

# Employee and Members of the Public incident statistics

<b>Report number:</b>	<b>HSS/WS/21/005</b>	
<b>Report to and date(s):</b>	<b>Health and Safety Sub-Committee</b>	21 June 2021
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**Decisions Plan:** **Not applicable.**

**Wards impacted:** **All**

**Recommendation:** The Health and Safety Sub-Committee are requested to **note** the summary of Employee Incidents and Incidents Involving Members of the Public for the period 01 April 2020 to the 31 March 2021.

## **1. Context to this report**

- 1.1 It is a legal requirement under health and safety legislation to maintain a safe working environment for all staff and users of our facilities this includes the monitoring and investigating incidents so as to reduce the risk of re-occurrence.
- 1.2 Reporting of injuries under Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) puts duties on employers, the self-employed and people in control of work premises (the Responsible Person) to report certain serious workplace accidents, occupational diseases and specified dangerous occurrences (near misses).

## **2. Proposals within this report**

- 2.1 The Health and Safety Team continue to monitor, investigate and recommend/implement remedial actions where necessary to reduce the likelihood of similar incidents/accidents occurring in the future.

## **3. Alternative options that have been considered**

- 3.1 None

## **4. Consultation and engagement undertaken**

- 4.1 The incident statistics were discussed in detail at the Health and Safety Group meeting held on the 04 May 2021.

## **5. Risks associated with the proposals**

- 5.1 Legal non-compliance, but this is considered to be low due the fact that we monitor, investigate incidents and review procedures where necessary to reduce the likelihood of future incidents.

## **6. Implications arising from the proposals**

- 6.1 Financial – Fines and legal costs.
- 6.2 Legal Compliance - Statutory duties under Health and Safety at Work etc Act 1974.
- 6.3 Personal Data Processing - Personal data maintained in line with General Data Protection Regulation (GDPR).
- 6.4 Equalities – Not applicable.

- 6.5 Crime and Disorder – Relevant information is passed onto the police when a crime is committed.
- 6.6 Environment or Sustainability – Not applicable.
- 6.7 HR or Staffing – Not applicable.
- 6.8 Changes to existing policies – Not applicable.
- 6.9 External organisations (such as businesses, community groups) – Not applicable.

## **7. Appendices referenced in this report**

- 7.1 Appendix A - Statistics relating to Employee Accidents and Accidents involving Members of the Public during the period 01 April 2020 to 31 March 2021.

## **8. Background documents associated with this report**

- 8.1 Not applicable.