

Licensing Act 2003

**Premises Licence****PL06696****LOCAL AUTHORITY**

West Suffolk Council • West Suffolk House •  
 Western Way • Bury St Edmunds • IP33 3YU  
[www.westsuffolk.gov.uk](http://www.westsuffolk.gov.uk)

## Licence details

**Postal address of premises, or if none, ordnance survey map reference or description**

56 High Street, Haverhill, Suffolk, CB9 8AR

**Where the licence is time limited, the date of expiry****Licensable activities authorised by the licence**

- Alcohol Sales ON Premises
- Live Music (Indoors)
- Recorded Music (Indoors)
- Late Refreshment (Indoors)
- Opening Hours

**The times the licence authorises the carrying out of licensable activities****Alcohol Sales ON Premises**

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	09:00	00:00
Monday	09:00	00:00
Tuesday	09:00	00:00
Wednesday	09:00	00:00
Thursday	09:00	00:00
Friday	09:00	01:30
Saturday	09:00	01:30

**Live Music (Indoors)**

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday	23:00	01:30
Saturday	23:00	01:30

**Recorded Music (Indoors)**

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	23:00	00:00
Monday	23:00	00:00
Tuesday	23:00	00:00
Wednesday	23:00	00:00
Thursday	23:00	00:00
Friday	23:00	01:30
Saturday	23:00	01:30

**Late Refreshment (Indoors)**

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	23:00	00:00
Monday	23:00	00:00
Tuesday	23:00	00:00
Wednesday	23:00	00:00
Thursday	23:00	00:00
Friday	23:00	01:30
Saturday	23:00	01:30

**Opening Hours**

<i>Day of Week</i>	<i>Open From</i>	<i>Open To</i>
Sunday	09:00	00:00
Monday	09:00	00:00
Tuesday	09:00	00:00
Wednesday	09:00	00:00
Thursday	09:00	00:00
Friday	09:00	01:30
Saturday	09:00	01:30

Part 2

<b>Name and (Registered) Address of Holder of Premises Licence</b>
Stellar Bar and Coffee House Ltd [REDACTED]

<b>Registered Number of Holder, for example, Company Number, Charity Number (where applicable)</b>
13807625

<b>Name and address of Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol</b>
Andrei Octavian Neculaita [REDACTED]

<b>Personal Licence number and issuing authority of personal Licence held by Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol</b>	
<b>Licence number:</b> WS2355	<b>Name of the Issuing authority</b> West Suffolk Council

**ANNEXES****Annex 1 - Mandatory Conditions (on & off)**

1. No supply of alcohol may be made under this licence:-

At a time when there is no designated premises Supervisor in respect of it  
or,

At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

3. Any individuals used to carry out a security activity (e.g. door supervisors) shall be licensed by the SIA.

4. Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film must be restricted in accordance with the film classification (Section 20 - Licensing Act 2003).

**New Mandatory Conditions effective 1 October 2014**

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities,

or

substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises

before the cessation of the period in which the responsible person is authorised to sell or supply alcohol),

or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise):

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public

or

to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective:

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective:

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour

or

to refer to the effects of drunkenness in any favourable manner:

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of

alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply at the premises is carried on in accordance with the age verification policy...

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request before being served alcohol, identification bearing their photograph, date of birth and either -

(a) A holographic mark,

or

(b) An ultraviolet feature

4 The responsible person must ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

And

(b) these measures are displayed in a menu, price list or other printed material which is available to

customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### **Mandatory Licence Condition from 28 May 2014**

1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2) In this condition:-

(a) 'permitted price' is the price found by applying the formula  **$P = D + (D \times V)$**  where-

(i) **P** is the permitted price

(ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol,

and

(iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol:

(b) '**duty**' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(c) '**relevant person**' means, in relation to premises in respect of which there is in force a premises licence-

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) '**relevant person**' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity continued which enables the member or officer to prevent the supply in question; and

(e) '**value added tax**' means value added tax charged in accordance with the Value Added Tax Act 1994.

