

**(West Suffolk Council)
Performance and Audit Scrutiny Committee
Work Programme – 2019-2020**

Description	Lead Officer
26 September 2019 (Time: 5.00pm) Venue: District Offices, Mildenhall	
Ernst and Young – Annual Audit Letter 2018-2019 (Forest Heath DC and St Edmundsbury BC)	Assistant Director (Resources and Performance)
Annual Report from the Local Government Ombudsman	Service Manager (Democratic Services/Monitoring Officer)
Approach to Delivering a Sustainable West Suffolk Budget 2020-2021 and Medium Term Plan	Assistant Director (Resources and Performance)
Work Programme Update	Assistant Director (Resources and Performance)
28 November 2019 (Time: 5.00pm) - Venue: West Suffolk House, Bury St Edmunds	
Internal Audit Mid-Year Progress Report 2019-2020	Service Manager (Internal Audit)
Performance Report 2019-2020 (Quarter 2) including financial performance and strategic risk register	Service Manager (Finance and Performance)
Mid-Year Treasury Management Report and Investment Activity (April – September 2019)	Service Manager (Finance and Performance)
Delivering a Sustainable West Suffolk Budget 2020-2021 and Medium Term Plan – update report	Assistant Director (Resources and Performance)
Health and Safety Sub Committee – Progress on Work and Matters Considered (24 June and 21 October 2019)	Service Manager (Health and Safety)
Work Programme Update	Assistant Director (Resources and Performance)
30 January 2020 (Time: 5.00pm) Venue: District Offices, Mildenhall	
Ernst and Young – Certification of Claims and Returns Annual Report (2018-2019)	Assistant Director (Resources and Performance)
Ernst and Young – External Audit Plan and Fees 2019-2020	Assistant Director (Resources and Performance)
Performance Report 2019-2020 (Quarter 3) including financial performance and strategic risk register	Service Manager (Finance and Performance)

APPENDIX 1

Proposed Performance Indicators and Targets 2020-2021	Service Manager (Finance and Performance)
Treasury Management Report 2019-2020 Investment Activity - (April to December 2019)	Service Manager (Finance and Performance)
Annual Treasury Management and Investment Strategy Statements 2020-2021 and Treasury Management Code of Practice	Assistant Director (Resources and Performance)
Delivering a Sustainable West Suffolk Budget 2020- 2021 and Medium Term Plan – update report	Assistant Director (Resources and Performance)
Work Programme Update	Assistant Director (Resources and Performance)
28 May 2020 (Time: 5.00pm) Venue: West Suffolk House, Bury St Edmunds	
Internal Audit Annual Report (2019-2020)	Service Manager (Internal Audit)
Outline Internal Audit Plan (2020-2021)	Service Manager (Internal Audit)
Performance Report 2019-2020 (Quarter 4) including financial outturn and strategic risk register	Service Manager (Finance and Performance)
Ernst and Young – 2020-2021 Indicative Fees	Assistant Director (Resources and Performance)
Work Programme Update	Assistant Director (Resources and Performance)