (who are in themselves wholly owned by Suffolk County Council) and will provide a revenue income to all Councils.