3) Where the permitted price would not be a whole number, the permitted price shall be taken to be the price rounded up to the nearest penny.

4) Where the permitted price on a day ('the first day') would be different from the permitted price on the next day ('the second day') as a result of a change to the rate of duty or value added tax, the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE**

1. A Challenge 25 policy will be implemented requiring all customers who appear to be under the age of 25 to produce photographic identification in the form of a passport, driving licence or proof of age scheme (PASS) approved identification, before alcohol can be supplied or sold to them. All staff will be instructed, through training, that alcohol cannot be supplied or sold unless valid identification is produced. The premises licence holder shall ensure that notices are prominently displayed in the premises to advise patrons and staff that a 'Challenge 25' scheme operates in the premises.
2. All staff engaged in the sale of alcohol will be trained in Responsible Retailing to a minimum standard of BIIAB level 1 or equivalent within 4 weeks of commencing employment at the premises. This training can be administered in-house in accordance with the relevant criteria of this qualification.
3. Training records shall be kept on the premises and produced to the Police/Local Authority on request. Training should be reviewed every 6 months to ensure that staff are up to date with the latest legislation and their training records endorsed accordingly.
4. An Incident log will be kept at the premises, recording all incidents and refusals of the sale of alcohol. It will be made available to an authorised officer of the Police or Council on request. It must be completed within 24 hours of the occurrence, and must record:
  - a) the date and time of occurrence,
  - b) names of staff and persons involved (if known),
  - c) details of all incidents, crimes reported, refusals of the sale of alcohol, ejections, seizures of drugs/weapons and/or the banning of customers, and
  - d) any visits by relevant authorities or emergency services, and the purpose of the visit.
5. The premises shall install and maintain a comprehensive CCTV system. CCTV will cover all public areas where licensable activities take place, including entry and exit points.
6. The CCTV system shall continually record whilst the premises is open for licensable activities and when customers remain on the premises.
7. All recordings shall be stored for a minimum period of 30 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or an Authorised Officer. A staff member who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member will be able to show recordings to Police or an Authorised Officer with minimum delay when requested, and be able to download relevant footage onto a disc or memory stick, which can be played back on a computer or other digital retrieval system, within 24 hours of a request for download. The CCTV system will be regularly checked to ensure that it is functioning correctly.
8. A minimum of 2 SIA registered door staff will be employed and present on Fridays and Saturdays, commencing no later than 2130 and finishing half an hour after close of business. Door staff will be active in implementing a dispersal policy designed to reduce the risk of noise and disturbance to other persons in the area around the premises, in particular after 2300.

