

# Scrutiny Work Programme 2021 and Suggestion for Scrutiny

<b>Report number:</b>	<b>OAS/WS/21/002</b>	
<b>Report to and date(s):</b>	<b>Overview and Scrutiny Committee</b>	14 January 2021
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**Decisions Plan:** This item is not included in the decisions plan.

**Wards impacted:** Not applicable.

**Recommendation:** It is recommended that Overview and Scrutiny Committee:

1. Reviews and notes the current status of topics currently scheduled in its rolling work programme for 2021, attached at Appendix 1.
2. Resolves to include in its forward work programme for 2021 a review of the Council's website and identifies members who would be willing to be part of a small working party to support the review.

## **1. Context to this report**

### **1.1 Rolling Work Programme**

- 1.1.1 The Committee has a rolling work programme whereby suggestions for scrutiny reviews are brought to each meeting, following the completion of the work programme suggestion form, and if accepted, are timetabled to report to a future meeting.
- 1.1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action.
- 1.1.3 The current position of the work programme, including any Task and Finish Group(s) or Review Groups, and items currently agreed, but yet to be programmed for 2021 is attached at **Appendix 1**.

## **2. Proposals within this report**

### **2.1 Suggestion for Scrutiny: Council's Website**

- 2.1.1 On 2 December 2020, Councillor Terry Clements approached the Chair of the Committee and relevant officers about a potential scrutiny topic relating to the Council's website and public access to help completing online forms.
- 2.1.2 Following discussion with officers, including the Assistant Director (Families and Communities) Councillor Terry Clements has prepared a suggestion form, attached at **Appendix 2**, to undertake a review. If supported, it is proposed that a small group of members would meet alongside officers do discuss the website, with a view to recommending any changes they identify.
- 2.1.3 If members would like to be part of the review, they are requested to highlight this at the meeting so that work can progress.

## **3. Appendices referenced in this report**

- 3.1 Appendix 1 – Scrutiny Work Programme 2021  
Appendix 2 – Completed suggestion for scrutiny, Council website

## **4. Background documents associated with this report**

- 4.1 None