

Review of Council Markets: Terms of Reference

Report number:	OAS/WS/21/009	
Report to and date(s):	Overview and Scrutiny	10 June 2021
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Decisions Plan: This item is not included in the Decisions Plan.

Wards impacted: No specific wards

Recommendation: It is recommended that the Overview and Scrutiny Committee endorses the terms of reference as attached in Appendix 1 and nominate members to sit on the Markets Review Group.

1. Context to this report

- 1.1 In November 2020, the Overview and Scrutiny Committee reviewed a work programme suggestion form, presented by Councillor Ian Shipp, encouraging a review of West Suffolk Council markets.
- 1.2 The purpose behind this review was to look at the Strategic role of West Suffolk Council, aligning the operation of the markets to the Council's strategic vision and supporting their development to meet the corporate priorities.
- 1.3 When agreeing the suggestion form, the Committee agreed that given the scope and nature of the review, formal Terms of Reference should come back before it in March to form a review group and identify the nature of research and engagement to be undertaken within the review.
- 1.4 Given the additional demands created by the second lockdown period between January and March, officers subsequently requested that the terms of reference be deferred until June.

2. Proposals within this report

- 2.1 Attached at Appendix 1 are the proposed terms of reference for the review.
- 2.2 As set out in the terms of reference, the group will be supported to find out more about the current market trading environment; engagement will be held with key stakeholders and research undertaken, with a view to then forming a view on the strategic direction of the markets.
- 2.3 As well as endorsing the terms of reference, the Committee are asked to nominate members to be part of the markets working group.

3. Appendices referenced in this report

- 3.1 Appendix 1: Proposed terms of reference

4. Background documents associated with this report

- 4.1 Report number [OAS/WS/20/007](#) and [Appendix 2](#) Work Programme Update 2021 and work programme suggestion forms