

Minutes of the Meeting of the Health and Safety Group held on 31 August 2022

Report number:	HSS/WS/22/008	
Report to and date(s):	Health and Safety Sub Committee	10 October 2022
Cabinet member:	Councillor Carol Bull Cabinet Member for Governance Tel: 01953 681513 Email: carol.bull@westsuffolk.gov.uk	
Lead officer:	Martin Hosker BEM Service Manager (Health and Safety) Tel: 01284 757010 Email: martin.hosker@westsuffolk.gov.uk	

Decisions Plan: **Not applicable.**

Wards impacted: **All**

Recommendation: **The Health and Safety Sub-Committee are requested to NOTE the minutes of the Health Safety Group meeting held on 31 August 2022.**

1. Context to this report

1.1 Legislation requires Employers to consult with their employees, or their representatives, on health and safety matters. There are two regulations that require employers to consult with their workforce and they are:

- The Safety Representatives and Safety Committees Regulations 1977 (as amended)
- The Health and Safety (Consultation with Employees) Regulations 1996

2. Proposals within this report

2.1 To note the minutes of the Health and Safety Group meeting held on 31 August 2022.

3. Alternative options that have been considered

3.1 None

4. Consultation and engagement undertaken

4.1 Health and Safety representatives from the Health and Safety Group, work with employers on health and safety by representing their colleagues' in health and safety interests.

5. Risks associated with the proposals

5.1 Legal non-compliance.

6. Implications arising from the proposals

6.1 Financial - None

6.2 Legal Compliance - Statutory duties under Health and Safety legislation.

6.3 Personal Data Processing - Personal data maintained in line with GDPR.

6.4 Equalities – N/A

6.5 Crime and Disorder – N/A

6.6 Environment or Sustainability – N/A

6.7 HR or Staffing – N/A

6.8 Changes to existing policies – N/A

6.9 External organisations (such as businesses, community groups) – N/A

7. Appendices referenced in this report

- 7.1 Appendix A – West Suffolk Health and Safety Group Minutes 31 August 2022.

8. Background documents associated with this report

- 8.1 N/A