

Minutes of the Meeting of West Suffolk Health and Safety Group held on 4 May 2021

Report number:	HSS/WS/21/004	
Report to and date(s):	Health and Safety Sub Committee	21 June 2021
Cabinet member:	Councillor Carol Bull Cabinet Member for Governance Tel: 01953 681513 Email: carol.bull@westsuffolk.gov.uk	
Lead officer:	Martin Hosker BEM Service Manager (Health and Safety) Tel: 01284 757010 Email: martin.hosker@westsuffolk.gov.uk	

Decisions Plan: **Not applicable.**

Wards impacted: **All**

Recommendation: The Health and Safety Sub-Committee are requested to **note** the minutes of the West Suffolk Health Safety Group meeting held on 4 May 2021.

1. Context to this report

1.1 Legislation requires Employers to consult with their employees, or their representatives, on health and safety matters. There are two regulations that require employers to consult with their workforce and they are:

- The Safety Representatives and Safety Committees Regulations 1977 (as amended)
- The Health and Safety (Consultation with Employees) Regulations 1996

2. Proposals within this report

2.1 To note the minutes of the Health and Safety Group meeting

3. Alternative options that have been considered

3.1 None

4. Consultation and engagement undertaken

4.1 Health and Safety representatives from the health and Safety Group, work with employers on health and safety by representing their colleagues in health and safety interests.

5. Risks associated with the proposals

5.1 Legal non-compliance.

6. Implications arising from the proposals

6.1 Financial – None

6.2 Legal Compliance - Statutory duties under Health and Safety legislation.

6.3 Personal Data Processing - Personal data maintained in line with GDPR.

6.4 Equalities – Not applicable.

6.5 Crime and Disorder – Not applicable.

6.6 Environment or Sustainability – Not applicable.

6.7 HR or Staffing – Not applicable.

6.8 Changes to existing policies – Not applicable.

6.9 External organisations (such as businesses, community groups) – Not applicable.

7. Appendices referenced in this report

7.1 Appendix A – West Suffolk Health and Safety Group Minutes 4 May 2021.

8. Background documents associated with this report

8.1 Not applicable.