

## Appendix 2

### **Supporting material considered by the Independent Remuneration Panel to assist their work**

- The Local Authorities (Members Allowances)(England) Regulations 2003
- The current Members' Allowances Scheme (adopted February 2020)
- Guidance on members' allowances produced by HMRC and HMRC guidance on allowable expenses
- Comparisons made with other Members' Allowances Schemes as published during Summer 2023, in respect of neighbouring authorities; other Suffolk authorities, and authorities of a similar size (in terms of population) to West Suffolk Council
- Briefing note compiled by the Monitoring Officer as requested by the Panel on the political composition of the Council since the May 2023 elections
- Member role descriptions as set out in the Constitution
- Membership and meeting information of Cabinet, Committees, Sub-Committees etc
- Information on the role of the ward member, as embodied in the Families and Communities Strategy
- The outcomes of the member survey sent to all West Suffolk Councillors in October 2023
- Oral representations received from West Suffolk Councillors in November 2023
- A range of indices by which to index link the scheme if wishing to apply an annual increase to the basic allowance.
- The costs for implementing the present scheme compared against costs of a scheme where a range of potential percentage increases to the basic allowance (and the consequential impact on the SRA multipliers) were applied.