

Minutes of the Meeting of West Suffolk Health and Safety Group held on 27 August 2019

Report No:	HSS/WS/19/003	
Report to and date:	Health and Safety Sub Committee	21 October 2019
Cabinet Member:	Councillor Carol Bull Cabinet Member for Governance Tel: 01953 681513 Email: carol.bull@westsuffolk.gov.uk	
Lead officer:	Martin Hosker BEM Service Manager (Health and Safety) Tel: 01284 757010 Email: martin.hosker@westsuffolk.gov.uk	

Decisions Plan: N/A

Wards impacted: All

Recommendation: Health and Safety Sub-Committee:

The Health and Safety Sub-Committee is requested to **NOTE** the minutes of the Health Safety Group meeting held on 27 August 2019.

1. Background / Context

1.1 Legislation requires Employers to consult with their employees, or their representatives, on health and safety matters. There are two regulations that require employers to consult with their workforce and they are:

- The Safety Representatives and Safety Committees Regulations 1977 (as amended);
- The Health and Safety (Consultation with Employees) Regulations 1996

2. Proposals

2.1 N/A

3. Alternative Options

3.1 None

4. Consultation and engagement

4.1 Health and Safety representatives from the health and Safety Group, work with employers on health and safety by representing their colleagues' in health and safety interests.

5. Risks

5.1 Legal non-compliance.

6. Implications arising from the proposal (delete where either they are not relevant to the report or are already covered in the main report)

6.1 Financial - None

6.2 Legal Compliance – Statutory duties under Health and Safety legislation.

6.3 Personal Data Processing – Personal data maintained in line with GDPR.

6.3 Equalities – N/A

6.4 Crime and Disorder - N/A

6.5 Environmental or sustainability - N/A

6.6 HR / Staffing – N/A

6.7 Changes to existing policy – N/A

6.8 Impact on other organisations (e.g. community groups, businesses, partner organisations) – N/A

7. Appendices

7.1 **Appendix A** – West Suffolk Health and Safety Group Minutes 27 August 2019

8. Background documents

8.1 N/A