

West Suffolk Health and Safety Group

DATE: **1 September 2021** MS Teams

PRESENT: Martin Hosker, Charlotte Fuller, Gary Quilter, Nigel Dulieu, Sonia Power and Andrew Samson.

APOLOGIES: Lance Alexander, Natasha Holdgate, Julie Dean, Stephanie Grayling and Amy Way.

ADDITIONAL DISTRIBUTION: None

	Item	Points Raised	Action
1.	Apologies	1.1 Apologies as above	All
2.	Minutes of Last Meeting	2.1 MH Went through the minutes of last meeting, no issues were raised.	All
3.	Health and Safety Statistics	<p>3.1 MH Presented the accident statistics for employees and members of the public April - July 2021.</p> <p>3.2 The Health and Safety Team will continue to monitor, investigate, and recommend/implement remedial actions where necessary to reduce the likelihood of similar incidents/accidents occurring in the future.</p> <p>3.3 ND asked why the body cams for CEO's are not effective? MH explained that due to the lack of experience/forgetting due to the situation staff are forgetting to turn the camera's on, this in time will become initial response but this takes time to embed into the mindset of individuals, however this is getting better amongst staff.</p>	MH/CF
4.	Legislation Update	4.1 No legislation updates.	All
5.	Covid Update	<p>5.1 New covid rules released by Government since our last meeting, we as a Council have then issued updated guidance/rules for staff and tenants to follow. This includes not coming into the office if you are contacted by Track and Trace until you have had a PCR test confirmed as a negative.</p> <p>5.2 WSOH staff currently still being tested twice a week through the mobile testing unit.</p> <p>5.3 The Corporate Covid-19 risk assessment has been reviewed and updated on the intranet.</p> <p>5.4 Local bye elections that have taken place have been managed using the same Covid-19 precautions as we did the May elections.</p>	All

6.	Desk Booking System	6.1 Offices (West Suffolk House and Mildenhall Hub) now require desks to be booked on a desk booking system. This appears to be very working well and will be reviewed quarterly.	All
7.	Health and Safety issues from members of the group	7.1 MH mentioned the Protect Duty consultation was in progress. 7.2 GQ asked how this would affect the Battle of Britain Parade in September on Angel Hill. MH confirmed that the Protect Duty legislation will not have gone through Parliament, and we already consider the treat during the planning phase. 7.3 GQ and MH confirmed that the bollards involved in an incident recently at Haverhill Recreation Ground have been changed to static bollards.	MH
8.	Health and Safety News	8.1 MH went through went through incidents and prosecutions outside of the Council outlining potential lessons to be learnt. 8.2 MH referred back to the incident of children climbing onto Mildenhall Hub roof.	MH All
9.	Any other Business	There being no further business the meeting closed at 10.50 am.	All

Next meetings

WSHSSC – 11 October 2021 (MS Teams)

JHSG – 05 January 2022 (Venue/Teams TBC)