9. Crime prevention signs will be displayed such as 'Zero tolerance drug policy' and 'mind your drinks'.

10. Soundproofing will be applied to ceiling.

11. Notices will be placed near the exits of the premises requesting that patrons leave quietly.

12. The Licensee shall participate in the local pub-watch/night-safe scheme operating in the Borough/District.

13. No unsupervised children are permitted.

14. No children permitted after 9pm whether accompanied or not.

**ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY**

**None**

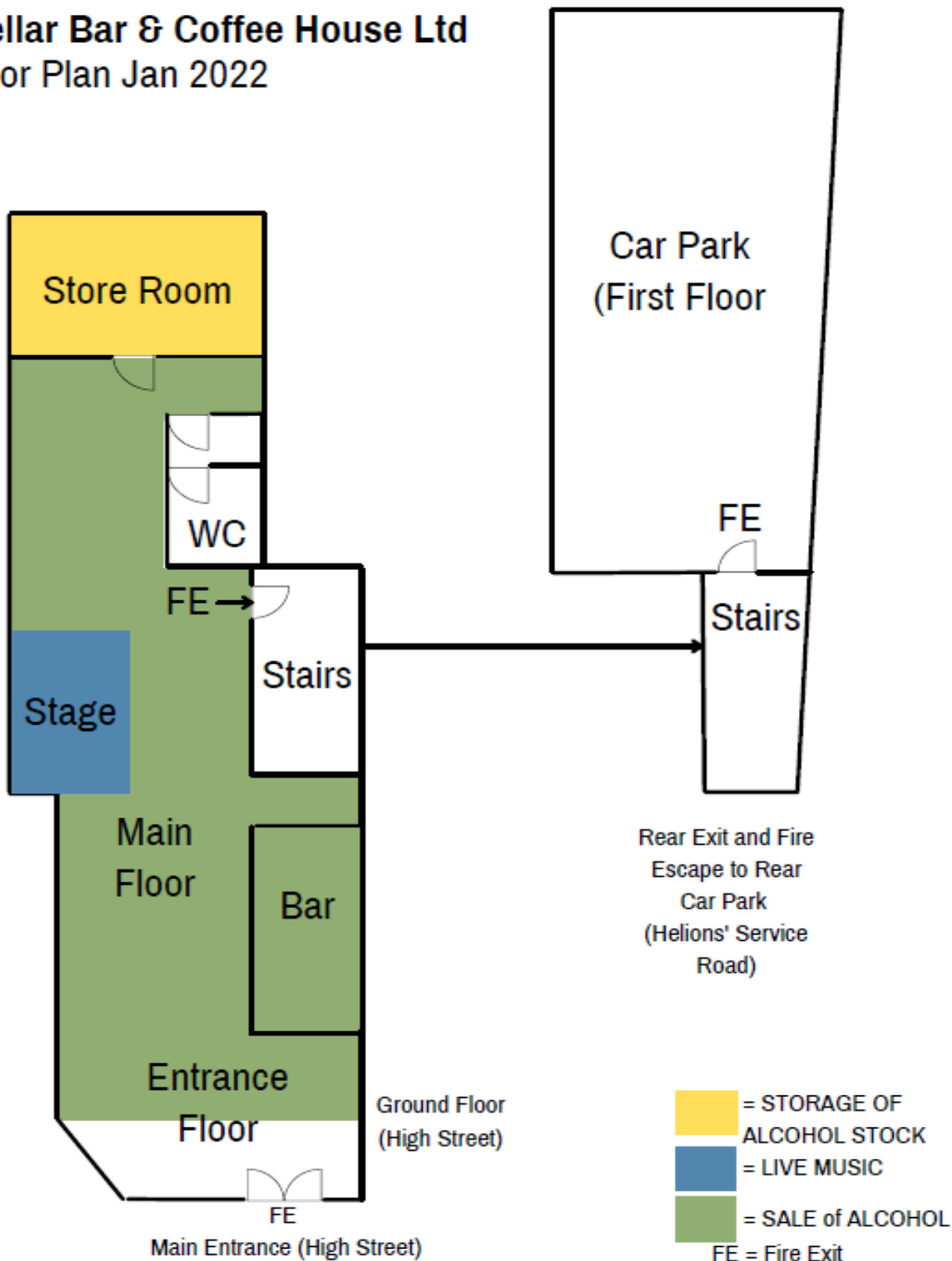
**Annex 4 - Plan**

**As Attached**

<b>State whether access to the premises by children is restricted or prohibited</b>
<b>Restricted</b>

Plan of premises

## Stellar Bar & Coffee House Ltd Floor Plan Jan 2022





**LOCAL AUTHORITY**

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 Western Way • Bury St Edmunds • Suffolk •  
 IP33 3YU  
**www.westsuffolk.gov.uk**

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- Recorded Music (Indoors)
- Late Refreshment (Indoors)
- Opening Hours

**The times the licence authorises the carrying out of licensable activities****Alcohol Sales ON Premises**

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**Name and (Registered) Address of Holder of Premises Licence**

Andrei Octavian Neculaita 23 Kirtling Place, Haverhill, Suffolk, CB9 0AT

**Registered Number of Holder, for example, Company Number, Charity Number (where applicable)**

13807625

**Name of Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol**

Andre Octavian Neculaita

**State whether access to the premises by children is restricted or prohibited**

Restricted