

RECEIVED IN POST 26/4/20

# Application for street trading consent

# West Suffolk Council


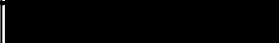
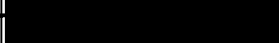
Local Government Miscellaneous Provisions Act 1982

Please note:

- you must read the councils Street Trading Policy before completing this application
- the application will not be accepted unless all sections have been completed, all supporting documents supplied and fee paid
- tick box(es) as appropriate

APPENDIX A

<b>Full details of applicant</b>			
[Redacted]			
Forenames:	[Redacted]		
Home address:	[Redacted]		
[Redacted]			
Post Code:	[Redacted]	Telephone No:	[Redacted]
Mobile No:	[Redacted]	Email:	[Redacted]
<b>Trading details</b>			
Business Name:	THE GOLD CUP COFFEE BOX		
Address at which unit is kept (if different to the above):	[Redacted]		
[Redacted]			
	Post Code:	[Redacted]	
<b>Trading location</b> (please supply the exact location you are trading from, please use a map to mark location)			
Address:	A11 LONDON ROAD OPPOSITE ELVEDON MONUMENT		
Post code:	IP28 6PY (THIS IS THE POSTCODE ON GOOGLE MAPS)		
<b>What are you applying for? tick box(es) as appropriate</b> <input checked="" type="checkbox"/>			
First Grant	<input checked="" type="checkbox"/>		
Renewal	<input type="checkbox"/> *		
*Please provide your licence number:..... Expiry Date: .....			
<b>Consent type</b>			
Class A	<input checked="" type="checkbox"/> (static)*		
*Please state days and times of trading: MONDAY - FRIDAY 06.30 - 16.00			
OCCASIONAL SATURDAYS 07.00 - 14.00			
Class B	<input type="checkbox"/> (mobile)		
<b>Consent Length</b>			
6 months	<input type="checkbox"/>		
12 months	<input checked="" type="checkbox"/>		

<b>Items to be sold (please list below)</b>	
COFFEE, TEA, BACON ROLLS, SAUSAGE ROLLS, CORNISH PASTIES, CAKES, CHOCOLATE, CRISPS.	
<b>Type of trading vehicle (please provide photo and size of vehicle)</b>	
Handcart	<input type="checkbox"/> Size: .....
Stall	<input type="checkbox"/> Size: .....
Trailer	<input checked="" type="checkbox"/> Size: 4.1m Long x 2.2 wide x 2.6m High
Mobile Unit	<input type="checkbox"/> Size: .....
<b>Vehicle details</b>	
Make of vehicle:	
Model of Vehicle:	
Registration number of vehicle:	

**Privacy Statement:**

West Suffolk Council is a Data Controller and can be contacted at: West Suffolk House, Western Way, Bury St Edmunds, Suffolk, IP33 3YU. Tel: 01284 763233. The Data protection Officer is Leah Mickleborough and can be contacted at the same address.

We are collecting your personal information in order to process your application under the Local Government (Miscellaneous Provisions) Act 1982.

Your data will not be shared with third parties unless used for Council purposes, in order to enquire and receive information relating to your licence, prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Your data will be kept for 7 years post licence expiry/surrender in line with our retention policy.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and processing is not used during this application. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addresses to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF Tel: 0303 123 1113.

If you do not provide the information required on the application form then we will not be able to process application for a licence. Your data must be kept up to date in accordance with the conditions of your licence.

For further information on our Data protection Policies please go to our website: [How we use your information](#) or email: [data.protection@westsuffolk.gov.uk](mailto:data.protection@westsuffolk.gov.uk)

**Declaration:**



I declare that to the best of my knowledge and belief the statements herein are correct. I have received and read the West Suffolk Council policy and conditions relating to street trading consents. If I sell alcohol at any time and or hot refreshments between 2300-0500, I also need to obtain a Premises Licence (Licensing Act 2003).

I understand that if, for the purposes of obtaining a consent, I make a false statement, I may be liable to prosecution.

I am not under 17 years of age.

As part of my application I have produced the following (please tick):

- Proof of address (Utility bill less than 3 months old)
- Proof of Insurance (Public Liability and vehicle)
- Photograph of Unit/Mobile (first grant only or new unit)
- Copy of proof of landowners permission (if applicable)
- Current gas appliance certificate (if applicable) less than 12 months old
- Food Establishment Registration form or proof
- Fee (cheques made payable to **West Suffolk Council**)

Sign:	
Print name:	
Date:	25 <sup>th</sup> APRIL 2022

Applications and fees can be returned to:

Licensing Department  
West Suffolk Council  
West Suffolk House  
Western Way  
Bury St Edmunds  
IP33 3YU

Tel 01284 758050 email: [licensing@westsuffolk.gov.uk](mailto:licensing@westsuffolk.gov.uk)

bing maps

South Bound Layby A11, Elveden, Thetford IP28 6PY

Location: 52.3685478, 0.6288734

